

**SECAUCUS BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES  
DATED: February 15, 2018**

President McStowe called the meeting to order at 4:08PM and roll call taken as follows:

**PRESENT:** Messrs: Bartletta, Giele, McStowe, Ms. Cali, Ms. O'Connell, Ms. Dellafave, Mrs. Hanley, Ms. McFarlane and Ms. Pantoliano **LATE ARRIVALS:**  
**ABSENT:**

President McStowe declared a quorum present

Also present: Jennifer Montesano, Superintendent  
Grace Yeo, Business Administrator/Board Secretary  
Victorio LaPira, Board Attorney

President McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President Cali, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Jersey Journal, and the Bergen Record.

**RESOLUTION**

**INTRODUCED BY:** Kathy O'Connell

**SECONDED BY:** Lance Bartletta

**WHEREAS**, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

**WHEREAS**, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

**NOW, THEREFORE, BE IT RESOLVED**, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

Motion by Kathy O'Connell, seconded by Lance Bartletta, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:03PM.

Motion by Grace Yeo, seconded by Joan Cali, and unanimously adopted by board members present to accept and approve the December 21, 2017 and January 18, 2018 regular board meeting minutes and January 7, 2018 special board meeting minutes.

### **Organization Reports:**

Ms. Wilhelm talked about her students being bucket fillers by doing random acts of kindness, 3<sup>rd</sup> grade students celebrating their personal heroes with their hangings in the hallways. Beyond the Bell programs are well liked by students. Pre-K registration is underway and are ready for Kindergarten registration later in the month. 100<sup>th</sup> day celebrated. Excited about upcoming Read Across America coming up by sending out invitations for parents, etc to come in to read to the students. Olympics were discussed with Mayor Gonnelli about his experience carrying the torch through Secaucus in 1996. She ended by thanking Mr. Sinisi and the custodial crew for cleaning and sanitizing the school.

Mr. Viggiani congratulated Scripps Spelling Bee finalist Shreeya Inamder. Spoke of Pre-K registration and upcoming Kindergarten registration. Annual Senior Citizen Valentine's Day breakfast was a success with 5<sup>th</sup> graders serving food and the drama club performed. St Jude fundraiser kicked off today with special thanks to the team. February 23 will be an honor roll assembly and February 26 begins Read Across America.

Mr. Viggiani read on behalf of middle school Principal Valente. Amanda Wargoeki, Doug Depice and Melissa Heintjes won an award for their 9/11 tribute, they will be honored at the 9/11 museum on February 26. Their project is going to be made into an HBO documentary. Cultural night was a big success with Sarah Sciscilo and Samantha Boczon being thanked. 2 Gold Key awards were issued for an essay competition and being considered for a national medal. 6<sup>th</sup> grade orientation was done for Camp Wapalanne. Excited about upcoming Tricky Tray on March 9, 2018.

### **Superintendent Report:**

Recommended action on resolutions and motions to be presented under Committee Reports. Ms. Montesano presented the Harassment/Intimidation/Bullying (HIB), six month review, findings as reported for the period January 19, 2018 through February 14, 2018.

Motion by Ms. Cali, seconded by Ms. O'Connell and unanimously adopted by Board Members present to accept the report; which is available at the Administrative Offices for review.

Ms. Montesano congratulated all effort in St Jude Fundraiser, she attended the kickoff and said kids were cheering the band was great. It was an unbelievable experience. She noted that this is a great goal for our district. She commended Dr. Riser on her scheduling efforts for next year. She introduced Carrienne Devito as our Director of Special Services effective April 1, 2018. Noted that Clarendon and Middle school were in the top 20% of NJ schools. Congratulated Nicole Hernandez on the MS Patriot magazine for receiving an award of excellence, especially in a category that only HS magazines are recognized. Congratulated Doug, Melissa and Amanda on their 9/11 tribute award and that HBO is reviewing it to be a documentary. Announced that

on March 13, there would be an Open House at the High School at 6:30pm, showcasing all the great things that the high school has to offer. She thank Dr. Bob, Dr. Riser and the supervisors with their help on the open house.

**Business Administrator/Board Secretary Report:**

Recommended action on resolutions and motions to be presented under Committee Reports.

- Approval to post for a Special Board of Education Meeting, March 20, 2018, to tentatively adopt 2017-2018 School Budget.

Motion by Ms. Yeo, seconded by Ms. Cali and unanimously adopted by Board Members present to approve the special meeting.

