

**GARVEY SCHOOL DISTRICT**  
Rosemead, California

Minutes of Reorganization Meeting  
December 8, 2016

The Garvey School District Board of Education met in reorganization session on December 8, 2016, at the Education Center, 2730 Del Mar Ave., Rosemead, CA 91770.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by President Maureen Chin.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:35 p.m.), Ms. Keilley Meng, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Rudolph Torres led the recitation of the Pledge of Allegiance.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and is hereby made an official part of these minutes.

**ELECTION OF BOARD OFFICERS**

**Election of President**

Anita Chu opened the floor for nominations to the Office of President of the Board. Bob Bruesch nominated Ronald Trabanino. Nomination accepted. Nominations closed.

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 4 to 0, Ronald Trabanino was elected President of the Board of Education.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Ronald Trabanino	Yes

Bob Bruesch thanked and commended Maureen Chin for her year of service as President of the Board.

**Election of Vice President**

Ronald Trabanino opened the floor for nominations to the Office of Vice President of the Board. Maureen Chin nominated Bob Bruesch. Nomination accepted. Nominations closed.

On the motion of Henry Lo, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board elected Bob Bruesch as Vice President of the Board of the Education.

Vote:	Bob Bruesch	Yes
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Maureen Chin	Yes
Henry Lo	Yes
Keilley Meng	Yes
Ronald Trabanino	Yes

**Election of Clerk**

Ronald Trabanino opened the floor for nominations to the Office of Clerk of the Board. Maureen Chin nominated Keilley Meng. Nomination accepted. Nominations closed.

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board elected Keilley Meng as Clerk of the Board of Education.

**Appointment of Secretary to the Board of Education**

Ronald Trabanino opened the floor for nominations to elect the Secretary to the Board of Education. Mr. Trabanino nominated Anita Chu. Nomination accepted. Nominations closed.

On the motion of Ronald Trabanino, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board elected Anita Chu as Secretary to the Board of Education.

Vote:

Bob Bruesch	Yes
Maureen Chin	Yes
Henry Lo	Yes
Keilley Meng	Yes
Ronald Trabanino	Yes

**SPECIAL RECOGNITIONS**

The Board presented a plaque of recognition to Maureen Chin as outgoing Board President. Ms. Chin thanked all Board Members, Superintendent Anita Chu, and district staff for the support and guidance throughout the year 2016.

**COMMUNICATION/REPORTS FROM THE BOARD AND SUPERINTENDENT**

- **Student Presentation – Bitely School**

Principal Rudy Torres and four students, Angelina Tam, Tam Nguyen, Brandon Bui and Daniel Martinez from Bitely School made a presentation to the Board regarding their first trimester coding projects on innovation and design. The students shared the digital process and creativity involved in coding projects and showed how coding skills are applied in the technology industry in a game-based, learning environment. The projects being showcased include writing lines of code in a project depicting the revolutionary war; demonstrating a scene of life guards teaching students how to water surf; and creating a basketball game that involves students competing in campus while learning their math skills.

Anita Chu applauded the student demonstration and projects indicating that she had visited and observed the classes at Bitely where students were applying their digital and creativity skills. Mr. Torres thanked the Board for their support to students with these coding projects. Bob Bruesch stated, this student presentation is an example of how education has changed in the last 30 years, giving students the computer skills needed for the 21<sup>st</sup> Century. Mr. Bruesch said he was very impressed with the student work.

The Board presented certificates of recognition to the student presenters. A ten-minute reception took place immediately after the student presentation.

- **Communication/Reports from the Board and Superintendent**

Anita Chu spoke of the special "College for All" family festival at Williams School scheduled for Saturday, December 10, 2016 (9:00 a.m.-12:00 p.m.), to showcase the District's partnership with the East Los Angeles College programs in promoting a variety of programs for students, parents, and community members. At the event, participants will learn about the programs and receive assistance to enroll in these free classes. A press conference will be held at 10 a.m. Ms. Chu wished everyone a wonderful Christmas and New Year.

Bob Bruesch and Maureen Chin stated there was a recent groundbreaking ceremony at Marshall Park and certificates of recognition were presented to the Garvey Board of Education and staff. The newly renovated park is scheduled to open by summer time.

