

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
DATED: December 13, 2012**

- A. Call to Order – Mr. Jack McStowe, President, at 4:00 PM**
- B. Open Public Meeting Act Statement**
- C. Flag Salute**
- D. Roll Call**
- E. Executive Session**
- F. Regular Meeting 7:00PM**
- G. Roll Call**
- H. Approval of Meeting Minutes**
- I. Organization Reports.....SGO**
- J. Correspondence**
- K. Superintendent’s Report:  
Recommended action on resolutions and motions to be presented under Committee Reports.**
- L. Report of the Business Administrator/Board Secretary:  
Recommended action on resolutions and motions to be presented under Committee Report**
- M. Public Forum regarding Agenda Items**

*The meeting is open to the public for the purpose of addressing resolutions on this agenda only. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. In accordance with District Policy #1100, the Board of Education will not comment or respond to any matters mentioned unless we are assured and can confirm with the Superintendent that they have been brought to the attention of the appropriate person(s) in the school system in an attempt to resolve the issue.*

- 1. School Government:  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R1.1 through R1.22, as described below: Recommended Board Action for the following:**

**R1.1 Approval to transfer Michelle Maxwell (Family Leave)-MA Step 9 @\$62,508.00 from Huber Street 5<sup>th</sup> Grade and Post for Long Term Replacement in 6<sup>th</sup> Grade at Clarendon.**

**R1.2 Approval to create and post for 5<sup>th</sup> Grade Full-Time/ Permanent Teaching position at Huber Street School resulting from transfer of Kelly Waters to Secaucus Middle School.**

**R1.3 Approval to post for Construct It Club Advisors- Two for Huber and Two for Clarendon for Grades 3 and 4. New club/position at a stipend of \$500.00 each.**

**R1.4 Approval to** extend posting P/T Network Technician replacing Carlos Quinones @\$15 per hour/12 month position/22 hours per week to December 17, 2012.

**R1.5 Approval to** extend appointment of Helen Cofone as Secaucus HS/MS Long Term Replacement BA Step 1, \$56, 784.00 replacing Lidia Ortelio-Lago who has requested an extension of her maternity leave from January 2, 2013 to June 30, 2013.

**R1.6 Approval to** appoint Stacey Lee as Advisor to Interact (Rotary) Club -No stipend. Interact Club will be incorporated into the S.A.I.L. Club.

**R1.7 Approval to appoint** Substitute Teachers as follows:  
Richard Elliott Baird: Substitute Certificate  
Naveen Bahgat Mikael: Substitute Certificate  
Judith Porcelli: Substitute Certificate

**R1.8 Approval to** appoint Per Diem Custodians @ \$13.00 per hour as follows:  
Michael Ducasin Damon A. Piccillo Vito DiGiorgio  
Kevin M. Dearborn Ernesto Almeida Stephen Hurtuk, Jr.  
Joseph T. Rocco Sean V. Soto  
Elijah R. McCoy Nicholas Mayer

**R1.9 Approval to** appoint LaMonica R. McIver as HR Specialist at an annual salary of \$65,000.00. Effective immediately.

**R1.10 Approval to** post for Huber Street School Maternity Replacement for Kelly O'Connor from January 7, 2013-June 30, 2013.

**R1.11 Approval to** rescind the appointment of Manal Abuhouran Huber Street School Maternity Replacement for Kelly O'Connor from January 7, 2013-June 30, 2013 to allow for Posting of Position.

**R1.12 Approval to** assign Michelle DeGennaro- Rodriguez an additional 6<sup>th</sup> period High School teaching block teaching Italian in place of Lidia Ortelio- Lago (maternity leave). Retroactive to September 5, 2012 at a stipend of \$8,500.00

**R1.13 Approval to** provide up to 10 hours per Child Study Team members (as per SEA contract) for completion of IEP related compliance items that were delayed due to Hurricane Sandy. Not to exceed \$350.00 each.

**R1.14 Approval to** accept resignation of Danielle Cartaxo as Shared Position (50%-\$250.00) of Unico Youth Advisor, and appoint co-advisor Michelle Malcolm as Advisor at a stipend \$500.00.

