

**Meeting Minutes Local Control Accountability Plan (LCAP) Council
Tuesday, January 23, 2018**

LCAP Members in Attendance

Staff: Emily Blaney (Principal), Nancy DeBoer (Counselor), Barb Drange (Teacher), Cristina Diaz (Teacher), Sheri Burns (Teacher)

Parents: Sheila Dunbar (Council Chair), Jeremiah Arnold (Vice Chair), Jimmy Kang, Michelle Strassburg

PTA Representative: Julie Bae

GATE Representative: Samar Kaur

Call to Order: Sheila Dunbar called the meeting to order at 3:17pm.

Old Business: Reminder that the September meeting minutes are posted on the LCE website for review

New Business

1. Mrs. Dunbar expressed need for LCAP Chair & Co-Chair for next year. Mr. Arnold said he would be Chair, a vote was held and confirmed him as next year's LCAP Council Chair. A Co-Chair still needs to be found and voted in.
2. Mrs. Blaney summarized our current position on each of the LCAP goals.
 - a. Goal #1: Recruit and Retain the Highest Quality Teaching, Support and Administrative Staffs – LCE recently hired some new paraprofessionals and shifted around some others who wanted to grow in the profession
 - b. Goal #2: Provide a high quality instructional program to all students – Teachers are going through training on the new science standards provided by a group called West Ed. Our district is an early implementer of materials so availability of supplemental materials will improve as more districts adopt the new standards. Teachers gave the Math Common Assessment and have or will analyze the results of that assessment at grade level meetings. In Math, Mrs. Blaney receives coaching from Teachers Development Group and shares what she learns with staff to benefit the growth of students. The teachers, computer specialist and Technology Integrationist use a digital literacy tracker (spreadsheet) to keep track of the digital lessons taught throughout the year. Teachers summarize their Collaboration Day experiences. Mrs. Blaney compiles these into one document and will upload them to the website as soon as she gets access to a new portion of the site.
 - c. Goal #3: Provide Resources and Programs to Promote Students' Social and Emotional Health, Wellness and Interpersonal Connectedness – Jim Carnal met with the staff twice and attended two PTA meetings to talk about Challenge Success. There is a three-year implementation plan that includes staff, student, and parent outreach and education. Parent Education offerings have included a Mindfulness and Meditation workshop, an author visit by Jessica Lahey, author of The Gift of Failure, and a time management workshop. Mrs. Blaney wrote a newsletter article about Ms. Lahey's talk. The Homework Committee continues to meet and analyze research and best practices for elementary homework. Their findings will modify Board Policy and Administrative Regulations on homework and will be recommended to the School Board. Mrs. DeBoer and the classroom teachers have been teaching lessons about Kelso's Choices, Bucket

Filling, and Stand Up, Speak Out! The Panorama Ed survey was recently released to staff and parents.

- d. Goal #4: Reduce and Maintain Class Size Reduction to Increase Student Performance – All K-3 classes are 22 or less and 4-6 classes are 30 or less.
 - e. Goal #5 – Enhance Student Engagement through Program Offerings – Reading Intervention class is provided for struggling readers and Special Education services are provided for students who qualify in the areas of academics, speech and language, occupational therapy, physical therapy, and social/emotional support.
 - f. Goal #6: Provide a Quality Instructional Support Program for English Language Learners – LCE has an English Language Development teacher and an aide who work with students and provide guidance and resources to teachers.
 - g. Goal #7 – Maintain District-wide Facilities and Initiate Capital Improvement Projects – The Bond measure passed. The implementation plan is on the LCUSD website with each school's plan. LCUSD is looking for a project to implement over the summer to show community members appreciation for their votes to pass the Bond Measure. Mrs. Blaney asked the LCAP Council for ideas for such a project. We provided some ideas and asked the further parameters to define the scope of such a project. Each member will email Mrs. Blaney with further ideas, thoughts, and concerns.
3. Mrs. DeBoer presented the School Safety Plan for approval. She confirmed that the main updates coincide with personnel changes and related duties during emergency drills. Mrs. Dunbar moved to approve, Mr. Arnold seconded. The updated School Safety Plan was approved.
 4. Teachers provided grade-level reports
 - a. All is running smoothly in kindergarten and first grades. First grade is adopting the new Math curriculum and it is running more smoothly as the teachers get more accustomed to it. They are also adopting and learning the new Language Arts curriculum.
 - b. Second grade is going on a field trip to the Discovery Cube. Third grade will have a field trip to learn about the Chumash Indians in February. For the first time, second and third grades will work together during this collaboration day.
 - c. Fourth grade is working on missions. Fifth grade's adventure week in Valley Forge is in February. Sixth grade will go to Pali Mountain. The upper grade teachers have NGSS training tomorrow. Math curriculum adoption is going well in this second year. Language Arts is newer and getting smoother as the year goes on.
 5. Mrs. Kaur reported that the GATE teacher is keeping students engaged and challenged with projects on optical illusion, building bridges, and learning different types of observations. Each grade level is learning a different computer programming language. Group projects require students to work collaboratively and build consensus under pressure. All grade levels come together once per month with some theme for the meeting.
 6. Mrs. Bae reported that the PTA President is currently meeting with District personnel discussing modifications and improvements that can be made to the LCE Library using PTA money and what things should wait for bond measure money.

Adjournment 3:50pm

Next meeting: April 24

2018-2019 meetings will be discussed at April meeting. Please bring your calendars.