

Pacoima Charter School
Special Governance Board Meeting
Monday, September 25, 2017

Members Present: Pablo Escobar, Steve Holle, Jose Razo, and Gonzalo Vasquez.

Members Not Present: Veronica Arreguin, Ruben Castorena, and Esther Villa.

Council Representatives Present: Agustin Mena and Angela Tilghman.

Directors Present: Maureen Clarke, Sylvia Fajardo, and Deonna Williams.

Others Present: Adelina Contreras and Gordon Engstrom.

I. Meeting called to order at 4:55pm

Roll Call: roll was taken

II. Minutes: Motion to adopt the June 26, 2017 minutes, as written, was made by Pablo Escobar and seconded by Jose Razo. The Board was in consensus and the June 26, 2017 minutes were adopted as written.

III. Public Comment: none

IV. Action Items – Review and Approve:

a. Resolution Authorizing Sylvia Fajardo and Maureen Clarke to Submit the Charter Renewal Petition to LAUSD: Sylvia Fajardo explained the submittal process and requested that the Board authorize her and Maureen Clarke as submitters of the Charter Renewal Petition to the Los Angeles Unified School District (LAUSD). Jose Razo made the motion to authorize Sylvia Fajardo and Maureen Clarke to submit the Charter Renewal Petition to LAUSD. Pablo Escobar seconded the motion and the Board was in consensus.

b. Review and Adopt School Safety Plan: tabled

c. Review and Sign: Compliance Monitoring & Certification of Board and Compliance Review: tabled

d. Approve Revised Accounting Manual: tabled

e. Resolution to Restrict Funds for Project: tabled

V. Informational Items:

a. Academic Report – SBAC 2017 Results: Deonna Williams, Director of Instruction, reported that the results of the 2017 SBAC indicated that 32% of students Met or exceeded the standard in math and 37% of the students met or exceeded the standard in ELA. The goal for the 2017-2018 year is: 36% in math and 40% in ELA on the SBAC. The internal measures are: 65% on the Grade Summary Form (reading) and 44% on the (EOY) Math assessments. In reading, the focus is questioning strategies and in writing the focus is Informative writing. PCS recently conducted a training on

the New Generation Science Standards (NGSS) and will be conducting a Needs Assessments for math through Math Solutions.

- b. **Charter Renewal Requirements:** Sylvia Fajardo presented the criteria for renewal eligibility and the process/requirements for renewal recommendation. She also outlined the renewal petition/application review process. The charter petition will be submitted by PCS to LAUSD in mid-January 2018 with the tentative LAUSD Board hearing date in April 2018. Sylvia Fajardo presented the list of School Comparisons based on the results of the 2017 SBAC. The comparison lists 10 schools in the area. Pacoima Charter School scored 37.31 in ELA and 32.22 in math. The State average is 48.61 in ELA and 37.58 in Math. LAUSD's average is 38.8 in ELA and 29.62 in Math. Sylvia Fajardo requested that the Board complete the Governing Board Member Questionnaire and a recent Resume following the format requirements (given to Board members).
- c. **Financials:**
 - i. Balance Sheet (July 1, 2017 through July 31, 2017)
 - ii. Income Statement (July 1, 2017 through July 31, 2017)
 - iii. Cash Flow (July 1, 2017 through July 31, 2017)

Gordon Engstrom, ExED representative, presented and explained the figures contained in the Balance Sheet, Income Statement, and Cash Flow reports. He also presented the Check/Voucher Register (July 1, 2017 through July 31, 2017). He also explained how the decrease in enrollment (1274) has impacted the Budget as the school budgeted for 1342 students. He also mentioned that a one-time Block Grant has helped to offset some of the figures.

VI. Agenda Building:

- a. Review and Adopt School Safety Plan
- b. Compliance Monitoring & Certification of Board and Compliance Review –review and approve
- c. Approve Revised Accounting Manual
- d. Resolution to Restrict Funds for Project
- e. Restrict Funds for Project
- f. Financials

VII. Adjournment: Jose Razo made the motion to adjourn the meeting at 5:58pm. Pablo Escobar seconded the motion. The Board was in consensus and the meeting was adjourned.

Added Meeting: Monday, October 9, 2017 @ 4:30pm.

Respectfully submitted by: Adelina Contreras ☺