

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, June 22, 2015  
7:45 PM – EDUCATION CENTER

- A.** CALL TO ORDER
- B.** SILENT COUNT OF BOARD MEMBERS PRESENT
- C.** ANNOUNCEMENT OF MEETING NOTICE

On January 13, 2015, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

**D.** MINUTES

- 1. Minutes of the Special Meeting of June 3, 2015
- 2. Minutes of the Closed Special Meeting of June 3, 2015
- 3. Minutes of the Regular Meeting of June 8, 2015
- 4. Minutes of the Special Meeting of June 17, 2015

**E.** PRESENTATION

- 1. Recognition of Retiring Staff
- 2. Report of District Goals

**F.** BOARD PRESIDENT'S REPORT

**G.** BOARD COMMITTEE REPORTS

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Property Committee Reports (a. & b.)
- 4. Special Education Report

**H. SUPERINTENDENT’S REPORT**

1. Fire/Shelter in Place for June 2015:

High School	June 09/ June 04
Middle School	June 12/ June 02
Deerfield	June 09/ June 10
Glenwood	June 17/ June 03
Hartshorn	June 17/ June 03
South Mountain	June 11/ June 10
Wyoming	June 12/ June 09

**I. ASSISTANT SUPERINTENDENT’S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**K. DISCUSSION**

**L. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an*

*adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period May 29 to June 18, 2015 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the legal settlement for student #20155080 regarding a settlement agreement for the educational costs for the 2014-2015 school year and the 2015-2016 school year.
- d. Resolve to approve the legal judgement for student #20154169 regarding educational services beginning September 1, 2013 through November 30, 2014.
- e. Resolve to accept a donation from the Hartshorn PTO to the Hartshorn School for the purchase of a Climbing Wall in the amount of \$7,569, 2 sets of 24 SMART Response Clickers in the amount of \$1598, 2 Gaga Pits (not including sport surface), in the amount of \$5,627.20, and 2 FM Sound Systems with clicker training in the amount of \$3688.
- f. Resolve to approve the following Curriculum Revisions:
  - i. AP Italian Language and Culture
  - ii. Italian 3 CPA
  - iii. Spanish 1 CPA/ACC
  - iv. Spanish 3 CPA
  - v. Spanish 3 ACC
  - vi. AP English Literature and Composition

Instruction Agenda Items continued:

- g. Resolve to approve the following contracts in accordance with students' Individual Education Plans for the 2014-15 SY:

<b>ID #</b>	<b>Vendor</b>	<b>Amount</b>	<b>Program</b>
14794	Brehm Preparatory School	\$ 28,268.00	SY Nov to June
20155080	Parents of Student # 20155080	\$ 37,450.00	SY
20154169	Barger Law Group/ Parents of Student #20154169	\$212,922.00	SY

- h. Resolve to approve the following contracts in accordance with the students' Individual Education Plans for the 2015-2016 SY:

<b>ID #</b>	<b>Vendor</b>	<b>Amount</b>	<b>Program</b>
11823	Morris Union Jointure Comm. DLC, Warren Campus	\$101,246.00	ESY/SY
11814	Morris Union Jointure Comm. DLC, Warren Campus	\$101,246.00	ESY/SY
10112	Cornerstone Day School	\$ 79,860.00	ESY/SY
16147	Union County Ed Services Comm. Crossroads School	\$114697.00	ESY/SY
13691	PG Chambers School	\$ 73,344.60	ESY/SY
13690	PG Chambers School	\$ 73,344.60	ESY/SY
16563	PG Chambers School	\$ 73,344.60	ESY/SY
11957	Newmark High School	\$ 59,152.00	ESY/SY
11333	Windsor Learning Center	\$ 53,499.60	SY only
11980	Windsor Learning Center	\$ 53,499.60	SY only
14365	Windsor Learning Center	\$ 62,416.20	ESY/SY
13426	Craig Lower School	\$ 42,850.00	ESY/SY
11812	New Beginnings	\$ 65,748.90	ESY/SY
12489	Reed Academy	\$103,950.00	ESY/SY
11737	Developmental Center for For Children	\$ 7,200.00	ESY
12595	Somerset Hills Learning Inst.	\$ 14,494.78	ESY
12572	Garden Academy	\$105,900.90	ESY/SY
11610	Newmark School	\$ 59,234.00	ESY/SY
15331	Newmark School	\$ 59,234.00	ESY/SY
12595	Newmark School	\$ 53,310.60	SY only
16807	Montclair State University	\$ 13,960.00	ESY only

- i. Resolve to approve a donation from the Millburn Softball Boosters, Inc to High School Athletics a total of \$1,434 for the purchase of 6 field screens to provide protection for both the home and away players' benches.

