

May 21, 2018 Regular Meeting

The Regular Meeting of the Board of Directors of the Norwin School District was called to order by Board President Robert J. Perkins at 7:01 P.M. in the Board Room of the Administration Building.

An informational Conference Session of the Board and Administration was held on Wednesday, May 9, 2018. No decisions were made by the Board of Education and/or the Administration. An Executive Session was also held to discuss specific personnel matters.

An Executive Session was held May 14, 2018, prior to the Workshop Session for personnel matters. An Executive Session was held that evening after the Board Workshop to discuss personnel and a student matter.

An Executive Session was held tonight (Monday, May 21, 2018), prior to the Workshop Session to discuss personnel matters. The Board also held an Executive session after the Regular meeting on May 21, 2018 for personnel matters.

BOARD MEMBERS PRESENT:

Brian S. Carlton	Shawn N. Petrisko*
Darlene J. Ciocca, Vice President	Donald W. Rhodes, Jr.
Tracey L. Czajkowski	Dennis J. Rittenhouse
Raymond Kocak	Barbara A. Viola
Robert J. Perkins, President	

**participating by speakerphone.*

BOARD MEMBERS ABSENT: None.

ADMINISTRATION PRESENT:

William H. Kerr	Thomas H. Wrobleski
Timothy J. Kotch	Stacey A. Snyder
Natalie A. McCracken	Ryan P. Kirsch

SOLICITOR: Falco Muscante, Esq.

OTHERS PRESENT: Several dozen Norwin teachers.

STUDENT PRESENTATIONS: None this month.

APPROVAL OF MINUTES:

Director Ciocca moved and Director Rittenhouse seconded the motion to approve the Minutes from the April 16, 2018 Regular Meeting.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

PUBLIC COMMENT:

- Ms. Megan Zobb, Vice President, Norwin Education Association (Potential Teacher Furloughs / Elimination of Professional Positions at the Close of the 2017-2018 School Year).
- Mr. William Essay, Oakhurst Dr., North Huntingdon, (Potential Curtailment and Alternation of Educational Programs in the 2018-2019 School Year).

COMMITTEE REPORTS: The reports for the following committees were provided for review: Athletic Council, Athletic & Non-Athletic Points, Health, Wellness & Nutrition, Safe Schools, Secondary Advisory, and Elementary Advisory.

SUPERINTENDENT’S REPORT: Dr. Kerr provided the Monthly Administrative Reports.

BOARD PRESIDENT’S REPORT: Mr. Perkins provided the monthly report.

FINANCE:

Director Kocak moved and Director Ciocca seconded the motion to approve the following financial reports for April 2018:

- General Fund Treasurer's Report (Attach. #1)
- Construction Fund Treasurer's Report (Attach. #1A)
- Athletic Official's Account (Attachment #1B)
- Payroll Report (Attachment #2)
- Cafeteria Fund - Treasurer's Report (Attachment #3)
- Cafeteria Fund - Profit and Loss (Attachment #4)
- Medical ACCESS Fund Balance (Attach#5)
- School Activities Reports
 - High School (Attachment #6)
 - Middle School (Attachment #7) – *included March and April 2018 reports*
 - Hillcrest Intermediate (Attachment #7A)
- Gifted Student Activity Fund (Attachment #7B)
- Budget vs. Actual Report (Attachment #8)
- Actual vs. Budget Report (Attachment #8A)
- Capital Projects Fund / Available Cash Balance (Attachment #8B)
- Three-Year Capital Improvement Plan (Attach. #8C)

Carlton, Yea
Ciocca, Yea
Czajkowski, Yea

Kocak, Yea
Perkins, Yea
Petrisko, Yea

Rhodes, Yea
Rittenhouse, Yea
Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Kocak moved and Director Ciocca seconded the motion to approve bills for the period April 17, 2018, through May 21, 2018, including:

- General Fund (Attachment #9)
- Cafeteria Fund (Attachment #10)
- Construction Fund (Attachment #11)