**Public Agenda Comments:**

**Committee Reports and New Business**

**GOVERNANCE COMMITTEE**

**1.Human Resources**

**R1.1**

**RESOLUTION**

**INTRODUCED BY:                    Joan Cali**

**SECONDED BY:                    Kathy O'Connell**

**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves to temporarily move Michael Sanzari from the High School to the Early Learning Center effective February 16, 2018 until further notice as recommended by the Superintendent of Schools

**R1.2**

**RESOLUTION**

**INTRODUCED BY:**            **Joan Cali**

**SECONDED BY:**            **Kathy O’Connell**

**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves as recommended by the Superintendent of Schools to retroactively appoint the following individuals to Lunchtime Learning effective February 12, 2018 at \$35 per hour not to exceed \$525 each

<b>Name</b>	<b>Position</b>
Thiago Leite	High School ELA
Edward Roesing	High School Math
Anthony Cassese	High School Math
Pia Kasabian	Middle School ELA
Debra Demone	Middle School Math

**R1.3**

**RESOLUTION**

**INTRODUCED BY:**            **Joan Cali**

**SECONDED BY:**            **Kathy O’Connell**

**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves as recommended by the Superintendent of Schools to retroactively approve the following individuals to perform Professional Development:

<b>Name</b>	<b>Name</b>
Amber Butler	Tammy Hennessy*
Dylan Caruso	Casey Scheiner
Pasquale Cocucci	David J. Segro

Thomas Curry	Krystal Snarski
Alexandra Faro	Amanda Wargoeki*

**R1.4**

**RESOLUTION**

**INTRODUCED BY:**           **Joan Cali**

**SECONDED BY:**           **Kathy O’Connell**

**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves as recommended by the Superintendent of Schools to retroactively appoint the following individuals to Extra Curricular positions for the 2017-2018/SY:

Name	School	Positions	Stipend
Nicole Hernandez	Middle School	Class Advisor 6th Grade	\$900
Meghan Maddalena	Middle School	Class Advisor 7th Grade	\$1,000
Cathy Taylor	Middle School	Class Advisor 8th Grade	\$1,150

**R1.5**

**RESOLUTION**

**INTRODUCED BY:**           **Joan Cali**

**SECONDED BY:**           **Kathy O’Connell**

**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves as recommended by the Superintendent of Schools to retroactively appoint the following individuals to Extra Curricular positions for the 2017-2018/SY:

Name	School	Positions	Stipend
------	--------	-----------	---------

JoMarie Bennett	High School	Greenhouse Technician	\$500
-----------------	-------------	-----------------------	-------

**R1.6**

**RESOLUTION**

**INTRODUCED BY:**           **Joan Cali**

**SECONDED BY:**           **Kathy O’ Connell**

**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves to appoint the following Per Diem positions for the 2017-2018/SY

<b>Name</b>	<b>Position</b>	<b>Certificate</b>	<b>Rate</b>
Sean Buckley	Teacher of English	Substitute	\$90/per day
Christopher Carpenter	Substitute Teacher	Substitute	\$85/per day
Danielle M. Green	Substitute Teacher	Substitute	\$85/per day
Waad Najjar	Substitute Teacher	Substitute	\$85/per day
Katie O’Keefe	Per Diem Clerk	N/A	\$13/per hour

**R1.7**

**RESOLUTION**

**INTRODUCED BY:**           **Joan Cali**

**SECONDED BY:**           **Kathy O’Connell**

**BE IT RESOLVED**, that the Secaucus Board of Education hereby approves to approve Maternity/FMLA/Bonding leave for:

Employee ID	School	Leave Date	Expected RTW
4873	Middle School	04/09/18	6/30/18

**M1.1 Motion** to retroactively post for the following positions:

- LTR LDTC
- Anticipated LTR School Psychologist

The foregoing resolutions and motion were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

**2.Policy-** No Report

**3.Shared Services -** No Report

**4.Legislation** – No Report

**EDUCATION COMMITTEE**

**5. Curriculum**

**R5.1**

**RESOLUTION**

**INTRODUCED BY:** Kathy O'Connell

**SECONDED BY:** Norma Hanley

**BE IT RESOLVED:** that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the annexed Field Trips.

**R5.2**

**RESOLUTION**

**INTRODUCED BY:** Kathy O'Connell

**SECONDED BY:** Norma Hanley

**BE IT RESOLVED:** that the Secaucus Board of Education hereby approves, accept the revisions to the Middle School Program of Studies

- Accelerated Science 8 to PSI Mathematics-Based Physics

**R5.3**

**RESOLUTION**

**INTRODUCED BY:** Kathy O'Connell

**SECONDED BY:** Norma Hanley



**BE IT RESOLVED:** that the Secaucus Board of Education hereby approves, accept the revisions to the High School Program of Studies

- AP Music Theory
  - Culinary Arts II: World Baking
- 

The foregoing resolutions and motion were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

**6. Athletics-** No Report

**7. School Technology** – No Report

**OPERATIONS COMMITTEE**

**8. Finance -**

**R8.1**

**RESOLUTION**

**INTRODUCED BY:**

**Sharon Dellafave**

**SECONDED BY:**

**Kathy O’Connell**

**BE IT RESOLVED:** that the Board of Education approve the check register, as submitted by the Business Administrator/Board Secretary to pay bills and claims in the amount of \$3,016,954.44.