Henry Lo expressed gratitude to the Rhythmax Choir for their performance at the holiday reception of Assemblymember Ed Chau's Office. Bob Bruesch mentioned the Rhythmax Choir performance at a holiday reception in Senator Ed Hernandez' Office.

Keilley Meng talked about the holiday events she attended and she commended all the students and parents who participated in the holiday performance as way of representing our district at these events.

Ronald Trabanino wished everyone a happy holiday; he commented on the recent CSBA Conference attended also by Mr. Bruesch, Ms. Chin, Ms. Keilley and Ms. Chu.

## **REPORT FROM UNION REPRESENTATIVES**

### **Garvey Education Association (GEA)**

Ken Tang, president of Garvey Education Association, congratulated Mr. Trabanino on his election as President of the Board. He spoke about a recent trip to the NEA & National Council of Urban Associations in San Antonio, Texas, where issues were discussed relating to public education. One issue was about the possible appointment of Betsy DeVos as Secretary of Education who has no experience in public education and never been involved a public school setting.

Mr. Tang urged the Board to pass a resolution making Garvey a sanctuary district supporting our student's safety and education as this is one of the 30 fundamental human rights guaranteed by the United Nations, Article 26.

Mr. Tang talked about yesterday's celebration for passing of the various propositions. He thanked the Board for supporting these initiatives.

Mr. Tang ended with a quote from the book, *Cassie Draws the Universe* (by P.S. Baber), reflecting on the last presidential election: "There are four kinds of people in the world. Those that build walls. Those who protect walls. Those who breach walls. And those who tear down walls." Mr. Tang invited everyone to tear down some walls especially for our students and more importantly for the future of our community.

Henry Lo stated that the Board should pass a resolution similar to what some cities have adopted. Mr. Lo commented on the recent opening of the legislative sessions in Sacramento where speakers are remarking on the need for the State of California to be a state of inclusion and not exclusion. As the Board passes the resolution, Mr. Lo, asked to make sure that all parents see the resolution showing that the Board would protect every student.

Bob Bruesch asked for a resolution at the next Board meeting protecting basic human rights to a free education for all students no matter what their legal status will be. Anita Chu stated that samples of such resolutions are being reviewed to propose at a future Board meeting.

**California School Employees Association (CSEA):** None

Bob Bruesch asked everyone to say a prayer for CSEA President Olivia De Leon who is in the path to recovery.

#### **REPORT FROM HEAD START REPRESENTATIVE**

Superintendent Anita Chu introduced Head Start Policy Committee Board Liaison, Veronica Borunda.

Ms. Chu reported LACOE's approval of the District's Extended Hours Application to extend the 3.5-hour program to 6-hour program for eight classes. Our Facilities staff has been working hard to develop and implement plans to add four Head Start classrooms at Williams School to accommodate this extended-hour program in a timely manner. Approval from the Department of State Architect is required to proceed with this project.

Ms. Chu indicated that the Head Start enrollment remains strong. There is only one (1) unfilled slot because a child has been sick and not able to attend school.

Ms. Chu noted that after a year and a half, there is a recommendation for the position of Director of Child Development. Recruitment efforts continue to fill a few other staff vacancies, including the positions of Health Specialist, Accountant, and Office Assistant.

Ms. Chu congratulated the newly elected members of the Head Start Policy Executive Committee; and Ms. Chu stated she is looking forward to working with the new Director of Child Development.

#### **REPORTS FROM DISTRICT REPRESENTATIVES**

- PTA - None
- SELPA Community Advisory Committee (CAC) - None

#### **HEARING OF PERSONS IN THE AUDIENCE**

Roland Barrientos addressed the Board regarding a Junior Golf Program seeking the Board's approval for a districtwide program.

Bob Bruesch suggested Mr. Barrientos to contact the staff from our after school programs who may be looking for these types of activities for our students. Maureen Chin spoke in support of this program stating that her children have participated in golf programs. She thanked Mr. Barrientos for his presentation tonight.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

#### **RECESS TO CLOSED SESSION**

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adjourned at 7:33 p.m., to closed session and addressed those items posted on the Agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes

Ronald Trabanino      Yes

### RECONVENE INTO PUBLIC SESSION

The Board reconvened into public session at 8:08 p.m.

