



Welcome to the meeting of the Moreland School District Board of Trustees.

If you would like to address the Board of Education on any item on this agenda, please complete the **blue card** located near the entrance of the meeting room and hand it to the Clerk. On the card, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to under three minutes. Those speaking on items not on the agenda will be recognized by the Chair under *Comments from the Public*. Please note that the law prohibits members of the Board in commenting or engaging in discussion during this part of the agenda, except when seeking clarification on a point made by the speaker. The Board may, however, instruct the Superintendent to look into the matter or place it on a future agenda.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 4711 Campbell Ave., San Jose, during normal business hours.

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.moreland.org](http://www.moreland.org).*



*Individuals who require special accommodation should contact the Superintendent's Office at least two business days before the meeting date.*

**AGENDA ITEM**

**TAB**

**1. BOARD RECOGNITION/HOLIDAY PRESCHOOL PERFORMANCE**

**2. CALL MEETING TO ORDER**

**5:30 P.M.**  
**Open Session**

**3. ROLL CALL (Take action on absences, if necessary)**

- Heather Sutton, *President*
- Robert Varich, *Member*
- Brian Penzel, *Clerk*
- Karen Whipple, *Member*
- Julie Reynolds-Grabbe, *Member*

**4. BOARD OF TRUSTEES ORGANIZATIONAL MEETING**

**4.1 Election of Officers (Board President)**

**4.1.1 Election of President of the Board**

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

**4.1.2 Election of Clerk of the Board**

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

**4.2 County Committee on School District Organization (Board President)**

By Board Bylaw 9140(a) and Educational Code Section 35023, the Board shall designate one Board Member as its representative to elect members to the County Committee on School District Organization.

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

**4.3 Designation of Dates and Times of Meetings for the 2017/2018 School Year (Board President) 4**

Governance Manual of the Board stipulates that regular meetings of the Board shall be held at 7:00 P.M. on the second and fourth Tuesday of the month, except as agreed in formal board action.

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

**4.4 Committee Assignments – Discussion/Changes (Board President)**

**4.4.1 Representative to annual Santa Clara County School Boards Association**  
Currently: Brian Penzel/Karen Whipple (appointed/alternate)

**4.4.2 To cast a vote to fill vacancies on the County Committee on School District Organization**  
Currently: Heather Sutton/Robert Clerk (appointed/alternate)

**4.4.3 Representative to the President’s Council**  
Currently: Heather Sutton/ Julie Reynolds-Grabbe (appointed/alternate)

**4.4.4 Representative to Moreland Educational Foundation (MEF)**  
Currently: Karen Whipple

**4.4.5 Representative to Campbell Chamber of Commerce**  
Currently: Robert Varich (appointed/no alternate)

**5. FLAG SALUTE**

**6. APPROVE THE AGENDA 1**

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

The Board may delete items from its posted agenda, and may also add items to its posted Agenda (pursuant to Govt. Code 54954.2), if such items to be added arise out of "Emergency Situations," as defined under Government Code §54956.5.

**7. COMMENTS FROM THE PUBLIC**

**8. CREATING AND SUSTAINING A POSITIVE GOVERNANCE TEAM CULTURE – GOVERNANCE NORMS – Remains on agenda for Board Members reference. 2**

**9. STRATEGIC PLAN 2016-2023 – Remains on the agenda for Board Members reference 3**

**10. SUPERINTENDENT’S REPORT**

**11. BOARD MEMBERS’ COMMUNICATION**

**12. CALIFORNIA SCHOOL BOARDS ASSOCIATION CONFERENCE DEBRIEF**

**13. REPORTS**

**A. First Interim 2016/17 Report 5**

**14. ACTION/DISCUSSION ITEMS**

**A. Approve First Interim 2016/17 Report (Assistant Superintendent, Business and Support Services) 6**

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

**B. Approve revisions to Board Policy 3312, Contracts (Assistant Superintendent, Business and Support Services) 7**

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

- C. **Approve resolution 10-2016/2017 Adoption of Best Value Methodology Procedures & Guidelines for Evaluating Qualifications of Lease/Leaseback Contractors** (Assistant Superintendent, Business and Support Services) 8