**R1.15 Approval and posting** of Maternity Leave of Absence for Lisa Smith-Bonin from February 4, 2013 to June 30, 2013 using sick and personal days.

**R1.16 Approval and posting** of Paternity Leave (using sick time) for Ed Sommer beginning (tentatively) January 24, 2013 to March 4, 2013.

**R1.17 Approval to** appoint the following Coaches for the 2012-2013 school year as per SEA contract:

Keith Schneider	Head Baseball Coach	\$6,380.00
-----------------	---------------------	------------

Neal Czechowski	Assistant Baseball Coach	\$3,590.00
Tom Reynolds	Assistant Baseball Coach	\$3,590.00
Vince DeFazio	Volunteer Assistant Coach	(no stipend)
Kyle Schlemm	Volunteer Assistant Coach	(no stipend)
Cherryl Melfa	<i>Head Softball Coach</i>	\$6,380.00
Amanda Jones	Assistant Softball Coach	\$3,590.00
Krystal Snarski	Assistant Softball Coach	\$3,590.00
Sheila Rivera	Volunteer Assistant Coach	(no stipend)
Bayu Sutrisno	<i>Head Track &amp; Field Coach</i>	\$5,680.00
Michael Vitulano	Assistant Coach Track & Field	\$3,140.00
Janet Regensburg	Assistant Coach Track & Field	\$3,140.00
Melissa Pablos	Assistant Coach Track & Field	\$3,140.00
Mark Schroeback	<i>Head Coach/Boys Tennis-</i>	\$5,180.00
Ron Mroz	Assistant Coach/ Boys Tennis-	\$2,890.00
Christine Candela	<i>Head Coach Middle School Girl's Track &amp; Field</i>	\$2,700.00

**R1.18 Approval and posting** for PE/Heath due to extension of medical leave of absence for James Barnaba with pay and benefits from December 21, 2012 to tentatively March 4, 2013.

**R1.19 Approval to** appoint Michael Vitulano as Interim Head Wrestling coach to replace James Barnaba, medical leave at a stipend of \$6380.00.

**R1.20 Post** for Assistant Wrestling coach in place of Michael Vitulano for the 2012-2013 school year as per SEA contract at a stipend of \$3590.00.

**R1.21 Post** for SMS Boys Track and Field Coach for the 2012-2013 school year as per SEA contract at a stipend of \$2700.00.

**R1.22 AUTHORIZATION FOR THE SECAUCUS BOARD OF EDUCATION STAFF TO PROCESS AN INVOLUNTARY DISABILITY RETIREMENT APPLICATION**

WHEREAS, the Secaucus Board of Education ("the Board") has employed Edward Walkiewicz as a Business Administrator; and

WHEREAS, Mr. Walkiewicz is an active member of the Teachers' Pension and Annuity Fund ("TPAF"); and

WHEREAS, Mr. Walkiewicz has eighteen (18) years and one (1) month of TPAF Service Credit, meeting the minimum service credit requirement of at least ten (10) years for TPAF members; and

WHEREAS, the Board staff is of the opinion that Mr. Walkiewicz is totally and permanently disabled and no longer can perform his assigned duties based on the documentation supplied by a professional retained by Mr. Walkiewicz; and

WHEREAS, the Board is unable to provide an alternative to the TPAF covered position with duties capable of being performed by Mr. Walkiewicz; and

WHEREAS, the Chief School Superintendent ("CSA") of the Secaucus School District has consented to the processing of an Involuntary Disability Retirement application; and

NOW, THEREFORE BE IT RESOLVED BY the Board that the **CSA** process an Involuntary Disability Retirement application for Mr. Walkiewicz; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to all parties in the administration of this action.

