WOLCS Board: Sharmain Matlock-Turner, President; Darlene Callands, Vice President; David R. Bright, Treasurer, Sharon Irving, Nicole McLaurin Secretary, Wes Somerville, Ava Willis-Barksdale

WOLCS Staff: Dr. Debbra Peoples-Lee, Sheila Royal-Moses, Michele Jones, Charletta Zeigler

GUESTS: Peter Costa, Santilli & Thomson; Eric Strauss, Jason Margulis, WithumSmith+Brown, PC

Recorder: Michele Jones

Call to Order: The meeting was called to order at 8:35 a.m. Michele Jones completed Roll Call.

Attendees: David Bright, Darlene Callands, Nicole McLaurin, Ava Willis-Barksdale were present.

Approval of Prior Meeting Minutes – Monday, September 26, 2016

Motion for Approval made by: David Bright  Seconded by: Nicole McLaurin  Passed Unanimously

Finance and Budget Committee Report – Peter Costa, Business Manager – Santilli & Thomson introduced by David R. Bright, Chair

Peter Costa gave estimated financial summary for October 2016.

Revenues:
- Approximately $3.8 Million has been received as of October 2016

Expenses:
- All expenses are in line with the budget at this time, some variances due to allocations for YTD
- Additional object lines were added to separate different types of services

Balance Sheet:
- Cash as of October 2016 is approximately 1.7M
- Cash shows 54 days’ cash on hand
- All assets and liabilities have not all been booked prior to the audit completion and the closing of 2015-16

Report from the Auditor – Withum Smith + Brown

Jason Margulis, Accounts Manager at WithumSmith+Brown, presented a summary of the audit financial statements for the year ending June 30, 2016. The Finance & Audit Committee completed a review of the audit finding prior to this meeting. Mr. Margulis noted that West Oak Lane Charter School complied, in all material respects, with all compliance requirements that could have a direct and material effect on each of its major Federal programs, thus the audit received clean opinions. Motion for Approval of Resolution #30 – 16/17 was introduced and passed unanimously.
RESOLUTIONS:

Resolution #30 – 16/17  Approval of Audit 2015-16
Motion for Approval made by:  David R. Bright  Second by: Nicole McLaurin  Passed Unanimously

Resolution #31 – 16/17  David Ginsburg Contract Addendum
Motion for Approval made by:  Nicole McLaurin  Seconded by: David R. Bright  Passed Unanimously

Resolution #32 – 16/17  US Medical Contract Addendum
Motion for Approval made by:  Nicole McLaurin  Second by: David R. Bright  Passed Unanimously

Resolution #33 – 16/17  Charter Substitute Teachers Contract Addendum
Motion for Approval made by:  Nicole McLaurin  Second by: David R. Bright  Passed Unanimously

Resolution #34 – 16/17  New Hires, Resignations and Terminations
Motion for Approval made by:  Nicole McLaurin  Second by: David R. Bright  Passed Unanimously

Committee Reports:

Personnel & Compensation Committee Report: Ava Willis-Barksdale, Chair

Mrs. Royal-Moses provided staffing and recruitment updates. Resolution #31 – 16/17, David Ginsburg Contract Addendum; Resolution #32 – 16/17, US Medical Contract Addendum; Resolution #33 – 16/17, Charter Substitute Teachers Contract Addendum; and Resolution #34 – 16/17, New Hires, Resignations and Terminations. Resolutions were introduced and passed unanimously.

Resource & Development Committee Report: Presented by Michele Jones (Wes Somerville, Chair)

Ms. Jones mentioned that the Development Committee held its on November 16, 2017. High praise was shared for communications efforts. Ms. Callands and Ms. Jones reported that the Development Committee is researching key elements of the Tax Credit Program (EITC), and will produce a work plan for Board review by March 2017.

Academic Affairs Committee Report: Sharon Irving, Chair

Dr. Scott provided overview of 2003-2016 SPP/PSSA Comparison Trend Data. Full report will be presented at the January 23, 2017 Board meeting.

Governance & Nominating Committee

No report

COS & CAO Report

See Personnel & Compensation Committee Report.
CEO Report

Introduction, Swearing-In, and Badge Pinning of 2016-2017 Student Council Officers: Board members extended a hearty congratulations to incoming Student Officers.

1. President
2. 1st Vice President
3. 2nd Vice President
4. Secretary
5. Treasurer

Reginald Holiday (8th grade)
Jayden Williamson-Strachen (8th grade)
Damia Turner-Nofleet (7th grade)
Ciara McKelvey (7th grade)
Anyae Heath (7th grade)

Dr. Lee provided an update on the District renewal site visit which occurred on December 2, 2016. The Renewal Site Visit Team observed 28 classrooms and reviewed numerous files including student enrollment, special education, discipline, expulsion, health records and employee files. Although they had a few recommendations, their overall impressions of our school were very positive.

All members exchanged holiday greetings and a motion was made by Nicole McLaurin, seconded by David R. Bright to adjourn the meeting.

The meeting was adjourned at 10:12 a.m.

The next Board Meeting is scheduled for Monday, January 23, 2017, 6:00 p.m. – 8:00 p.m. at West Oak Lane Charter School.