

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

1st Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

AGENDA

September 1, 2016

CONVENE PUBLIC SESSION

9:00 a.m.

A. Call to Order

Pledge of Allegiance

Roll Call

Board President Colleen Kuhn

Board Vice President Dale Lintner

Board Member Cindy Joris

Board Member Robert Jackson

Executive Director/Commandant Randy Wormmeester

Business Manager Desirée Gardner

B. Public Comment – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board President of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board President may respond briefly or refer the communication to staff. The Board President may also request an item related to your communication to be placed on a future Board Meeting agenda.

Note: *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board President Colleen Kuhn, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board President will evaluate the communiqué and determine the appropriate administrative action.*

C. Items to be Removed from Consent or Action Agendas – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

D. Consent Agenda – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the August 5, 2016 regular board meeting.
2. Approval of Expenditure Report for August 2016, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of Credit Card Statements July 7, 2016 through August 6, 2016.
4. Petty Cash reimbursements for August 2016.

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

F. Business Manager Report – *The Business Manager will report on current standing of budget, advertising updates, busing, and recruitment tracking.*

G. Executive Director/Commandant Report - *The Executive Director/Commandant will report on pertinent topics related to the Leadership, Academic, and Operations aspects of the school.*

H. Charter Advisory Report – *A member of the Charter Advisory Committee will report on pertinent topics related to the operation of the school and other events and activities.*

I. Construction Committee Report- *A member of the Construction Committee will report on pertinent topics related to the school construction project.*

K. Action Agenda – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

Public Comment – *This is an opportunity for members of the public to speak on any issue/topic contained in the current action agenda, unless that item has been previously removed from the agenda in open session for clarification, discussion, etc. (refer to item D, above) The guidelines set forth on page one of this meeting agenda also apply to public comments offered at this time.*

1. APPROVAL OF ADDING DESIGNATED BANK AUTHORIZED USER- The Board may approve adding Cheryl Sisson as a signer and authorized personnel for all accounts with Desert Community Bank including checking and savings accounts.
2. APPROVAL OF REMOVING DESIGNATED BANK AUTHORIZED USER- The Board may approve removing Shannon Brandner as a signer and authorized personnel for all accounts with Desert Community Bank including checking and savings accounts.
3. APPROVAL OF ALLOWANCE OF ATTENDANCE REQUEST (PILOT) – The Board may approve the submission of a Request for Allowance of Attendance for school closures on August 9th and 10th, 2016.
4. APPROVAL OF ALLOWANCE OF ATTENDANCE REQUEST (BLUE CUT) – The Board may approve the submission of a Request for Allowance of Attendance for school closures on August 17th, 18th, and 19th, 2016.
5. APPROVAL OF SALARY SCHEDULE REVISION – The Board may approve the revised 2016-2017 salary schedule.

MOVE TO CLOSED SESSION

*

A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.

1. PERSONNEL MATTERS – This is for the Board to discuss personnel issues.

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

2. VENDOR CONTRACTS – This is for the Board to discuss updates in vendor contract statuses.
3. PUBLIC EMPLOYMENT APPOINTMENT - Titled: Certificated and Classified Employees.
4. VOLUNTEER APPROVAL – This is for the Board to approve volunteer applications.

RECONVENE PUBLIC SESSION

*

L. Closed Session Report – *The Board President will provide information on the reportable actions taken by the Board during its closed session.*

M. Board Member Comments – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

N. Items for Future Board Meetings – *Board members may request items to be placed on future Board meeting agendas.*

O. Next Meeting Date –

Special Meeting: September 15, 2016 at 9:00 a.m.

Regular Meeting: October 6, 2016 at 9:00 a.m.

P. Adjournment of Meeting