**R8.2 RESOLUTION**

**INTRODUCED BY:** Sharon Dellafave

**SECONDED BY:** Kathy O'Connell

**BE IT RESOLVED:** the Report of Transfers submitted by the Business Administrator/Board Secretary for the month of December within the various appropriations for the 2017-2018 school year as shown on the annexed report.

**R8.3**

**RESOLUTION**

**INTRODUCED BY:** Sharon Dellafave

**SECONDED BY:** Kathy O'Connell

**BE IT RESOLVED,** that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the School Business Administrator for the month(s) of December be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary's Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**R8.4**

**RESOLUTION**

**INTRODUCED BY:** Sharon Dellafave

**SECONDED BY:** Kathy O'Connell

**BE IT RESOLVED,** that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

**REQUEST FOR OUT OF DISTRICT CONFERENCE/WORKSHOPS**

Employee Name	Date(s) of Event	Title of Event	Location	Registration Fee	Mileage	Total Cost
David Segro	Feb 26,27,28	NJASPERD Annual Conv	Long Branch	\$205.00	\$102.30	\$307.30
Rocky Sinisi	4/27/2018	Utilizing Tech for Sustainability	Kenilworth		\$18.02	\$18.02

Jennifer Montesano	2/23/2018	Tenure Review, Inefficiency	New Prov	\$150.00	\$22.90	\$172.90
Jennifer Montesano	3/9/2018	NJSBA Annual Tech Conf	West Windsor	\$99.00	\$42.08	\$141.08
Sharon Kim	3/16/2018	Teaching the Holocaust	Montclair	\$0.00	\$0.00	\$0.00
Allison Urbanovich	3/16/2018	Teaching the Holocaust	Montclair	\$0.00	\$0.00	\$0.00
Jack McStowe	3/9/2018	NJSBA Annual Tech Conf	West Windsor	\$99.00	\$0.00	\$0.00

**R8.5**

**RESOLUTION**

**INTRODUCED BY:** Sharon Dellafave

**SECONDED BY:** Kathy O'Connell

**BE IT RESOLVED,** that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2017-2018 school year for:

Student ID #	Placement	Amount
15278	Starlight Home Care Agency LPN	\$ 45.00 per Hour
15278	Starlight Home Care Agency RN	\$ 55.00 per Hour
15259	Bergen County Special Services	\$ 2, 500.00

**R8.6**

**RESOLUTION**

**INTRODUCED BY:** Sharon Dellafave

**SECONDED BY:** Kathy O'Connell

**BE IT RESOLVED**, that the Secaucus Board of Education hereby authorizes the approval to amend the ESEA Consolidated Application to remove Huber Street School as a Title 1A targeted assisted school and redistribute its unused funds to the remaining eligible school.

**R8.7**

**RESOLUTION**

**INTRODUCED BY:** Sharon Dellafave

**SECONDED BY:** Kathy O'Connell

**BE IT RESOLVED**, that the Secaucus Board of Education hereby authorizes the approval to appoint Educational Specialized Associates, LLC as a vendor for child study team services.

The foregoing resolutions and motion were adopted by a roll call vote as follows:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X		8.1	
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X		8.1 & 8.4	
Kathy O'Connell	X			
Ruby Pantoliano	X			

**9. Safety/Security – Buildings & Grounds-** No Report

**10. Technology** – No Report

**Public General Comments -**

**Board Member Comments-**

All board members welcomed Carrieann Devito, congratulated the St Jude Fundraising efforts, the 9/11 tribute project, Middle and Clarendon school for being in the top 20%. All board members wished for everyone to enjoy the upcoming days off. They were also looking forward to the Founders Day and Open House at the high school and also have the Florida school community with the recent violence in her prayers. The Mayor and town council were thanked for the Valentine's Day breakfast.

Motion by Ruby Pantoliano, seconded by Lance Bartletta, and unanimously adopted by Board Members present to adjourn the regular meeting at 7:34PM.

Respectfully submitted,

Grace Yeo,  
Board Secretary