### REPORT OF ACTION TAKEN IN CLOSED SESSION

Ronald Trabanino reported the following action taking in closed session:

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board appointed Dr. Sandra Gonzalez, Director of Child Development.

Dr. Sandra Gonzalez addressed the Board stating she is looking forward to work collaboratively with the Head Start staff to continue to strengthen the program as she believes in the philosophy of the District being instrumental in preparing young children for their success in school and later in life.

### CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

#### A. Board/Superintendent

1. Approval of Minutes  
Regular Board Meeting – November 10, 2016  
Approved.
2. Conference/Convention Attendance (Revised)  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Certification of Signatures  
It is recommended that the Board of Education approve the Certification of Signatures as presented. Approved.
4. Agreements – Los Angeles Universal Preschool (Facilities Development Grant Agreement)  
It is recommended that the Board of Education approve the agreements with Los Angeles Universal Preschool (LAUP) to provide the Facilities Development Grant for the State Preschool program at eight sites, with a maximum grant amount of \$104,500.00 for each site. Approved.
5. Agreement Amendment – Los Angeles Universal Preschool (Quality Improvement Block Grant)  
It is recommended that the Board of Education approve to amend the agreement with Los Angeles Universal Preschool to extend the grant services funded by the Quality Improvement Block Grant to June 30, 2017 for the State Preschool Programs. Approved.

6. Resolution No. 16-17-14 – Reimbursement Resolution Regarding Intention to Issue Tax-Exempt General Obligation Bonds

It is recommended that the Board of Education adopt Reimbursement Resolution No. 16-17-14 Regarding Intention to Issue Tax-Exempt General Obligation Bonds. Approved.

7. Resolution No. 16-17-15 – Establishing an Independent Citizens’ Bond Oversight Committee and Approving Bylaws

It is recommended that the Board of Education adopt Resolution No. 16-17-15 – Establishing an Independent Citizens’ Bond Oversight Committee and Approving Bylaws. Approved.

Bob Bruesch asked for the formation of a committee that would include two young members in the Bond Oversight Committee, including recent college graduates who attended our schools. Ms. Chu advised that the Board indicate specific description or preferred qualifications for the two community-at-large members of the Bond Oversight Committee.

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved Consent Item No. A.7, as presented.

Vote: Bob Bruesch	Yes
Maureen Chin	Yes
Henry Lo	Yes
Keilley Meng	Yes
Ronald Trabanino	Yes

Bob Bruesch suggested to bring back a Property Surplus Committee and address the vacant schools before the discussions on new school construction or renovations.

8. Resolution No. 16-17-16 – Approving A Debt Issuance and Management Policy

It is recommended that the Board of Education adopt Resolution No. 16-17-16 – Approving a Debt Issuance and Management Policy in Accordance with Senate Bill 1029. Approved.

**B. Human Resources**

1. Personnel Assignment Report (Revised)

It is recommended that the Board of Education approve Personnel Assignment Report No. 16-17-07 as presented. Approved.

**C. Learning Support Services**

**D. Student Support Services**

1. Contract Ratification – Shabani Institute (OAH Settlement Services)

It is recommended that the Board of Education ratify the 2016-17 contract with the Shabani Institute to provide student observation, a written report, and attendance at an IEP meeting, as part of the settlement agreement for the Office of Administrative Hearings (OAH) Case No. 2016080047. Total contract cost is not to exceed \$900.00; to be paid from Special Education funding. Approved.

2. Contract Ratification – Kerri Knight-Teague, Ph.D. (Professional Development)

It is recommended that the Board of Education ratify the 2016-17 contract with Kerri Knight-Teague, Ph.D. to provide professional development on the Woodcock-Johnson IV assessment tool for Special Education teachers on November 30, 2016. Total contract cost is not to exceed \$1,500.00; to be paid from Special Education funding. Approved.

3. Membership/Recertification Ratification – Crisis Prevention Institute Instructor Program  
It is recommended that the Board of Education ratify membership/recertification for three School Counselors and one Behavior Interventionist in the Crisis Prevention Institute Instructor Program. Total cost not to exceed \$600.00; to be paid from Medi-Cal Billing Option Funds. Approved.