Carlton, Yea
Ciocca, Yea
Czajkowski, Yea

Kocak, Yea
Perkins, Yea
Petrisko, Yea

Rhodes, Yea
Rittenhouse, Yea
Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Kocak moved and Director Ciocca seconded the motion to award 2018-2019 Fall Athletic Bids to the lowest responsible bidder. (Attachment #12)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Kocak moved and Director Ciocca seconded the motion to award 2018-2019 Supply Bids to the lowest responsible bidder. (Attachment #12A)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Kocak moved and Director Ciocca seconded the motion to award 2018-2019 Milk Bids to the lowest responsible bidder. (Attachment #12B)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Kocak seconded the motion to approve the adoption of a proposed final budget for the school year ending June 30, 2019, in the amount of \$71,100,931; that it be made available for inspection prior to the final adoption at the School Board meeting to be held on June 20, 2018; and that the necessary advertisement concerning adoption of the budget be authorized. (Attachment #12C)

Note: The vote on the millage rate for 2018-2019 is scheduled with the final budget adoption at the June 20, 2018 School Board meeting. The millage rate for the proposed final budget reflects a 3.1% increase, which is the increase allowed under the Act 1 limit without exceptions. This increase equates to a 2.4-mill increase in real estate taxes in Westmoreland County and a 0.32-mill increase in real estate taxes in Allegheny County due to State Tax Equalization Board variations among county assessment rates.

Carlton, Nay	Kocak, Yea	Rhodes, Yea
Ciocca, Nay	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Nay	Petrisko, Nay	Viola, Nay

On a roll call vote, there being 4 yeas and 5 nays, President Perkins declared the motion failed.

PERSONNEL:

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the resignation of Ms. Stacy Reed, General Cafeteria Worker, effective retroactively at the close of the work day on Friday, May 18, 2018.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the resignation of Ms. Traci Braid as High School Yearbook Sponsor, effective at the close of the 2017-2018 school year.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Lori Heit, Elementary Teacher, for a Family & Medical Leave of Absence, beginning retroactively on Wednesday, April 25, 2018, for the remainder of the 2017-2018 school year, for personal reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Jacquelynn Krznaric, Elementary Teacher, for a Sabbatical Leave of Absence for Professional Development, for the 2nd semester of the 2018-2019 school year, and the 1st semester of the 2019-2020 school year.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Amy Balfe, Elementary Teacher, for a Child Bearing/Rearing Leave of Absence, used in conjunction with paid sick leave and FMLA, beginning with the 2018-2019 school year through approximately Friday, November 30, 2018.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Mr. Lloyd McIntosh, Custodian, one-half (.5) day of leave without pay retroactively for Monday, April 23, 2018 and one-half (.5) day of leave without pay retroactively for Thursday, May 3, 2018, for medical reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Peggy Morgan, Secretary, an Intermittent Family & Medical Leave of Absence, beginning approximately Thursday, June 21, 2018, for up to the total time allotted for FMLA, for personal reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the following Certified List(s) for the 2017-2018 school year: Additions to the Paraprofessional List, Summer H&PE Teacher List, Title I Summer Reading Camp Teacher List, Online Summer School Teacher List, and Additions to the Homebound Teacher List, pending receipt and review of all required credentials and clearances. (Attachment #13)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the following Co-Curricular List(s) for the 2018-2019 school year: Additions to the Winter Sports Coach List, pending receipt and review of all required credentials and clearances. (Attachment #13A)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the following Co-Curricular List(s) for the 2017-2018 school year: Additions to the Band Volunteer List, pending receipt and review of all required credentials and clearances. (Attachment #13B)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the revised Summer College Worker List, for the 2017-2018 school year. (Attachment #13C)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve 2018 Summer Days/Hours in Addition to Contracted Days for Guidance and School Nurses. (Note: Summer Days/Hours for Band was tabled for a future meeting.) (Attachment #13D)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Nay	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 nay, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to direct the Administration to address staffing and scheduling across the K-12 spectrum to meet the changing needs of the School District through realignment, reallocation, and restructuring of human and financial resources, with consideration of dual certifications, and as appropriate, reduce Administrative and Professional staff through attrition and/or elimination of positions.

