

Minutes of a Regular Monthly Meeting of  
The Board of Directors of the Madrid Community School District  
November 14, 2016

Call to Order:

The Board of Directors for the Madrid Community School District met in regular session Monday, November 14, 2016, at the Jr/Sr High Library. Meeting was called to order by President Ryan Santi at 5:02 pm.

Roll Call

Chelcie Badgley, Doug Greufe, Marvin Ostrander, Ryan Santi. Lauren Clark was absent.

Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt, Principals Kevin Williams and Gayle Strickland, Activity Director Kelly Williamson. Media: Jennifer Williams, Madrid Register News; Dan Jagerson, Lane Shaver, Jon Haila, Jordan Vos.

Approve agenda for November 14, 2016 meeting

Moved by Doug Greufe, seconded by Marvin Ostrander to approve the agenda for the November 14, 2016 meeting, as presented. Roll Call: Greufe, Ostrander, Badgley, Santi. Motion carried 4-0.

Consent Agenda

Moved by Marvin Ostrander, seconded by Doug Greufe to approve the consent agenda items as follows:

- a. Previous minute(s)
- b. Monthly bills
- c. Monthly financial reports
- d. Food Service and Transportation Reports
- e. Approve split contract for Hannah Hoover as Assistant Girls Basketball Coach effective for 2016- 2017
- f. Approve split contract for Nick Furness as Assistant Girls Basketball Coach effective for 2016-17
- g. Approve contract for Ann Brandhorst as Assistant Girls Track Coach effective for 2016-17
- h. Approve contract for Michael Mathews as Head Softball coach effective for Summer 2017

Roll Call: Ostrander, Badgley, Greufe, Santi. Motion carried 4-0.

Open forum

No comments.

Presentations from Public/School Organizations

Lane Shaver was in attendance representing the Masons of Star Lodge 115 to present a donation of \$3,000 to the school district. The funds were raised during Labor Day weekend through a dunk tank fundraiser. The funds will be designated as follows: 2 - \$500 scholarships to two graduating seniors from the Class of 2017; \$1,200 to the elementary classes to help provide transportation for field trips and assist any needs of students who may not be able to afford the cost; \$300 to the elementary band program; \$500 to PAC (Performing Arts Council).

Written Communication

No written communication.

K-6 Principal's Report

Principal Strickland provided the Board with the following building updates:

- a. Iowa Youth Survey
- b. Emergency Drills
- c. AEA Hearing Screening
- d. Fall 2016 Parent-Teacher Conference Report
- e. General Update
- f. Upcoming Activities

## 7-12 Principal's Report

Principal Williams provided the Board with the following building updates:

- a. Safety week summary
- b. Iowa Youth Survey
- c. Conference Vocal Festival
- d. High School Fall Play
- e. National Honor Society Induction – November 14
- f. General Update
  - Street Smarts Fall/Winter Schedule