**E. Business Services**

1. Purchase Order Report  
It is recommended that the Board of Education approve Purchase Order Report No.15-16-07 as presented. Approved.
2. Appropriation Transfers  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Contract – PacificWest Energy Solutions (Engineering Services)  
It is recommended that the Board of Education approve the contract with PacificWest Energy Solutions to provide engineering services for HVAC replacement of Head Start/State Preschool classrooms. Total cost not to exceed \$25,000; to be paid from Head Start/State Preschool funds. Approved.
4. Contract – NAC Architecture (Architectural and Engineering Services)  
It is recommended that the Board of Education approve the contract with NAC Architecture to provide architectural and engineering services for the renovation of four additional Head Start classrooms at Williams School, as part of the Extended Hours Program. Total cost not to exceed \$135,396.00; to be paid from Head Start funds. Approved.

**REPORTS AND INFORMATION ITEMS**

**A. Presentation of the 2016-17 First Interim Report**

Grace Garner, Chief Business Officer, and Marisela Barba, Director of Fiscal Services, made a Power Point Presentation on the 2016-17 First Interim Report describing the good news and fiscal challenges.

Ms. Garner spoke of the budget cycle, certifications, assumptions on revenues/expenditures, and the unrestricted funds in the General Fund. Ms. Garner indicated that, on January, there will be a Governor's Budget Workshop to see what adjustments have been made to the budget allocations that will be included in the Second Interim Report for presentation to the Board in March. Subsequently, there will be a May Revise which will show updates on budget figures.

Ms. Garner stated, the First Interim Report is presenting a positive certification which indicates that the District will meet its financial obligations for the current two subsequent fiscal years.

Marisela Barba addressed the revenue assumptions in the First Interim Report. The report reflects a reduction in student enrollment by 87 students, a smaller decrease as compared to last year's reduction of 161 students. The District's goal is to achieve a flat number in enrollment figures soon. Ms. Barba described the Local Control Formula Funding (LCFF) breakdown and other revenue assumptions.

Ms. Barba discussed the expenditure assumptions. For 2016-17, 2017-18, and 2018-19, Ms. Barba stated the report shows an increase in expenses greater than the revenue received which is creating a deficit spending. The increase in expenditures is contributed by many factors, including: step/column increase, Cost of Living

Adjustments (COLA) of 1.4 percent, STRS (State Teachers' Retirement System) and CalPERS (California Public Employees Retirement System) cost increases, employee health and welfare estimate increases of 7 percent overall and increase in Special Education, transportation, and routine maintenance costs.

Anita Chu said that at the recent CSBA Conference, many school superintendents voiced a huge concern for the State not providing additional revenue for the General Fund. With all the expected increases outlined above, the District will not be able to sustain its existing staffing costs.

Bob Bruesch asked if the District is still having class sizes above 35 students. Ms. Chu indicated that the average class size is about 31 in grades 4-6 and 26 in grades 7-8 (with the exception of P.E.). However, there are variations among schools and classes as a result of varying school enrollment figures and teachers' preference for single-grade as against combination classes. Class size reduction is specified as action step in the District's LCAP and has been reduced continuously in the last few years.

Ms. Barba described the multi-year projections in unrestricted funds, and these show the expenses running at a deficit spending of \$3.9 million in the current year, \$2.5 million deficit spending next year, and \$3.8 million deficit spending the following year. The ending fund balance for Fiscal Year 2018-19 is expected to be at \$2.2 million; considering the required 3 percent reserve for economic uncertainties, there will only be an undesignated amount of \$385,484 for 2018-19. Other obligations not included in the projections are the textbook adoption costs for 2017-18 and 2018-19.

Bob Bruesch commented that the multi-year projections do not take into consideration the District's vacant property as assets not being used to increase revenue. Mr. Bruesch hopes that this concern is reviewed soon.

**ACTION ITEMS**

**A. 2016-2017 First Interim Report**

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the District's First Interim Report (Positive Certification) pursuant to Education Code (EC) Sections 35035(g), 42130 and 42131, certify District's ability to meet its financial obligations for the remainder of current fiscal year (2016-17) and subsequent two fiscal years (2017-18 and 2018-19).

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

**B. Establishment of Regular Board Meetings for 2017**

On the motion of Maureen Chin, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board approved the 2017 Regular Board Meeting Schedule as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

**C. Head Start Board Member Liaison**

Bob Bruesch nominated Keilley Meng as Head Start Board Member Liaison. Nomination accepted. Nominations closed.



