

Record of Proceedings

Minutes of the January 05, 2015 Organizational Meeting
OTSEGO LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION

Meeting Number 2015-01

Call to Order

Mr. Anderson called to order the Organizational Meeting of the Board of Education for the Otsego Local School District on January 05, 2015, at 6:00 pm in Junior High Room #TE-B1. Also present: Mr. Koch (Superintendent), Mr. Keeton (Treasurer).

Roll Call

| | | | |
|--------------|---------|-------------|---------|
| Mrs. Gorski | Present | Ms. Battin | Present |
| Mr. Harter | Present | Ms. Lazar | Present |
| Mr. Tolles | Present | Ms. Barrera | Present |
| Mrs. Snyder | Present | | |
| Mr. Anderson | Present | | |

15-01- Call to Order

Pledge of Allegiance

Mr. Anderson led the Pledge of Allegiance.

Election of President

Mr. Harter nominated Mr. Brad Anderson as President, Mrs. Gorski seconded that motion.

| <u>Roll Call</u> | |
|------------------|-----|
| Mrs. Gorski | Yes |
| Mr. Harter | Yes |
| Mr. Tolles | Yes |
| Mrs. Snyder | Yes |
| Mr. Anderson | |

15-02- Election of President

Mr. Anderson declared the motion carried.

Vice President Election

Mr. Tolles nominated Mrs. Judy Snyder as Vice-President, Mr. Anderson seconded that motion.

| <u>Roll Call</u> | |
|------------------|-----|
| Mrs. Gorski | Yes |
| Mr. Harter | Yes |
| Mr. Tolles | Yes |
| Mrs. Snyder | |

15-03 – Vice-President Election

| | |
|--------------|-----|
| Mr. Anderson | Yes |
|--------------|-----|

Mr. Anderson declared the motion carried.

Date and Time of Board Meetings

Mr. Harter motioned that Board Meetings take place on the fourth Tuesday of each month at 6:00pm, Mr. Tolles seconded his motion.

| <u>Roll Call</u> | |
|------------------|-----|
| Mrs. Gorski | Yes |
| Mr. Harter | Yes |
| Mr. Tolles | Yes |
| Mrs. Snyder | Yes |
| Mr. Anderson | Yes |

15-04 –
Meeting
Dates

Mr. Anderson declared the motion carried.

Treasurer Authorizations

- Signature of the Treasurer, or the facsimile thereof, be used for all checks and vouchers.
- Permission to invest inactive funds according to Ohio Revised Code.
- Permission for the Treasurer to pay all bills as they are presented, provided that funds are available, and to report monthly to the Board of Education those bills that were paid.
- Permission for the President and Treasurer to borrow money if needed.
- Permission for the Treasurer to approve workbook prices.
- Permission for the Treasurer to apply on behalf of the school district, to participate in any Federal or State Projects or Programs for which Board approval is required.
- Permission for the Treasurer to attend association, local and state meetings.

Mr. Harter motioned to approve and Mrs. Snyder seconded:

| <u>Roll Call</u> | |
|------------------|-----|
| Mrs. Gorski | Yes |
| Mr. Harter | Yes |
| Mr. Tolles | Yes |
| Mrs. Snyder | Yes |
| Mr. Anderson | Yes |

15-05-
Treasurer
Authorization

Mr. Anderson declared the motion carried.

Service Fund

Establish service fund for the Board in the amount of \$4,000.

Mr. Harter motioned to approve and Mrs. Gorski seconded

| <u>Roll Call</u> | |
|------------------|-----|
| Mrs. Gorski | Yes |
| Mr. Harter | Yes |
| Mr. Tolles | Yes |
| Mrs. Snyder | Yes |
| Mr. Anderson | Yes |

15-06-Service
Fund

Mr. Anderson declared the motion carried.

Establish the following board assignments:

- Penta County (1) – Elizabeth Gorski
- Finance Committee (2) Brad Anderson and Judy Snyder
- Legislative Liaison (1) Mark Tolles
- Otsego Endowment Foundation – Ex-Officio Member (1) Jamie Harter
- Continuous Improvement Process Committee (2) Judy Snyder and Jamie Harter
- Grand Rapids Arts Council Education Committee (1) Elizabeth Gorski
- SALT (1) Mark Tolles
- OSFC Phase 2 Project (2) Judy Snyder and Jamie Harter

Superintendent Authorizations

- Permission to attend association, local and state meetings.
- Permission to serve as the purchasing agent for the school district.
- Permission to the Superintendent to enter into tuition contracts.
- Permission to approve meeting attendance, travel requests, and reimbursements as deemed appropriate.
- Permission to the Superintendent or designee to serve as the sexual Harassment grievance officer.
- Permission to employ such temporary personnel as needed for emergency situations. Such employment is to be presented for approval by the Board at the next regular meeting.
- Declare that the purchase of meals and other refreshments at meetings be authorized as a permissible use of funds, and to authorize the Superintendent and/or the Treasurer to determine appropriateness.
- Permission for the Superintendent and Treasurer as the Records Commission.
- Authorize the Superintendent to consult with legal counsel as deemed necessary.
- Authorize the Superintendent to make assignments to committees of the Superintendent.

Mr. Harter moved to approve and Mrs. Gorski seconded

| <u>Roll Call</u> |
|------------------|
|------------------|

15-07-
Superintendent
Authorizations

| | |
|--------------|-----|
| Mrs. Gorski | Yes |
| Mr. Harter | Yes |
| Mr. Tolles | Yes |
| Mrs. Snyder | Yes |
| Mr. Anderson | Yes |

Mr. Anderson declared the motion carried.

Adjournment

There being no further business to come before the Board, Mr. Harter moved, Mrs. Snyder seconded Board approval to adjourn the meeting.

| <u>Roll Call</u> | |
|------------------|-----|
| Mrs. Gorski | Yes |
| Mr. Harter | Yes |
| Mr. Tolles | Yes |
| Mrs. Snyder | Yes |
| Mr. Anderson | Yes |

15-08-
Adjournment

Mr. Anderson declared the motion carried. Meeting Ending at 6:25 Pm

Certificate of Available Resources

Certificate
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Otsego Local School District Board of Education, Wood County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

Board President

Treasurer

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.

