

Student Body Funds Quiz

- *Here are a few of the most frequently asked questions about handling Student Body funds. How would you answer these questions?*

1. Can Student Body organizations conduct raffles?

- Yes, you must follow the rules of the Washington State Gambling Commission as outlined in the pamphlet “Unlicensed Raffles Information”

2. Can Student Body organizations spend money on an item that was not budgeted

Yes, as long as you do not spend beyond the total capacity of your budget. Otherwise, a budget extension is required.

3. Is it necessary to carry an inventory of Student Body supplies and equipment including athletic supplies?

Yes, equipment audits are possible.

4. Can complimentary tickets be issued for athletic events or other Student Body activities?

No, gate lists can be used to identify bona fide working personnel. The law does provide for senior citizen passes.

5. A Student Body buys a truck, does ownership now transfer to the district?

Yes, this should be considered a benefit to the activity.

6. Can Student Body organizations deposit money in separate savings or checking accounts?

No, all receipts collected in the name of the school or any activity of the school must be deposited in the ASB account.

7. Is it possible to send student delegates to state or national conventions and pay their expenses through Student Body funds

Yes, this is a common practice for Vocational programs and out of country field trips by language clubs.

8. Can Student Body organizations send flowers to a person in the hospital

No, this would be considered a gift of public funds.

9. Is it possible to purchase trophies and other awards with Student Body funds?

Yes, this is a common practice. A good rule is to keep the intrinsic value greater than the nominal value.

10. Is it possible to purchase items with Student Body funding without going through a bid process?

Yes, if the purchase is under threshold amounts. Check you district policies.

11. Can the Parent-Teacher-Student Associations (PTSA) sponsor fund raising activities in the name of the school and retain funds?

Yes, but the association must follow the rules as directed by the school board. It must also comply with state and federal laws.

12. Can citizens or groups donate funds to the Student Body for scholarships?

Yes, if it is a bona fide donation, recognized by the board, and placed in an ASB account for non public moneys.

13. Is student approval required for all Student Body purchases?

Yes, the constitution for your ASB should describe who is responsible.

14. Can a Principal/Advisor overrule a student authorized purchase?

Yes, this is the administrator's responsibility.

15. Can school district funds be used to purchase band or choir uniforms if the activity is sponsored by the student council?

Yes, district funds can supplement ASB purchases.

16. Should funds received as an honorarium for a school group (choir, band, debate) become part of Student Body funds?

Yes, this donation should also be recognized by the board.

17. Can the Associated Student Body hold a fund raiser for a scholarship fund?

No, but they can in their private capacity.

18. Can Associated Student Body funds be used to pay for students to attend summer athletic camps?

???? (Trick question.)

Yes, by the WAC's and RCW's

No, by WIAA regulations if after August 1st.

19. Can Student Body funds be used to finance trips by student language clubs to foreign countries during the school year?

Yes, carefully check the credentials of sponsoring organizations or businesses.

20. Are formal purchase orders required for all Student Body expenditures?

No, a petty cash would not require a PO, but this is a less than common practice these days.