Carlton, Nay	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 nay, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the elimination of a Ten (10) Month Contracted Psychological Services position effective upon completion of the contracted days not to exceed Friday, June 30, 2018.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
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Ciocca, Yea
Czajkowski, Yea

Perkins, Yea
Petrisko, Yea

Rittenhouse, Yea
Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the newly created position of Associate Director of Special Education & Student Services and the appointment of Ms. Lisa Banasick to this position, effective July 1, 2018, with no increase in compensation for the change of position.

Carlton, Nay
Ciocca, Yea
Czajkowski, Yea

Kocak, Yea
Perkins, Yea
Petrisko, Yea

Rhodes, Yea
Rittenhouse, Yea
Viola, Yea

On a roll call vote, there being 8 yeas and 1 nay, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve the elimination of the Coordinator of Educational Programs and Services, effective at the close of the workday on Friday, June 30, 2018, and re-assign Ms. Doreen Harris to the Assistant Principal at Hillcrest Intermediate School, effective July 1, 2018, with no increase in compensation for the change of position.

- (a) approve Ms. Doreen Harris, Assistant Principal at Hillcrest Intermediate School, to maintain responsibilities for Federal Programs, effective July 1, 2018, with no increase in compensation for these duties.
- (b) Assign responsibilities to a teacher for coordinating the Cyber Education Program as part of managing the Alternative Learning Center and Student Assistance Program, beginning with the 2018-2019 school year, with no increase in compensation for these duties.
- (c) approve the re-assignment of the responsibilities for the Health, Wellness and Nutrition Program to Mr. Rodney Stewart, the Director of Food & Nutrition Services, effective July 1, 2018, with no increase in compensation for these duties.
- (d) approve the assignment of the responsibilities for Workforce Education and the re-assignment for the coordination of Grant Writing to Mr. Troy Collier, Middle School Assistant Principal, effective July 1, 2018, with no increase in compensation for these duties.
- (e) approve Central Office and Building Level Administration to share the responsibility for Grant Writing, with no additional increase in compensation for these duties.
- (f) approve assigning the shared responsibilities for District-wide Assessment Coordination to Mr. Timothy Kotch, Assistant Superintendent for Secondary Education, and Dr. Natalie McCracken, Assistant Superintendent for Elementary Education, with no additional increase in compensation for these duties.

Carlton, Nay
Ciocca, Yea
Czajkowski, Yea

Kocak, Yea
Perkins, Yea
Petrisko, Yea

Rhodes, Yea
Rittenhouse, Yea
Viola, Yea

On a roll call vote, there being 8 yeas and 1 nay, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to authorize Administration to provide the Norwin Education Association (NEA) with a teacher incentive to assist with Grant Writing, to be agreed upon with the NEA, pending final review and approval of the District Solicitor.

Carlton, Yea
Ciocca, Yea
Czajkowski, Yea

Kocak, Yea
Perkins, Yea
Petrisko, Yea

Rhodes, Yea
Rittenhouse, Yea
Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Kocak moved and Director Rittenhouse seconded the motion to authorize Administration to furlough Professional staff members, who will be notified no later than June 1, 2018.

Carlton, Nay
Ciocca, Nay
Czajkowski, Nay

Kocak, Yea
Perkins, Yea
Petrisko, Yea

Rhodes, Yea
Rittenhouse, Yea
Viola, Nay

On a roll call vote, there being 5 yeas and 4 nays, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to authorize Administration to increase the non-athletic supplemental payments for four (4) Gifted Case Manager positions, from \$2,730 per year to \$4,590 per year, effective with the 2018-2019 school year, to be agreed upon with the Norwin Education Association.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to approve the continuation of seven (7) sections of the full-day Kindergarten program in respective K-4 elementary schools, which in effect maintains 3.5 professional teaching positions for the 2018-2019 school year.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Nay	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 nay, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to authorize Administration to create a full-time (1.0) Speech & Language Pathologist position beginning with the 2018-2019 school year.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to approve creating ten (10) permanent Professional positions for the 2018-2019 school year and utilizing the District's standard procedures for the screening, interviewing and selection process to fill the following positions:

