

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
MINUTES  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

January 9, 2018

5:00 p.m.  
Regular Session

I. CALL TO ORDER: **5:11 p.m.**

II. CLOSED SESSION – **5:12 p.m.**

A. Changing of position titles.

III. CLOSED SESSION ENDED: **5:30 p.m.**

IV. OPEN SESSION **5:31 p.m.**

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Matt Smith	<u>  x  </u>
Tony Song	<u>  x  </u>
Dave Wallach	<u>  ill  </u>
Jeff Coronado	<u>  x  </u>
Lisa Avakian	<u>  x  </u>

Executive Director	
Dr. Denise Patton	<u>  x  </u>

V. REPORT OF ACTION TAKEN IN CLOSED SESSION (None)

VI. PRESENTATIONS (None)

VII. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

*Mr. Smith commented that he was pleased that the drop off in the rain went so well.*

VIII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

IX. BUSINESS SESSION

A. Organizational

1. #162 Approval of Agenda and Consent items

*Moved by Mr. Song and seconded by Ms. Avakian*

To approve the agenda and consent items for the regular meeting of January 9, 2018

Ayes   4   Noes   0   Abstain   0  

Smith   x   Song   x   Wallach    Coronado   x   Avakian   x  

Consent

2. #163 Approval of Minutes

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the minutes of the regular meeting of December 5, 2017.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_ Song \_\_\_ Wallach \_\_\_ Coronado \_\_\_ Avakian \_\_\_

B. Education

3. Report of Information: SJCA Dashboard

***Dr. Patton provided the Board with an overview of SJCA's 2017-2018 Dashboard. The school's performance on the 5 x 5 was discussed at length.***

C. Business

Consent

4. **#164** Purchase Orders

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_ Song \_\_\_ Wallach \_\_\_ Coronado \_\_\_ Avakian \_\_\_

Consent

5. **#165** Warrant Approvals

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve Warrants as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_ Song \_\_\_ Wallach \_\_\_ Coronado \_\_\_ Avakian \_\_\_

Consent

6. **#166** Donations

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve donations made to SJCA.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_Song\_\_\_Wallach\_\_\_Coronado\_\_\_Avakian\_\_\_

Consent

7. #167 Membership to GWC

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve SJCA’s membership to the Greater West Covina Business Association (GWC).

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_Song\_\_\_Wallach\_\_\_Coronado\_\_\_Avakian\_\_\_

8. #168 Contracts

**Moved by Mr. Song and seconded by Ms. Avakian**

To approve the contracts as presented.

Ayes 4 Noes 0 Abstain 0

Smith x Song x Wallach\_\_\_Coronado x Avakian x

D. Personnel

Consent

9. #169 Personnel Report

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify the personnel report as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_Song\_\_\_Wallach\_\_\_Coronado\_\_\_Avakian\_\_\_

X. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
  - Jan. 15<sup>th</sup> – No School (MLK's Birthday)
  - Jan. 20<sup>th</sup> – Kiwanis Key Club's Conclave at SJCA
  - Jan. 23<sup>rd</sup> – Dr. Patton in Sacramento for CCSA Advocacy Conference
  - Next Board meeting: Tuesday, Feb. 6th
  - CHANGE – Celebration of Learning – Friday, March 23<sup>rd</sup>.

XI. There being no further business to come before the Board of Directors, the regular meeting of January 9, 2018 is adjourned at  
\_\_\_**6:20**\_\_\_\_\_ p.m. by \_\_\_**Chairman Matt Smith**\_\_\_.