## Superintendent's Report

- a. Approve SBRC Application - Fall 2016 modified supplemental amount for open enrollment out not in Fall 2015
  - Moved by Marvin Ostrander, seconded by Chelcie Badgley to approve the SBRC application for Fall 2016 for open enrollment out not in Fall 2015 in the amount of \$58,014. Roll Call: Ostrander, Badgley, Greufe, Santi. Motion Carried 4-0.
- b. Board Policy Code Numbering
  - Discussion of a process to revise current Madrid board policy numbers to match Iowa Association of School Board's policy manual. The district will purchase the policy manual for \$700 to begin the transition.
- c. Facilities Update
  - The Board reviewed lists that consisted of facility projects that have been accomplished over the past five years and future projects that the board has discussed.
- d. Approve Amendment to Professional Services Agreement with HAILA Architecture Structure Planning, Ltd.
  - Moved by Doug Greufe, seconded by Marvin Ostrander to approve an amendment to the Professional Services Agreement with HAILA Architecture Structure Planning, LTD. Roll Call: Badgley, Greufe, Ostrander, Santi. Motion Carried 4-0.
- e. Approve plans, specifications and form of contract and authorize the issuance of plans and specifications to procure bids for the 2017 Madrid High School Electrical Service, Commons and Kitchen Air Conditioning and Electric Service, Madrid Community School District, Madrid, IA
  - Moved by Marvin Ostrander, seconded by Doug Greufe to approve plans, specifications and form of contract and authorize the issuance of plans and specifications to procure bids for the 2017 Madrid High School Electrical Service, Commons and Kitchen Air Conditioning and Electric Service. Roll Call: Greufe, Ostrander, Badley, Santi. Motion Carried 4-0.
- f. Approve the estimated cost of construction for the base bid of \$230,000; Alternate #1 of \$150,000 and Alternate #2 of \$24,000
  - Moved by Marvin Ostrander, seconded by Chelcie Badgley to approve the estimated cost of construction for the base bid of \$230,000, to include Alternate #1 of \$150,000 (probable cost) – Commons Air Conditioning and Alternate #2 of \$24,000 (probable cost) – Kitchen Air Conditioning. Roll Call: Greufe, Ostrander, Badgley, Santi. Motion Carried 4-0.
- g. Set the Receipt of Bids/Bid Opening date, time and location: Thursday December 8, 2016 at 2:00 pm, Madrid Administrative Building, Board Room
  - Moved by Marvin Ostrander, seconded by Doug Greufe, to approve the date, time and location of receipt of bids/bid opening for Thursday, December 8, 2016 at 2:00pm in the Madrid Administrative Building, Board Room. Roll Call: Ostrander, Badgley, Greufe, Santi. Motion Carried 4-0.
- h. Set the Public Hearing date and time: Monday December 12th at 5:00 pm
  - Moved by Marvin Ostrander, seconded by Chelcie Badgley to approve the date and time of Monday, December 12, 2016 at 5:00 pm for the public hearing. Roll Call: Badgley, Greufe, Ostrander, Santi. Motion Carried 4-0.

## Board of Director's Report

### a. Board Policies – 2<sup>nd</sup> Reading

-Moved by Doug Greufe, seconded by Chelcie Badgley to approve the 2<sup>nd</sup> reading of the following board policies:

- i. Code No. 102 – Equal Education Opportunity
- ii. Code No. 102.E1 – Annual Notice of Nondiscrimination
- iii. Code No. 102.E2 – Continuous Notice of Nondiscrimination
- iv. Code No. 102.E3 – Notice of Section 504 Student and Parental Rights
- v. Code No. 102.E4 – Complaint Form
- vi. Code No. 102.E5 – Witness Disclosure Form
- vii. Code No. 102.E6 – Disposition of Complaint Form
- viii. Code No. 102.R1 – Grievance Procedure
- ix. Code No. 105 – Anti-Bullying/Anti-Harassment Policy
- x. Code No. 105.E1 – Complaint Form
- xi. Code No. 105.E2 – Witness Disclosure Form
- xii. Code No. 105.R1 – Anti-Bullying/Anti-Harassment Investigation Procedures

Roll Call: Greufe, Ostrander, Badgley, Santi. Motion Carried 4-0.

### b. Board Policies – 1<sup>st</sup> Reading

-The first reading of the following policies was held:

- i. Code No. 104 – Organizational Chart for Madrid Community Schools – Deletion
- ii. Code No. 404 – Employee Conduct and Appearance
- iii. Code No. 404.R1 – Code of Professional Conduct and Ethics Regulation
- iv. Code No. 404.R2 – Code of Rights and Responsibilities Regulation
- v. Code No. 405.4 – Child Abuse Reporting
- vi. Code No. 501.16 – Homeless Children and Youth
- vii. Code No. 502.1 – Student Conduct
- viii. Code No. 502.10 – Weapons
- ix. Code No. 505.9 – Testing Program
- x. Code No. 505.11 – Parent and Family Engagement
- xi. Code No. 801.9 – Bids and Awards for Construction Contracts – Deletion
- xii. Review of 100 & 200 Series

## Items for the regular meeting on December 12, 2016

2<sup>nd</sup> reading of board policies; Public Hearing of bids for air conditioning/electrical at the Jr/Sr high building.

## Adjournment

There was no further business to come before the Board for consideration at this time. President Ryan Santi adjourned the meeting at 6:35 pm. Motion Carried 4-0.

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Ryan Santi, President

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Kris Van Pelt, Board Secretary