

SAN SABA HIGH SCHOOL EXTRA-CURRICULAR/CO-CORRUICULAR CODE OF CONDUCT

Purpose Statement

The purpose of this extra-curricular and co-curricular Code of Conduct is to hold students who represent SSHA to the highest standards while participating in their activities and events, these students present an image of SSHA students to the public. The primary goal is to provide an extra-curricular/co-curricular program that gives students direction in developing and maintain self-discipline, responsibility, respect for authority, healthy living habits, leadership, and pride in being representatives of San Saba. We believe that participation in some extra-curricular/co-curricular activities can provide students an opportunity to learn many things not available to them in the classroom. It is recognized that some of the following rules are stricter than for the general student body. However, participants are expected to accept and to follow the established rules. Violation of the rules will result in corrective and/or disciplinary action. All known facts and circumstances will be taken into consideration when determining what action will be taken. Students may be disciplined or dismissed from the extracurricular program for violation of these rules.

Definition of "Extra-curricular Activities"

The term "extracurricular activities" refers to all non-curricular events and memberships or participation in groups, clubs, and organizations recognized and approved by the Board of Trustees and the school district and sponsored by the district or a campus. All University Interscholastic League (UIL) and non-UIL activities and student organizations, such as Student Council and National Honor Society, are extracurricular. Extra-curricular activities also include, but are not limited to, public performances, contests, and club events. All extracurricular activity participants, include elected and appointed officers of all campus organizations, are subject to provisions of the Extracurricular Code of conduct.

Definition of "Co-Curricular Activities"

The term "co-curricular activities" refers to all activities pursued outside of the classroom in addition to normal course of study. Students attending field trips that would extend lessons from in the classroom to outside the classroom would be considered Co-Curricular.

Statement of Intent

The following statements are prepared by the District's Extra-curricular/Co-curricular Code of Conduct Council, which consists of teachers, coaches, students, counselor and parents. It is their intent to establish as much uniformity as possible in the handling of the extracurricular guidelines in SSHA

- Participants and their parents will be required to sign a statement indicating that they are aware of the significance of these guidelines. This acknowledgment must be signed and returned to the program coach/sponsor before a student can participate. One acknowledgment a year is adequate and will be in effect for one calendar year from August 1st to July 31st.
- Participants and their parents must be aware that the main degree of prevention lies in the hands of the participant. The coach/sponsor will be bound by these guidelines.
- The coach/sponsor will be required to administer these guidelines fairly
- The coach/sponsor must:
 - Inform all participants under his/her responsibility of these rules and be responsible for the returned signed acknowledgment.
 - Apply rules and punishment fairly
 - Inform parents by telephone when a participant is involved in an incident and send written notice home detailing the incident for the parents and student's signatures.

SAN SABA HIGH SCHOOL EXTRACURRICULAR/CO-CURRICULAR CODE OF CONDUCT

General Rules for Conduct

1. Do what is right!!!!
2. Never do anything that will embarrass you, your family or friends, your school or your community!!

Eligibility Standards and Other Important Information

Good athletes are good students. They plan their time so they give sufficient energy to their studies to insure acceptable grades. Passing grades are mandatory for participation in athletic program.

