

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
November 30, 2015
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the in the District Administrative Office of Florence County School District No. Two on Monday November 30, 2015.

Those present: **Mr. Raleigh O. Ward, Jr.**
 Mr. Thadis D. Calcutt, Jr.
 Mrs. Angela P. Keith
 Mrs. Mona Lisa M. Andrews
 Mr. Bradford C. Poston
 Mrs. Elleveen T. Poston

Absent: **Mr. Johnny R. Jenkins**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

Call to Order

Mr. Raleigh O. Ward, Jr. called the meeting to order at 7:00 p.m. by welcoming visitors and staff. Mrs. Angela P. Keith served as secretary.

Recognition and Awards

With extreme pleasure, Dr. Belinda Cain recognized and congratulated two Hannah-Pamplico Elementary/Middle School students for scoring the maximum skill score on the ACT Aspire reading. Hannah-Pamplico Elementary/Middle School had two of the 516 in South Carolina to achieve the maximum skills score in reading. The two students recognized were Mary Grace Mims and Zander Poston.

Dr. Cain also recognized Angel Elmore for scoring a maximum skill score in Writing on the ACT Aspire. Hannah-Pamplico Elementary/Middle School had three of the 798 in South Carolina to achieve a maximum skill score in writing. The two other students transferred out of the school district after last school year. Mr. Raleigh O. Ward, Mr. Neal Vincent, and Mr. Legrande Richardson offered their congratulations to these students and parents on a job well done.

Consent Agenda Items

A motion was made by Mr. Thadis D. Calcutt, Jr. and seconded by Mrs. Elleveen T. Poston to accept the Consent Agenda Items. The motion carried unanimously.

Public Participation

None

Superintendent Update

Mr. Neal Vincent informed the Board that any ACT 155 candidate who wishes to receive their diploma under the **ACT 155 Diploma Request** must apply by December 31, 2015. The requirements for this request are to have graduated between the years 1990-2014 and have completed the 24 credits needed to graduate.

Action Items

Mr. Charles Hyman presented the Board an amended 2015-2016 School Calendar for action with make up dates for days missed in October due to inclement weather. He stated that the first proposed make up day is March, 14, 2106. The next proposal was to extend the school year by two days adding May 31, 2016 and June 1, 2016. The last day for students will be June 1, 2016. Graduation would still take place on Friday evening, May 27, 2016. Mrs. Elleveen T. Poston made a motion to accept the amended 2015-2016 Calendar and Mrs. Angela P. Keith seconded the motion. The motion carried unanimously.

A motion was made by Mr. Thadis D. Calcutt, Jr. and seconded by Mrs. Mona Lisa Andrews to approve the second reading of the following policies. The motion carried unanimously.

1. **EEAE** - Bus Safety Program
2. **GCC** - Professional Staff Leaves and Absences
3. **IC** - School Year
4. **IHAM** - Health Education
5. **IHBH** - Charter Schools
6. **IKF** - Graduation Requirements

Reports and Items for Discussion

2014-2015 Audit (As of June 30, 2015) - Mr. Neal Vincent introduced the district auditor, Mr. Jack Holt of Holt & Holt. Mr. Holt presented the Board with the 2014-2015 audit. There were no findings needing attention. Mr. Raleigh O. Ward, Jr. thanked Mr. Holt for all his hard work on the audit. A copy of the 2014-2015 Audit is on file at the District Office.

Safety/Capital Needs Finance Options - Mr. Neal Vincent presented to the Board a list of safety/capital needs for the district. Mr. Vincent introduced Mr. Mike Gallagher of Compass Municipal Advisors to the Board. Mr. Gallagher discussed with the Board several financing options for the identified safety/capital needs in the district. Mr. Vincent stated that the needs are being prioritized and different options are being explored.

