



Windham Center School (WCS) School Governance Council (SGC) Meeting Minutes

Monday, February 5, 2018 5:15-6:15 WCS Library

Attendance: Cathie Brunner, Kathleen Goodwin, Jen Stachowiak, Lauren Barker, Toni Emmanuel, Michelle Dupuis, Darcy Baran, Bill Powers, Taryn Quintana, Olga Cabrera

- **January 2018 WCS SGC Minutes** approved-Jen made a motion to approve the minutes. Cathie seconded the motion. All approved.
- **Attendance ideas/dates for 17-18**
Bill Powers provided hand-outs regarding student attendance. The district knows what the issues are, and they are doing something about it. We briefly touched on scheduling the grade attendance activities but didn't decide on any dates at the meeting.
- **Surveys for School Improvement plan**-Jen S. shared how she decided to come up with survey questions and why they are more open-ended. We reviewed the survey questions and offered suggestions for revisions. The question was asked if we are hitting all the topics we want to with the questions on the survey. Kathleen wants to slightly reword the questions that Jen put together, then get them out by the end of the week to the council members for review. When we roll out the parent survey we want to do it at parent teacher conferences on March 15th and 16th. We will be asking parents to arrive 5 minutes early to do the parent survey. Kathleen brought up the idea of doing a raffle and having parents get a raffle ticket for a gift card when they turn in a completed survey. It was mentioned that WMS did a bike raffle for an incentive.

Meeting close: next meeting topics –finalize survey, attendance activities schedule

Next meeting: March 5, 2018

Minutes respectfully submitted by Michelle Dupuis