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated, June 22, 2015

**3. Business Agenda Items**

- a. Resolve to approve budget transfers for the month of May, 2015.
- b. Resolve to approve Treasurer of School Moneys report for period ending May 31, 2015.
- c. Approval and Certification of Board Secretary's Report for period ending, May 31, 2015.
- d. Resolve to approve Bill Schedule # 13, dated, June 22, 2015, in the amount of \$8,004,905.76.
- e. Resolve to approve a contract with PBG Networks of Bellmawr, NJ for a Nutanix Computer/Storage Platform at Deerfield School for Disaster Recovery Site, in the amount of \$72,961.68. Purchased under NJEDGE Contract # S6882649.
- f. Resolution regarding Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and

WHEREAS, the Millburn Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at the year end, and

WHEREAS, the Millburn Township Board of Education has determined that an amount not to exceed \$500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that this amount will include the FY 2013/2014 Non Public Transportation Aid in the amount of \$44,623. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2015, performed by Nisivoccia & Company, LLP, and shall be identified upon acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed \$500K.

Business Agenda Items continued:

- g. Resolve that the Board of Education hereby approves the resolution in the form attached hereto adopting the Energy Savings Plan.
- h. Resolve to approve a contract with Johnson Controls Inc. for a price not to exceed \$3,745,213 to provide and install the energy conservation measures described in the School District's Energy Savings Plan approved June 22, 2015, in a form approved by Counsel and subject to availability of funding; the Board President, Superintendent and/or the Business Administrator/Board Secretary are authorized to execute such contract on behalf of the Board of Education; and the signature or signatures thereon are conclusive proof of the required review and approval of the contract.
- i. Resolve to approve the energy savings guaranty offered by Johnson Controls Inc. for the contract amount of \$18,957, and the contract with Johnson Controls Inc. approved by this Board of Education for the implementation of the Energy Savings Plan will include provisions for the guaranty.
- j. The Board of Education hereby determines that Parette Somjen Architects, LLC, being a professional design architect firm with an excellent reputation in the field and having familiarity with the School District's facilities in their capacity as the School District's Architect of Record, is authorized and delegated the responsibility to prepare the required plans and specifications as Project Architect for the Energy Conservation Measures to be undertaken with Johnson Controls Inc. for the implementation of the School District's Energy Savings Plan, in consultation with and under the supervision of the Business Administrator/Board Secretary, who is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, all in accordance with the requirements of N.J.S.A. 18A:18A-16, at a cost of \$213,576; that a contract therefore for professional services in a form approved by the School District's counsel is hereby awarded pursuant to N.J.S.A. 18A:18A-5(a)(1) to be executed on behalf of the Board of Education by the Board President or the Business Administrator/Board Secretary; and that the Business Administrator/Board Secretary shall publish a Notice of Contract Awarded as required by law.

Business Agenda Items continued:

- k. Resolve to approve that the Board hereby determines that the School District's Bond Counsel, McManimon, Scotland & Baumann, LLC, a law firm with special experience and expertise in public finance and in particular with implementing and financing energy savings improvement programs, is authorized to continue to assist this Board of Education in the implementation of the Energy Savings Improvement Program and the financing of the energy conservation measures included in the School District's Energy Savings Plan, that a contract therefore for professional services in substantially the form submitted at this meeting is hereby awarded pursuant to N.J.S.A. 18A:18A-5(a)(1) to be executed on behalf of the Board of Education by the Board President or the Business Administrator/Board Secretary and that the Business Administrator/Board Secretary shall publish a Notice of Contract Awarded as required by law.
- l. Resolve to approve, The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, the ESCO, Bond Counsel and other appropriate representatives of the Board (the "Board Representatives") are hereby authorized to submit any required educational plans and the schematic plans for the Energy Conservation Measures to be installed in the School District's facilities and undertaken in accordance with the School District's Energy Savings Plan, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education on behalf of the Board for approval of any required educational plans, the schematic plans and the Energy Savings Project and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-2.3, 2.1(f), 3.1 and 3.11. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary.
- m. Resolve to approve the resolution in the form attached hereto authorizing the financing of the Energy Savings Plan.
- n. Resolve to authorize payment to Apple Financial, Inc., for year 4 of lease-purchase agreement 1010Af, in the amount of \$560,527.80, reflecting the no trade in payment schedule. This amount includes the recurring payment of \$323,836.37 and \$89,853.43 and \$71,833 plus \$75,000 as partial payment for 680 Macbook airs and 15 iMacs additional units as well as associated services and supplies.

Agenda - June 22, 2015

Business Agenda Items continued:

- o. Resolution regarding Turf Field Replacement.

**N.** OLD BUSINESS

**O.** NEW BUSINESS

**P.** PUBLIC COMMENTS

**Q.** BOARD MEMBER COMMENTS

**R.** EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, June 22, 2015, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Attorney/Client Privilege
2. Attorney/Client Privilege
3. Confidential Student Matter

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S.** ADJOURNMENT