

SMHS Titan Athletic Boosters
Minutes – May 11, 2016

- I. President Castleman called the meeting to order at 7:02p.m.
- II. Suzanne Hughes motioned to approve the April minutes. Norm Doerges second the motion.
- III. Business items:
 - A. Gifting for coaches: Dr. Bergmann provided further clarification on gift cards for coaches. Gift card to coaches are allowable as a thank you gift. However, a maximum of \$499 cumulative amount (group gift), per coach, is the limit. Anything over that amount would have to be reported to CIF. \$50 is the per family gift limit. Cash gifts to coaches is "frowned upon" - no cash gifts to coaches. It is best to deposit coach gift donations to the Booster account to minimize liability for parents. For reporting purposes, cash should go into the Booster account then take it out of the Booster account for gifting purposes.
 - B. (Skipped to end of meeting)
 - C. Ms. Julie Boucher, Assistant Superintendent of Business Services, gave an overview of state funding and the Local control Funding Program (LCAP). The presentation included a brief video of the state funding formula. A committee member indicated that the Titan Athletic Booster is probably not the best venue for the LCAP discussion since there are other committees responsible for the review of LCAP.

Ms. Boucher's response was that the district staff was short on time and resources. She will e-mail the link and summary of the LCAP to the TAB President for distribution to the group. TAB members provided input noting we would like the timely hiring of coaches, repair and upgrade to the swimming pool, gyms, locker rooms and restrooms.
 - D. DR Moreland, Athletic Director, informed the group the high school is moving away from the "BIG Team" app to "Home Campus." The new application will be easier for district staff to use and will automatically upload game information to the CIF web-site. New app will send out reminder notices to league coaches.
 - E. DR Moreland informed the group the physical forms are now available on the web-site. The only document currently not on the web-site is the physical form that the doctor's sign. The coaches will now have the athletes' emergency information on their phone under the new "Home Campus" app. Coaches will be required to have the app on their phones as part of their employment and orientation session.

A TAB member wanted to understand the coaches' and TAB responsibilities. DR indicated coaches are responsible for contacting the parents regarding practices.
 - F. DR Moreland proposed the following:

1. Budgets: The district will budget \$2,000 for each sport. For example, Boys Team will get \$2,000 and Girls' Team will get \$2,000. These funds will pay for tournaments dues, fees and equipment. There will be a four year rotation on uniforms, however, there are a few exceptions (i.e., swimming uniforms).

One of the members asked about renewal contracts with coaches - when does it generally occur? DR indicated that it is an ongoing process.

For Girl's Water Polo: will they have uniforms? Water polo uniforms are generally part of a spirit pack that the parents pay for but we will need to get the district staff more involved in order to reduce the cost.

DR mentioned that fundraising is a good way to go. The TAB President reminded Booster parents to email Eileen Hale to set-up the first-day package amount for your sport. May 15th is the deadline.

2. Goals for the Season: Coaches may contact the boosters to help pay for additional tournament fees. ASB funds can also pay for tournament fees.

3. Fundraising: Always a good way to go. Football and Water Polo have done some fund-raising by offering incentives.

4. Tournaments/costs: The \$2,000 budget includes tournament fees. District can use ASB funds for tournament fees.

5. Overnight Trips: Each sport must get prior approval from the Board for all overnight trips. As soon as you are aware of the trip, please contact DR or Dr. Bergmann for assistance with Board approval. Notify the district "months" in advance. State Championship trips are the exception to the rule. For example, wrestling goes to Ohio every year, the coach is very good about notifying the district well in advance. The overnight trip form is a lengthy form and is not something you can type-up in five minutes - it takes time to get it through the process. The coach is responsible for completing the form.

6. Facility Request Form: The coaches submit practice schedules to DR prior to the start of the season so that the information can be uploaded into the district calendar. Booster members can also access the district calendar request and submit it through the district calendar web-site (<https://smusd.civicpermits.com>). One of the members asked if a coach wishes to use a facility of a clinic, would the coach submit the request to DR? Yes, the coach and submit the request through the web-site or the coach can e-mail DR for the request and DR check with the availability of the facility. Either way is fine.

7. Banquets: DR and Dr. Bergmann requested notification of your sport banquet date, time and location so that they can check the district calendar for any potential conflicting events with other school activities. As soon as you know the information – notify the staff. District staff recommends not hosting two different banquets on the same night so that there is no conflict for families to have to choose between banquets or having to split-up to attend multiple banquets.

A member requested Dr. Bergmann to clarify the coaches' and booster parents' responsibility. Coaches should send out information concerning practice times, roster of the team, game information, letting parents know who is on the team. Boosters communicate booster functions

(fund-raising). What about meeting "timers" at a meet? This is the responsibility of the coach to notify DR.

B. Interview committees for coaching positions will be limited to district staff. Parents are no longer permitted to sit on hiring committees. However, Dr. Bergmann indicated the district will accept coach recommendations and encourage parents to notify individuals of open coaching positions. Dr. Bergmann is open to hearing the profile of what it is you are looking for in a coach. The Athletics Advisory Committee to the Board currently does not have goals and therefore are not meeting right now.

G. TAB would like improve meeting information and is making three TAB mandatory meetings for each sport. Booster representatives are required to attend: (1) the first meeting of the year (in August 2016); (2) the first meeting after Winter Break (date to be determined); and (3) the last meeting of the year. If the Booster President is not able to attend, a representative of the sport must attend.

The first meeting for the 2016-2017 school year is scheduled for Wednesday, August 17, 2016. Thereafter, the meetings will be held the second Wednesday of each month.

Staff and committee members agreed that families may still be on vacation during the second week in August.

Elections for the new school year will be held in August 2016.

One of our members requested that Dr. Bergmann make sure that each sport have a representative on the Boosters and communicate with the coaches to help identify a representative because we share important information. He also thanked the district staff for the constant flow of information to the parents.

Another member asked "who should a parent consult with when there is an issue with another parent?" The response is that parents should work with the coaches to resolve issues. If that is not working, then the parent should work with Dr. Bergmann or DR. The Booster is intended for the sharing of information and getting information from the school. The Boosters exist to support the program and does not exist to resolve disputes between parents.

Meeting adjourned at 8:25p.m.