- 2 Elementary
- 1 Elementary Music
- 1 MS Music
- 1 MS Social Studies
- 5 Special Education

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Nay	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 nay, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to recommend the following positions for a one-year evaluation of staffing, subject to the approval of the Norwin Education Association (NEA), to meet the changing needs of the School District:

- approve maintaining one (1) Middle School Music LTS position, for the 2018-2019 school year.
- approve maintaining one (1) Elementary Library LTS position, for the 2018-2019 school year.
- approve maintaining one (1) Elementary LTS position, for the 2018-2019 school year.

Carlton, Yea
Ciocca, Nay
Czajkowski, Yea

Kocak, Yea
Perkins, Yea
Petrisko, Yea

Rhodes, Yea
Rittenhouse, Yea
Viola, Yea

On a roll call vote, there being 8 yeas and 1 nay, President Perkins declared the motion carried.

Director Rhodes moved and Director Kocak seconded the motion to approve a Resolution of the Board of Education approving the curtailment and alteration of the educational programs of the Norwin School District resulting in the elimination of professional employee positions and the opening of other professional employee positions for the 2018-2019 school year. (Attachment #13E); and

To approve the elimination of the following eight (8) Professional positions effective at the close of the 2017-2018 school year:

Elementary

- 1 Elementary (Reading Specialist)

Secondary

- 1 MS Art
- 1 MS F&CS
- 1 HS H&PE
- 1 HS H&PE
- 1 HS Technology Education (LTS)
- 1 HS Science (LTS)
- 1 HS F&CS

Note: As the District has indicated in the past, all professional staff are encouraged to acquire additional certifications for flexibility in teacher assignments. Three (3) furloughs may be avoided if professional staff members have additional certifications. Educators currently holding a valid Pennsylvania Instructional certificate may add subject areas by passing the appropriate content tests and applying in the Teacher Information Management System (TIMS) through the PA Department of Education. Certification areas that may not be added via testing are Special Education (all areas), Cooperative Education, Health & Physical Education, and Reading Specialist. (Ref. Certification Staffing Policy Guideline (CSPG) – Testing – No. 21)

Carlton, Nay
Ciocca, Nay
Czajkowski, Nay

Kocak, Yea
Perkins, Yea
Petrisko, Yea

Rhodes, Yea
Rittenhouse, Yea
Viola, Nay

On a roll call vote, there being 5 yeas and 4 nays, President Perkins declared the motion carried.

CONFERENCES/WORKSHOPS:

The District will cover the cost for substitute teachers for Conferences/Workshops funded through Federal Funds and ACCESS.)

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Renee Greene and Ms. Margie Jurich, Secondary Teachers, plus approximately four (4) students, to attend the **Family, Career & Community Leaders of America (FCCLA) National Leadership Conference** Thursday through Monday, June 28 – July 2, 2018 at Georgia World Conference Center, Atlanta, GA. (There will be no expense to the District.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Miranda Slivka and Ms. Carly Watt, Elementary Teachers, to attend **Treatment and Education of Autistic and Communication-related handicapped Children (TEACCH) Autism Program** Monday through Friday, July 30 – August 3, 2018 at the Watson Institute, Sewickley, PA. (Expenses will be approximately \$3,949.06: \$3,700 registration; \$249.06 mileage and paid through Title II Funding.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Malissa Cheplick, Secondary Transition Coordinator and Ms. Mary Lyn Sigler, Job Coach, to attend **PA Community on Transition** Wednesday through Friday, July 25-27, 2018 at Penn Stater Conference Center & Hotel. (Expenses will be approximately \$1,090.97: \$350 registration; \$419.88 hotel accommodations; \$131.89 mileage; \$185 meals; \$4.20 tolls and paid through Transition Grant, excluding meals.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Lindsay Reynolds and Ms. Jessica Thomas, Secondary Teachers, to attend **PA Community on Transition** Wednesday through Friday, July 25-27, 2018 at Penn Stater Conference Center & Hotel. (Expenses will be approximately \$904.88: \$300 registration; \$419.88 hotel accommodations; \$185 meals; and paid through AACHIEVE Grant, excluding meals.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Czajkowski seconded the motion to approve Ms. Lauren Scheirer and Ms. Bridget Faulk, Secondary Teachers, plus approximately seventy-three (73) students and five (5) adult chaperones, will be attending **Disney Sings Workshop and Performance** Tuesday through Saturday, April 16-20, 2019 at Orlando, FL. (The only expense to the District will be for the cost of substitute teachers.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