Certified as a true copy of the Resolution adopted by the Board on the **13th of December, 2012**

**2. Curriculum:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion R2.1 through R2.2 as described below. Recommended Board Action for the following:**

**R2.1 Approval to add new club the Construct It Club for Huber and Clarendon schools Grades 3 and 4.**

**R2.2 Approval of the HSPA Pass Program that will run 8 weeks for a total of 24 sessions, commencing the week of January 7, 2013**

- Total cost for two teachers per subject area (Math and Language Arts) -\$2240.00  
4 teachers -16 hours per teacher @ \$35 per hour (\$560 each)  
Days of the week to be chosen at the teachers' discretion.  
Classes will run from 10:34-11:14 for 40 minutes during lunch period (20 minutes reserved for eating)

**3. Finance**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R3.1 through R3.8, as described below. Recommended Board Action for the following:**

**R3.1 Approval of Bills List**

**R3.2 Approval of Out of District Travel**

**R3.3 Approval to submit the NCLB Consolidated FY12 Grant Amendment**

**BE IT RESOLVED:** that the Secaucus Board of Education does hereby approve the submission of the NCLB Consolidated FY12 Grant Amendment.

**R3.4 Approval to submit the 2013 IDEA Grant Application to the New Jersey Department of Education.**

**BE IT RESOLVED:** that the Secaucus Board of Education does hereby approve the submission of the 2013 IDEA Grant Application to the New Jersey Department of Education.

**R3.5 Approval of Salary Allocations**

**BE IT RESOLVED,** that the Secaucus Board of Education hereby approves salaries for the school year 2012-2013 as per the EMPLOYEE BUDGET LISTING.

**R3.6 Approval of NCLB/Title I Grant Salary Allocation**

**BE IT RESOLVED:** that the Secaucus Board of Education does hereby approve two-fifths (\$23,391) the salary of Kelly Waters to be allocated to the NCLB/Title I Grant.

**R3.7 Approval to execute documents of the Joint Transportation Agreements for the State of New Jersey Department of Education for "School Choice" (students who live remote from their choice school from the school district in which they reside).**

**WHEREAS,** on September 10, 2010, Governor Christie, signed the School Choice Law which changed the responsibility for transportation of students who live remotely from their choice school, from the student's district of residence; and

**WHEREAS,** a Secaucus resident student presently attending Dwight Morrow High School in Englewood and as such we are required to claim this student on the District Report of Transported Students; and

**WHEREAS,** we are required to remit to Englewood the amount of \$884 for the student's transportation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Secaucus Board of Education authorize the Interim Board President and Business Administrator to execute the Joint Transportation Agreement with Englewood

**R3.8 Approval of** the Annual Maintenance Budget Amount Worksheet form M-1/Comprehensive Maintenance Plan dated for school year 2012-2013 be approved and submitted to the Hudson County Business Administrator.

4. **Safety/Security/Buildings & Grounds**  
**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion R4.1**  
**Recommended Board Action for the following:**

**R4.1 Approval of** 2011-2012 Violence, Vandalism & Substance Abuse report.  
**BE IT RESOLVED:** that the Secaucus Board of Education does hereby approve the District's 2011-2012 Annual Report of Violence, Vandalism & Substance Abuse previously submitted to the New Jersey Department of Education as required.

5. **Technology Committee**

6. **Policy Committee**  
**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R6.1 through R6.2**  
**Recommended Board Action for the following:**

**R6.1 BE IT RESOLVED** The Secaucus Board of Education does hereby adopt the following resolution for submission to New Jersey Department of Education:

**WHEREAS**, 18A:7a-10 establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and

**WHEREAS**, the evaluation of the district is based upon five key components of school district effectiveness: instruction and program, personnel, fiscal management, operations, and governance, and

**WHEREAS**, the Secaucus Public School District's five components were reviewed by the New Jersey Department of Education in the 2010-11 school year, and received the maximum designation as 'High Performing School District', and

**WHEREAS**, the Secaucus Public School District is not scheduled to undergo QSAC this year, and all districts not undergoing QSAC in any particular school year must complete a Statement of Assurance (SOA) annually, and

**WHEREAS**, the Secaucus Public School District assures that all indicators in the QSAC review have continued to be met,

**NOW THEREFORE BE IT RESOLVED THAT** the Secaucus Board of Education does hereby approve the submission to the New Jersey Department of Education of the Statement of Assurance as certified by the Chief School Administrator and Board President.

**R6.2 Approval to** videotape Board Meetings and proceed with policy creation.

7. **Athletic Committee**

8. **Shared Services Report**

9. **Legislative Report**

10. **New Business**

**11. Public Forum – General Comments:**

*This portion of the meeting is open to public for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.*

**12. Board Member Comments**

**13. Adjournment:**