1. Participants are representatives of San Saba ISD. Participants are expected to conduct themselves with dignity and respect. Respect in the classroom toward fellow students and teachers are necessary. Participants are leaders and are expected to act beyond the standards of conduct of other students. Participants must realize that because of their prominent role in San Saba ISD, their conduct must be above and beyond question at all times on and off campus
2. Any athlete taking part in any contest sponsored by the UIL must be passing all subjects at the end of each six weeks. Any athlete that fails a class will be ineligible for three weeks. At that time, if the athlete is passing that course and all other courses, he/she will regain eligibility. The athlete must continue to practice but will not be able to participate in a contest until the three-week period has ended.
3. No one shall take part in any contest sponsored by the UIL after the end of the 8th semester following his or her first enrollment in the 9th grade. Enrollment in two or more 9th grade subjects constitutes enrollment.
4. No one shall take part in any contest in the UIL who, on the first day of September preceding the contest, has reached or passes his or her 19th birthday. (Exception: UIL Waiver)
5. **All athletes need to be in the off-season program** to be eligible for competition in a team sport unless approved by the Head Coach and Athletic Director. (Exception: Participants with academic scheduling problems with prior approval.)
6. Any athlete who misses a practice or game to participate in a non-school event will be ineligible for the next school contest. If the last game of the season has been played, the athlete will be ineligible for the first contest in the next sport in which he/she participates.
7. Be aware that hazing and bullying is illegal and will not be tolerated.
8. Do not skip practice. If you must miss the athletic period, be sure it cannot be helped. If you must be absent you are expected to call and talk to one of the coaches, not a fellow player. You will be required to make up work missed when you are absent. Repeated absences will result in disciplinary action and could result in removal from program.
9. All injuries must be reported to the Trainer. The injury will be treated or you will be referred to a doctor. If you must leave school because of illness, you are expected to notify the coaching staff and the Trainer that you will not be there. If you are ill or injured you are not expected to workout but if you are at school, you are expected to wear the uniform of the day and accompany your group to all stations unless given special permission by the Head Coach.
10. Athletes may be required to attend tutorials. Students who are failing at the midpoint of each six weeks may be required to attend tutorials until his/her grade is passing. Failure to attend required tutorials will result in disciplinary action of each absence.
11. Any athlete that unnecessarily absent from, quits, or is removed from an activity by his/her parents without complete approval of those in charge of the activity, shall be removed from that activity and not be permitted to participate in any other competitive activity until that activity has completed its season. If an athlete refuses to be disciplined for due cause by and coach, he/she may be excluded from competitive activities for one year. At the beginning of the next semester the parents of a student who has been removed from the extracurricular activity may make a request to the Athletic Director for re-admittance. The Athletic Director will study the facts involved in the case and render a decision on whether to let the student participate in extracurricular activities

12. Documentation of all disciplinary actions will be kept by the Head Coach of each sport. Parents will be notified when repeated offenses place a student in jeopardy of suspension from athletics or when major violations have occurred
13. No participant will be allowed to compete that was absent any time on the date of the contest or performance that was not pre-approved. If they are sick and return to school, they will need a not from the doctor's office.
14. If a participant has an unexcused absence from school he/she will be subject to disciplinary action. The first unexcused absence will result in a warning (additional punishment or suspension from an individual activity may be imposed by the sponsor.) The second unexcused absence will result in additional punishment or suspension and will be held out of the next contest or performance. A third unexcused absence will result in punishment and suspension of the next two contest or performance. A fourth unexcused absence will result in dismissal from extra-curricular/co-curricular activities.
15. Any athlete found guilty of stealing or willfully destroying school property of a fellow student is subject to punishments and/or dismissal from the program. This includes the taking of or destroying of property of other schools or other individuals within the community.
16. State policy states that alcohol and tobacco products are prohibit on school property. Participants will abide by this policy at all times or expect to be disciplined
17. All athletes must meet the grooming code as outlined in the STUDENT BODY HANDBOOK. The Head Coach of each sport may require athletes when traveling or on game day to go above and beyond this student grooming code.
18. Any athlete placed in "in-school suspension" may be subject to further disciplinary action by the coach/sponsor and/or Athletic Director, Band Director or activity sponsor
19. All athletic equipment must be turned in or fines and fees will be assessed.
20. Caps are expected to be worn with the bill facing forward
21. Tattoos that are visible while in a team uniform will be expected to be covered

Alcohol/Drugs

Students who participate in extracurricular activities are prohibited from:

- Illegally possessing or using marijuana, tobacco (smokeless), alcohol, a controlled substance, or a dangerous drug
- Illegally possessing or using drug paraphernalia
- Committing a serious act or offense, as defined in the SSHS Student Code of Conduct
- Illegally possessing or using glue, aerosol paint and/or volatile, mood-altering chemicals
- Committing a serious act punishable as a felony

Disciplinary Procedures

Subject to the approval of the campus administrator, sponsors in the various activities will establish written guidelines and consequences for various violations of the *Extracurricular/Co-curricular Code of Conduct*. The principal and his/her designee may impose penalties, limit participation and propose a reinstatement plan in any activity for violations of the standard rules, or expectations for membership or participation in the activity.

