

**Minutes of the  
September 19, 2016  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, September 19, 2016. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Executive Director of Curriculum and Instructional Jennifer Crook, Director of Special Education Cherish Hermes, Max Rutherford, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick. Trustee Jeff Garrett was absent.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Jeff Bradburn.

**3. Pledge of Allegiance**

The pledge was led by Elementary Computer Science students.

**4. China Spring ISD Mission, Vision, and Beliefs statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

All students can reach their greatest potential by becoming independent, productive life-long learners.

**5. Faculty and Staff Members of the Month**

**A. Elementary Faculty Member of the Month – Cassie Dixon**

**B. Secondary Faculty Member of the Month – Cheryl McDuff**

**C. Staff Member of the Month – Raymond Medina**

Superintendent Marc Faulkner acknowledged Elementary Faculty Member of the month Cassie Dixon, Secondary Faculty Member of the month Cheryl McDuff, and Staff Member of the month Raymond Medina.

**6. Public Comment**

Hunter Barnett spoke to the board on changing the dress code for facial hair for China Spring High School students.

**7. Construction report and update (Information Item)**

Byron Ayers gave an update on final completion of items for the Administration Building construction.

**8. Approval of minutes from the regularly scheduled board meeting held on August 15, 2016 (Action Item)**

The board noted two changes to the August minutes – Item 6 Construction – insert the name Adam Kent as the person who gave the update and Item 13 - add description to translate the 6.25% decrease into pennies – there was a .094758 cent decrease in the tax rate. Jeff Bradburn  
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moved and Holly Dunham seconded the motion to approve minutes from the regularly scheduled board meeting held on August 15, 2016 with the above noted changes. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**9. Reports to the Board (Information Item)**

- A. Extra-Curricular reports – Athletics, Band, FFA**
- B. Executive Director of Business and Finance**
- C. Executive Director of Instructional Services**
- D. Director of Special Education**
- E. Assistant Superintendent**
- F. Campus Principals**
- G. Superintendent**

Reports to Board were given by the following: Coach Holder reported on Athletic happenings; Pam Hyatt reported on Band; Johnnie Day reported on FFA; Brenda Poteet, Executive Director of Business and Finance presented the Business and Finance Report. Jennifer Crook, Executive Director of Curriculum and Instruction, presented the Instructional Services report; Cherish Hermes presented a report on Special Education and CTE; Dr. Pitts presented a report on maintenance and food service issues; campus principals reported on campus successes; Dr. Faulkner reported on the upcoming TASA/TASB meeting on 9/23-9/26, noted that the Education Foundation will have a Father/Daughter dance on 9/30; noted that the Lions Club is having a raffle and informed the board of upcoming board training at the Region 12 Service Center.

**10. Review district purchases of supplies and personal property (Information Item)**

There were no questions on the check register.

**11. Executive Session, Govt. Code 551.074 and 551.072**

The Board went into executive session at 7:08 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

The Board returned from executive session at 8:18 p.m. with no action taken.

**12. Action arising from Executive Session (Action Item)**

No action taken

**13. Consideration, discussion, and possible approval of the 2016-2017 Campus Attendance Review Committees. (Action Item)**

Dr. Faulkner recommended the following staff members for the Campus Attendance Review Committees: Elementary – Terina Heintz, Julie Williams, and the student’s classroom teacher; Intermediate – Heather Jenkins, Kelly Levesque, Anne Trevino, Debbie Blackmon, and the student’s classroom teacher; Middle School – Mike Kelly, Kristen Dutschmann, and Rebecca Bilz; High School – Max Rutherford, Mike Compton, Karen Robinson, Lindsey Ostrum, Tommy Billeaud, and Donna Cavys; Annex – Miranda Brown, Gina Goldman, and Nancy Moore. Dod Moore moved and Holly Dunham seconded the motion to approve the rosters for the 2016-17 Campus Attendance Review Committees as presented. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion and possible approval of 2016-2017 waivers for early release days and staff development days (Action Item)**

Dod Moore moved and Mike Dill seconded the motion to approve waivers for six scheduled early release days and three staff development days. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**15. Consideration, discussion and possible approval of funds for professional development at the elementary school for 2<sup>nd</sup> and 3<sup>rd</sup> grade (Action Item)**

Dr. Faulkner presented the details of Balanced Literacy Program training for the Elementary school costing \$11,550 to be paid out of the Title I budget. Jeff Bradburn moved and Dod Moore seconded the motion to approve funds for professional development for elementary 2<sup>nd</sup> and 3<sup>rd</sup> grade teachers. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**16. Consideration, discussion and possible approval of district investment policy CDA(local) (Action Item)**

Dod Moore moved and Holly Dunham seconded the motion to approve the district investment policy CDA (local) as presented. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**17. Consideration, discussion and possible approval of updating policy DIA (Exhibit) and FFC(Exhibit). (Action Item)**

These 2 policies list the homeless liaison, Title IX coordinator and Title II discrimination coordinator. Due to staff changes, these policies should be changed to reflect Kevin Pitts, Assistant Superintendent. Chris Gerick moved and Dod Moore seconded the motion to approve updating policy DIA(Exhibit) and FFC(Exhibit) as presented. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**18. Consideration, discussion and possible approval of policy DNB (Local). (Action Item)**

Policy DNB local lists the evaluation system for principals and other administrators. Due to the change to TPESS, this policy needs to be changed. Dod Moore moved and Jeff Bradburn seconded the motion to approve policy DNB (Local) as presented. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**19. Consideration, discussion and possible approval of update 106 (Action Item)**

Dr. Faulkner discussed updates to Board Policy as recommended by TASB for cameras in Special Ed classrooms. Mike Dill moved and Chris Gerick seconded the motion to approve update 106 as presented by Dr. Faulkner. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**20. Consideration, discussion and possible approval of a Request for Proposals (RFP) for the purchase of two new vehicles for CSISD (Action Item)**

Mike Dill moved and Jeff Bradburn seconded the motion to approve publishing an RFP for the purchase of 2 new vehicles(SUVs) for CSISD. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**21. Strategic Planning Presentation and Discussion (Action Item)**

Jennifer Crook presented a 3 year strategic plan based on the results of previous district/board strategic planning team meetings. Jeff Bradburn moved and Holly Dunham seconded the motion to approve the plan as presented. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**22. Discussion of future agenda items for October's regular board meeting (Information Item)**

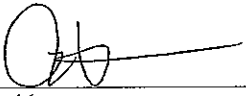
FIRST Public Hearing  
Possible Vehicle Purchase  
Open house for Administration Building  
Asphalt Repair  
Buses

**23. Adjourn (Action Item)**

Dod Moore moved and Holly Dunham seconded the motion to adjourn the meeting. Rick

Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:09 p.m.

  
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President

  
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Secretary