INFORMATION ITEMS

Mr. Patrick Petrarco, Supervisor of Energy Conservation and Custodial Services, attended the Allegheny Supply Open House Exhibits & Seminar Friday, May 11, 2018 at Allegheny Supply, Duncansville, PA. (Expenses were approximately \$96.76 for mileage.)

The Board reviewed the following job descriptions:

- 10 Month Secretary, HS Attendance Office
- 10 Month Secretary, MS Guidance
- 11 Month Secretary, MS Main Office
- 12 Month Secretary, Assistant Superintendent of Secondary Education / HS Guidance
- 12 Month Secretary, HS Main Office

All Administrators/Building Principals/ and various Act 93 Employees are having the following statement added to their job descriptions: *“Work collaboratively to research, prepare, submit, and manage grant proposals and grant funds as a shared administrative responsibility to generate new sources of revenue.”* These positions include:

- Asst. Super. / Elementary Education
- Asst. Super. / Secondary Education
- Asst Mgr. / Tech. & Software Svcs
- Coord. Drug & Alcohol Awareness & Prevention
- Coord of School Safety
- Coord of Student Transportation
- Director of Business Affairs
- Director Human Resources
- Dir. Athletics and Student Activities
- Dir. Facilities and Property Services
- Elementary Principal
- Executive Assistant / Board Secretary
- High School Assistant Principal
- High School Principal
- Intermediate School Assistant Principal
- Intermediate School Principal
- Mgr. Technology and Network Services
- Middle School Assistant Principal
- Middle School Principal
- Reading Coordinator
- School Social Worker K-12
- Superintendent of Schools
- Supvsr. Energy Conserv. & Cust. Svcs.

ADMINISTRATION

Director Carlton moved and Director Kocak seconded the motion to approve building use requests. (Attachment #14)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to authorize the Administration to apply for a 2018-19 Safe Schools Targeted Grant, provided by the Pennsylvania Department of Education Office of Safe Schools, which can provide funding for school resource and police officers, safety equipment, and prevention programs/training. Applications are due July 31, 2018.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to direct the Administration to identify funding options that support District School Safety measures, including consideration for hiring a school resource officer or a school police officer based on cost-effectiveness and specific job responsibilities for safety, education, and training.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve two Service Agreements with The Children's Institute for Extended School Year (ESY) services for two students from June 27, 2018, through July 26, 2018. (Attachment#15)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the Collaborative Agreement between Norwin School District and Merakey Behavioral Health (formerly NHS). (Attachment#16)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the 2018-2019 Food and Nutrition Services Budget and corresponding price changes. (Attachment #17)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the 2018 Norwin High School Graduation List, subject to students completing all requirements for graduation. (Attachment #18)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to appoint Dr. Douglas Lippert as School Dentist for the 2018-2019 school year with payment as per the Pennsylvania School Code.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to appoint Dr. Daniel Medic as School Physician for the 2018-2019 school year at a retainer fee of \$15,000. (Attachment #19)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to accept the donation of \$25,000 on behalf of the Hahntown PTA for the purchase and installation of a 30' x 62' Basketball Court / Multi-Purpose Court from Sport Court of Pittsburgh, LLC through the COSTARS cooperative purchasing program. In accordance with Policy 702, the District will assume responsibility, and oversee the installation, selection, and site specifics of this project. (Attachment #20)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the purchase of two (2) Cub Cadet LX42 riding tractors equipped with snow plow and rear wheel chains from Labuda Farm Service, Inc. at a total cost of \$3,960.00 to be paid from the Capital Projects Fund. (Attachment#21)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve revisions to Student Rights, Responsibilities and Discipline booklet for the 2018-2019 school year. (Attachment#22)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the Student Teacher/Intern List for 2018-2019. (Attachment#23)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve Agreement with Student #307570.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the contract with Family Behavioral Resources to provide a full-time behavioral specialist (K-6) for the 2018-2019 school year at a cost of \$75,000. (Attachment#24)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the contract for a Certified Occupational Therapy Assistant (COTA), with services to be provided by CAMCO Physical and Occupational Therapy, LLC, at \$40 per hour, 20 hours per week, for the 2018-2019 school year.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the Agreement between Norwin School District and Mariann Capets for English Language Learner (ELL) services to students identified for ELL services for School District students for the 2018-2019 school year. (Attachment#25)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the Agreement between Norwin School District and Heather Wittman for Occupational Therapy (O.T.) services for School District students for the 2018-2019 school year. (Attachment #26).