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

- D. **Approve the Authorization for District to Utilize Cooperative Purchasing Contracts (Piggybacks), Multiple Award Schedules, and Other Approved California State Contracts** (Assistant Superintendent, Business and Support Services) 9

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

15. **CONSENT ITEMS**

*Consent items are considered to be routine and will be acted upon by the Board in one motion. There is no discussion on these items prior to the motion unless members of the Board, staff, or public request specific items be discussed and removed from the Consent Items.*

\_\_\_\_\_ *Motion* \_\_\_\_\_ *2<sup>nd</sup>* \_\_\_\_\_ *Action*

- A. **Approve Classified, Certificated, Management/Confidential Personnel Nominations, Resignations, Retirements, Leave of Absence, Changes and Limited -Term Employment Assignments** (Assistant Superintendent, Human Resources) 10
- B. **Approve Regular Board Meeting Minutes from November 15, 2016** (Superintendent) 11
- C. **Approve Contracts and Consultants \$15,000 and Under** (Assistant Superintendent, Business and Support Services) 12
- D. **Approve Warrant Report for November 2016** (Assistant Superintendent, Business and Support Services) 13
- E. **Approve US Bank (Credit Card) for November 2016** (Assistant Superintendent, Business and Support Services) 14
- F. **Approve Board and Superintendent Purchase Orders for November 2016** (Assistant Superintendent, Business and Support Services) 15
- G. **Approve Certificated Seniority List** (Assistant Superintendent, Human Resources) 16
- H. **Approve Classified Seniority List** (Assistant Superintendent, Human Resources) 17
- I. **Approve amendment to increase funding to Esther B. Clarke School at Children’s’ Health Council (CHC) for services provided to the Moreland School District** (Assistant Superintendent, Educational Services) 18
- J. **Approve Terms of Agreement with CalState TEACH - California State University for Student Teacher and Intern Placements** (Assistant Superintendent, Human Resources) 19
- K. **Approve revised Board Policy 3553, Free and reduced priced meals** (Assistant Superintendent, Business and Support Services) 20
- L. **Approve revised Board Policy 5141.31, Immunizations** (Assistant Superintendent, Educational Services) 21
- M. **Approval of Change Order #1: Dryco Construction, EDS Asphalt Expansion Project** (Assistant Superintendent, Business and Support Services) 22

16. **FUTURE MEETING DATES – Open Session will begin at 7:00 P.M. unless otherwise stated. The Board will convene for Closed Session prior to Open Session as needed. Please see posted agenda for Open and Closed Session times. All meetings, unless stated otherwise, will be held in the Board Room at the Moreland School District Office at 4711 Campbell Ave, San Jose, CA 95130.**

January 10, 2017  
March 28, 2017  
May 23, 2017

January 24 2017  
April 18, 2017  
June 13, 2017

February 14, 2017  
May 9, 2017  
June 27, 2017

March 14, 2017

17. **ANNOUNCEMENTS/REMINDERS/REQUEST**

18. **CLOSED SESSION**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE AND/OR REASSIGNMENT  
(Government Code Section 54957.6)**

**B. CONFERENCE WITH LABOR NEGOTIATOR  
(Government code section 54957.6)**

**Agency Designated Representatives: Mary Kay Going, Colette Zea, Patti Ernsberger**

**Employee Organizations: Moreland Chapter 198 of the California School Employees Association;  
Moreland Teachers Association, Management: Mary Kay Going**

19. **CALL MEETING BACK TO ORDER IN OPEN SESSION**

20. **REPORT OUT ACTION TAKEN IN CLOSED SESSION**

21. **ADJOURNMENT**