The disciplinary procedures are student-centered and aimed at providing students with guidance and intervention services.

1st Offense

Student (1) must commit his/herself to complete an approved Drug/Alcohol intervention program. (SSHS can provide this service, free of charge) (2) will be suspended from the next game/UII event, contest, performance/club event and (3) will receive disciplinary action from Head Coach/Activity Sponsor.

2nd Offense

Student (1) must commit his/herself to complete an approved Drug/Alcohol intervention program. (SSHS can provide this service, free of charge) (2) will be suspended from the two weeks of next game/UII event, contest, performance/club event and (3) will receive disciplinary action from Head Coach/Activity Sponsor.

3rd Offense

Student will be barred from participating in all extracurricular activities for one calendar year.

Drug Testing Program

The District shall implement a drug-testing program with the following objectives:

1. To provide a deterrent to drug and alcohol use for students in grades 7-12.
2. To ensure the health and safety of students representing the District in any extracurricular activity.
3. To provide a drug education program for those students who test positive for drug and alcohol use and for those students who are at risk for drug use.

Conditional Participation

As a condition of participation in extra-curricular activities, each student and his/her parent/guardian must sign an acknowledgment form that the student may be randomly tested for drugs and alcohol before or during the school year or extended period in which the student participates in a extra-curricular program. If a student or his /her parent/guardian refuses to permit the drug testing to be performed, the student shall automatically be removed from all extracurricular programs.

Counseling

The District shall contact the student and her/her parent/guardian when a student tests positive for drugs and the District will assist in referring the student to counseling as is deemed appropriate.

Random Testing

All students who are actively involved in extra-curricular activities in the District in grades 7-12 shall be subject to the testing program.

A minimum of ten students involved in extra-curricular activities shall be randomly tested at least four times per school year. Any positive test shall be confirmed by a second more definitive test before being reported as positive. When a test has been confirmed as positive, the student shall be subject to the discipline listed in this policy according to the first, second and third offense.

Screening shall be by an independent laboratory using a urinalysis test. The specimens shall be sent to an independent certified laboratory for processing. The laboratory shall notify the District of the results. All specimens shall be identified by the student's social security number.

All positive screening shall be confirmed by student admission and/or an additional test from a split sample that may include gas chromatography/mass spectrometry testing by an independent laboratory.

Failure to produce a test sample shall be considered a positive screening. Refusal to produce a sample shall constitute a positive screening.

Any student refusing to be tested shall be referred to the appropriate faculty member with the possibility of removal from extra-curricular programs.

Testing shall be administered by a certified collection technician.

Each student randomly selected shall be required to provide a urine sample to the technician within two hours of notification.

Drugs Eligible for Testing

Students shall be tested for the following drugs:

Amphetamines

Cocaine

Opiates

Phencyclidine-PCP

Tetrahydrocannabinols THC

Alcohol

Student Rights and Responsibilities

Interrogations and Searches

Confidentiality

The collection and coding of specimen samples shall be executed in a manner ensuring total confidentiality and proper identification.

Test results shall be made known only to the student and his/her parent/guardian, drug-testing administrator, faculty member, principal, and Superintendent.

Sanctions for Positive Testing

All offenses are cumulative for the student's career.

The following disciplinary measures shall be taken for any student testing positive as defined by this policy.

- **First Offense**
For the first offense, the parent/guardian shall be notified to discuss the student's sanctions in a face-to-face meeting. The student shall be suspended from participation in extracurricular program competitions and practices and shall be required to successfully complete a drug education program. In addition, the student shall be subject to disciplinary action as stated in the Student Code of Conduct and/or in the Code of Behavior for any extra-curricular programs in which he/she participates. The principal must approve reinstatement for all programs.