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to authorize the Administration to reduce the Physical Education curriculum requirements from 1.5 credits to 1.0 credits, which meets the Pennsylvania Department of Education mandated requirements.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve the invitation from IFA-EDU China / IFA-PIT for participation in the Youth Ambassador Program, in which Norwin School District will host approximately 40 students from China who are in Grades 5-8 beginning Sunday, September 30, 2018, through Saturday, October 20, 2018 for the opportunity of a global learning experience; and further, invite Norwin families to house Chinese students and act in loco parentis during the said period. All Chinese students can read, write and speak English fluently; will take the bus to and from school; will participate in regular academic programs and daily schedules; and will participate in school and host family activities. Four Chinese educators will accompany the students and will live with a homestay family. There is no cost to the Norwin School District and liability insurances are being researched. (Attachment#27)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to approve six (6) Norwin Educators to travel and participate in educational and cultural experiences in the People’s Republic of China, three secondary educators from September 15-23, 2018 and three elementary educators from November 3-11, 2018, sponsored and funded by IFA-EDU China and IFA-PIT. Activities include, but are not limited to: cultural communications, educational/academic/art exchanges, educator professional development, pedagogical and instructional best practices, and academic resources sharing. There is no cost to the Norwin School District and liability insurances are being researched.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to authorize the Administration to establish an IFA-EDU China and IFA – PIT Budget for managing revenues and expenditures of the Friendship Agreement. Activities include, but are not limited to: cultural communications, educational/academic/art exchanges, educator professional development, pedagogical and instructional best practices, and academic resources sharing. There is no cost to the Norwin School District and liability insurances are being researched. And, further, authorize the Administration to create the position of IFA-PIT Coordinator for the purpose of coordinating homestay, cultural and educational program logistics, during weekend and evening hours. Compensation will be based on the Curriculum hourly rate established with the Norwin Education Association Collective Bargaining Agreement, not to exceed 30 hours, and will be paid from the IFA-PIT Budget. There is no cost to the Norwin School District and liability insurances are being researched.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Carlton moved and Director Kocak seconded the motion to authorize Duncan Financial to settle the appeal of the Due Process decision regarding the attorney’s fees in the case of Student #309868.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

COMMENTS FROM THE PUBLIC:

- Ms. Amy Kobus (Hillcrest Intermediate School Assistant Principal Position)
- Mr. Paul Amic, Norwin Education Association (Potential Furloughs / Program Offerings)
- Ms. Sue Mihalov, Norwin Education Association (Potential Furloughs / Program Offerings)
- Ms. Annie Grimes Essay, Norwin Education Association (Potential Furloughs / Program Offerings)
- Mr. Ryan Lynn, Norwin Education Association (Potential Furloughs / Program Offerings)

ADJOURNMENT:

Director Kocak moved and Director Rhodes seconded the motion to adjourn the meeting at 7:31 p.m.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Respectfully submitted,

Jonathan D. Szish, Board Secretary