On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board appointed Keilley Meng as Head Start Board Member Liaison for 2017.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

D. **Los Angeles County School Trustees Association (LACSTA) Board Representative**

Bob Bruesch nominated Henry Lo as Board Representative to LACSTA. Nomination accepted. Nominations closed.

On the motion of Henry Lo, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board appointed Henry Lo as voting representative for the Los Angeles County School Trustees Association (LACSTA) for 2017.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

E. **Los Angeles County Committee on School District Organization Board Representative**

Bob Bruesch nominated Henry Lo as voting representative to L.A. County Committee on School Board Organization Board Representative. Nomination accepted. Nominations closed.

On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board appointed Henry Lo as voting member of the Los Angeles County Committee on School District Organization at the October/November County meeting.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

F. **Expulsion of Student No. 16-17-01**

On a motion by Maureen Chin, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board waived the Board Bylaws regarding disclosure of the student's name in Action Item F.

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the recommendation to expel Student # 16-17-01, a 7th grader at Garvey Intermediate School for the remainder of this current trimester and next semester, effective December 9, 2016 until June 9, 2017 for violation of Education Code 48900(b) and 48915(a)(2):

Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes

Keilley Meng	Yes
Ronald Trabanino	Yes

On the motion of Keilley Meng, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board voted to suspend the expulsion effective December 9, 2016, for violation of Education Code 48915(a)2, possession of a knife or other dangerous object, provided the student meets the conditions of the Rehabilitation Plan by June 9, 2017, pursuant to Education Code 48917.

Vote: Bob Bruesch	Yes
Maureen Chin	Yes
Henry Lo	Yes
Keilley Meng	Yes
Ronald Trabanino	Yes

#### **OTHER ITEMS OF INTEREST TO THE BOARD**

Bob Bruesch suggested to consider programs presented at the last CSBA Conference. Mr. Bruesch spoke of a solar energy program that can provide energy conservation and savings devices specifically for Bitely School. Another program he discussed was a film making program that involves struggling English learners in upper grades and focuses on language development. The program is currently being implemented in a Monrovia school.

Maureen Chin wished everyone a merry Christmas and a happy New Year.

Henry Lo stated he is looking forward to this Saturday's celebration of our partnership with the East Los Angeles College. Mr. Lo noted how the year ended fairly optimistic with many accomplishments and he wished everyone a very productive year.

Keilley Meng asked if Ms. Nancy Matthews, who wrote the grant for Marshall Park, can be contacted for possibly writing more grants that would improve our district's playgrounds. Bob Bruesch added the need to seek grant funding for storm water runoff projects.

Henry Lo requested to be proactive in contacting the California Watershed Council with water reclamation projects and plumbing upgrades similar to the outdoor education classroom at Rice School. Bob Bruesch thanked Mr. Lo for his extra efforts in school projects and partnerships which take perseverance but yield long-term positive outcomes for the students in the District.

Ronald Trabanino thanked everyone, Board and Cabinet Members, for working hard to accomplish many programs in the District.

Henry Lo thanked everyone for supporting the Monterey Park Committee to extend the parcel tax to fund the City Library by purchasing tickets for tomorrow's fundraising dinner.

Bob Bruesch asked for a discussion on the proposed law to move school board elections to even years. Anita Chu stated she will seek guidance from the District's counsel to review the law and possibly give a Board presentation in the near future.

**PUBLIC AGENDA ITEMS:** None

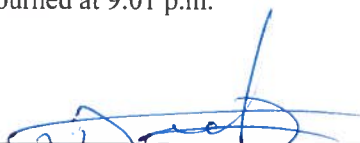
**FUTURE MEETINGS**


A list of future meetings and potential agenda topics were reviewed. The next meeting will be a regular meeting on January 19, 2019, at the Education Center. Public session will begin at 6:30 p.m., closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
January 19, 2016	

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 9:01 p.m.

  
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Ronald Trabano, President

  
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Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT**

Roland Barrientos  
Brandon Bui  
Dylan Bui  
Eric Bui  
Arturo Martinez  
Norma Martinez  
Vinh Ngo  
Thuong Nguyen  
Sergei Orloff  
Ken Tang  
Rudy Torres  
Angelina Tran  
Thuong Tran