2014-2015 Accountability Update - Mr. Legrande Richardson presented the Board with several highlights regarding Hannah-Pamplico Elementary/Middle School's 2015 Report Card. He stated that elementary math scores (3-5) are similar in comparison to state averages. Middle school English scores (6-8) compared well with state averages and schools like ours. The scores in the elementary and middle ranges compare favorably with other schools in the Pee Dee in the areas of Reading, English, and Math. Mr. Richardson added that Hannah-Pamplico Elementary/Middle School receives two different report cards – Elementary and Middle. For the purposes of comparing schools like ours and the state average, Hannah-Pamplico Elementary/School's averages are generated from grades 3-8 instead of 3-8 and 6-8. A copy of the 2015 South Carolina State Report Card for Hannah-Pamplico Elementary/Middle School is on file at the District Office.

Mr. Neal Vincent presented the Board with several highlights from the Hannah-Pamplico High School's 2015 Report Card. He stated that the high school is working hard to reach and exceed state averages on all assessments. Further, the district is working on creative and innovative ways to teach standards because that is what will be assessed regardless of the assessment. Mr. Vincent pointed out that high school students did exceptionally well on the End of Course (EOC) exams. Mr. Vincent congratulated Mr. Gibbs and his staff for working hard and noted the gains that were made. The high school has a four year graduation rate of 80.2. A copy of the 2015 South Carolina State Report Card for Hannah-Pamplico High School is on file at the District Office.

2016-2017 School Calendar - Mr. Charles Hyman presented the 2016-2017 School Calendar to the Board for review and discussion. He stated that the calendars have been distributed to teachers and staff to review and to provide feedback. Mr. Hyman asked for the Board to review the calendar and he will present it again at the January Board meeting for action.

Facilities and Food Service Bonuses - Mr. Neal Vincent stated that he has met with the facilities and food service staff and most are concerned with their current hourly rates and lack of annual raises due to the current pay schedules. He added that administration was studying salary schedules and funding sources to provide recommendations for a long-term solution. For now, the administration requested that the Board consider a one-time \$500 bonus for all classified staff in the Facilities and Food Service Departments paid by December 18, 2015.

Policy updates presented to the Board for discussion and review.

Policy DKC Expense Authorization Reimbursement - District administration recommends changing meal reimbursement to rates compare to state employees and mileage reimbursement to the standard business mileage rate established by the Internal Revenue Service as of July 1 of that fiscal year.

Policy ILB Test/Assessment Administration - The SCSBA recommends changes to the ILB administrative rule addressing the procedures and requirements for test security as outlined in SC Regulation 43-100-Test Security.

Policy GCO Evaluation of Professional Staff - The SCSBA recommends changes to the GCO administrative rule to reflect changes made in state regulation to the evaluation cycle for principals with Tier 1 and Tier 2 certifications.

Policy IHBEA Instructional Services for Limited English Proficiency Students

Policy JFABE Admission of Limited English Proficiency and Migrant Students

Policy JFABD Admission of Homeless Students - The SCSBA recommends adopting model policy **JFABE** regarding the admission of limited English proficiency and migrant students as well as model policy and rule **IHBEA** providing for instructional programs compliance and assessment of such students. The SCSBA recommends adding the complaint language in IFBEA to policy **JFABD** governing admission for homeless students.

At 8:30 p.m. Mr. Bradford C. Poston made a motion to enter Executive Session to discuss Personnel and Contractual matters. Mr. Thadis D. Calcutt, Jr. seconded the motion. The motion carried unanimously.

At 9:05 p.m. Mr. Thadis D. Calcutt, Jr. made a motion to come out of Executive Session. Mr. Bradford D. Poston seconded the motion. The motion carried unanimously.

Adjournment

At 9:05 p.m., Mrs. Mona Lisa Andrews made a motion to adjourn. The motion was seconded by Mr. Bradford C. Poston. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:05 p.m.

Mr. Raleigh O. Ward, Jr
Vice-Chairman

Mrs. Angela P. Keith
Secretary