



Baker School District 5J

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Charge for the Facilities Master Planning Committee (FMP)

1. **Overview:** In accordance with ORS 195.110, the Baker School District 5J, under the direction of the Superintendent, shall establish a "Facility Master Planning Committee," comprised of six (6) community members, two (2) school board representatives, employee representatives, and necessary administrative and support staff.
2. **Type of Committee:** Administrative, reporting to the Superintendent; with periodic reports to the Board of Education.
3. **Charge:** In accordance with ORS 195.110, the Baker School District 5J requests the FMP Committee to convene regularly to complete the work necessary to provide long term planning direction and input for administration and Board of Education consideration. Over the course of the next twelve months, the Baker School Community Facilities Master Planning Committee will:
 - a. Familiarize themselves with the requirements outlined in ORS 195.110 (aka Facility Master Planning law)
 - b. Recommend to District leadership appropriate evaluations and studies necessary to complete a comprehensive Facility Master Plan
 - c. Request additional data or support deemed necessary to inform the committees' recommendation
 - d. Provide technical input and recommendations to District leadership regarding the development of the District's comprehensive Facility Master Plan
4. **Authority:** The committee will have no independent authority to obligate district funds or issue directions to the district's administration. The committee's recommendations will be used to inform program and planning decisions made by the Superintendent and/or Board of Education.
5. **Staff Cooperation:** The committee is to be granted access to reports, school sites and documents pertinent to their work. Staff members and service providers shall also be made available to the committee upon request. The committee will work directly with the Superintendent who will make necessary resources and staff available to the committee.
6. **Duration of Charge:** The committee's primary work will sunset upon the completion of the Facilities Master Plan, expected on or around the summer/fall of the 2016-17 school year.
7. **Committee Appointments:** Appointments are made by the Superintendent and are intended to last the duration of the committee's work. Should a member resign, or a replacement or additional membership become necessary, the new representatives shall be appointed by the District.