The parent/guardian of the student shall be responsible for any fees associated with a drug assistance program. Upon completion of the drug education program, the student will be retested and must be clear of any drugs before reinstatement to extra-curricular programs will be considered.

Any student who is reinstated after testing positive and completing the requirements of the suspension period shall be retested at the District's expense the next four testing times even if those testing times cross over to the next school year.

- **Second Offense**
For the second offense, the parent/guardian shall be notified to discuss the student's sanctions in a face-to-face meeting. The student shall successfully complete a drug education program. The student shall be suspended from extra-curricular program competitions and practices for the remainder of the school year. If the occurrence happens in the last nine weeks of the school year, the suspension will carry over to the next school year until the end of the first nine-week period. The student will be retested and must be clear of any drugs before reinstatement to extracurricular programs will be considered. In addition, the student shall be subject to disciplinary action as stated in the Student Code of Conduct and/or in the Code of Behavior for any extracurricular programs in which he/she participates.

The principal must approve reinstatement for all programs.

The parent/guardian of the student shall be responsible for any fees associated with a drug assistance program.

Any student who is reinstated after testing positive and completing the requirements of the suspension period shall be retested at the District's expense the next four testing times even if those testing times cross over to the next school year.

- **Third Offense**

For the third offense, the parent/guardian shall be notified to discuss the student's sanctions in a face-to-face meeting. The student shall be suspended from extra-curricular activities, competitions, and practice for the rest of his/her secondary school career. In addition, the student shall be subject to disciplinary action as stated in the Student Code of Conduct.

- **Appeals**

A student or parent may appeal the consequences for a confirmed positive drug test result in accordance with FNG(LOCAL). A student's suspension from participation in extra-curricular activities as a consequence of a positive drug test result shall not be deferred pending the outcome of an appeal. ☐

- **Steroids**

State law prohibits students from possessing, dispensing, delivering, or administering an anabolic steroid. Anabolic steroids are for medical use only and only a physician can prescribe use.

Body building, muscle enhancement, or the increase of muscle bulk or strength through the use of an anabolic steroid or human growth hormone by a healthy student is not a valid medical use and is a criminal offense.

Students participating in The University Interscholastic League (UIL) athletic competition may be subject to random steroid testing.

The University Interscholastic League (UIL) has established disciplinary action for any student that tests "positive" for steroid use. Extra work may be assigned by the coach/sponsor.

THREE A's TO EXCELLENCE

Attendance. Student Athletes are expected to contact their coach if they are going to be absent. Failure to call in with the exception of certain emergencies is reported as an unexcused absence from practice. If chronic, the athlete will be removed from the sport. Each coach will set up rules for makeup or unexcused work maintaining fairness and consistency for all athletes.

Attitude. A positive attitude is of utmost importance. A San Saba Armadillo athlete should never embarrass himself/herself, teammates, the school or parents. Student athletes are to be leaders of our school and are expected to be good role models and follow rules both in the classroom as well as on the fields of competition. Placement in ISS will cause an athlete to miss part of or the entire week's contest.

Achievement. Playing with class and having respect for opponents and teammates in competition is character that each athlete should display. Being a gracious winner and handling a loss with class is MUST in being a good athlete. Each athlete must learn that in the course of competition that a call or ruling may go the wrong way but athletes must learn that they can only control their play and respect should be given to all officials at all times.

Parent/Coach Conflicts

Parent and coach conflicts should be handled in a professional manner. If parents want to schedule a conference, they should do so at the appropriate time, not before, during or after a contest when emotions are running high. If a resolution is not obtained with the coach, a conference with the Athletic Director can be arranged. In the event a resolution is still not obtained, then parents will be able to contact the Principal and ultimately the Superintendent. The chain of command is very valuable in to resolve conflict. There are always two sides to a story and most conflicts can be worked out. Playing time is earned and the amount of playing time is the coach's decision based on the student's ability, work ethic, attitude, and team strategy.