Call to Order: The meeting was called to order at 6:02pm. Tamara Jackson completed Roll Call.

Attendees: Sharmain Matlock-Turner, David Bright, Nicole McLaurin, Ava Willis-Barksdale, Wes Somerville, Irv Brockington, Joshua Coles, Darlene Callands, Uva Coles, Dr. Linda Fleisher

Approval of Prior Meeting Minutes – Wednesday May 31, 2017

Motion for Approval made by David Bright Seconded by Ava Willis-Barksdale Passed Unanimously

Finance and Budget Committee Report – Introduced by David R. Bright, Chair

Peter Costa gave financial summary for May 2017. Mr. Costa reported that nothing has changed between the April and May financials and recommendations for the proposed budget for 17-18 school years.

Financial Summary for May 2017

Revenues-
Special Education student’s subsidy was lower than anticipated, after discussion the administration is reviewing with SDP personnel to make the thee adjustments at the end of June 2017, if all is confirmed.

Expenses-
Instructional - Line 37 books and software. Are totally spent.
Special Programs - APS expenses higher than anticipated
All other expenses are in line with the budget with some minor observations

Balance Sheet-
Cash as of May 2017 $1.8M approximately
Cash shows 56 days cash on hand

Mr. Costa gave Summary of Key Budget Assumptions for the 2017-2018 Budget

We are advising Charter Schools at this time to continue to use the flat rates from 2016-17.
Regular rate $ 8,142
Special Ed rate $24,582

Key Assumptions - 2017-18
Enrollment- Student numbers 1,100 of which 130 students are identified as Special Ed
Revenue-
School District Subsidy - flat rate per student based on revised 2016-17
Regular Ed $8,142 and Special Ed $24,582
IDEA - at 16-17 rate total $156,000
Federal Entitlements - Title I and Title II estimated $840,000, allocations have not been released by PDE at this time for 17-18.

**Expenditures** -
Teacher Salaries and Benefits for Personnel - based on administration recommendations currently at 3%
3% salary increase for other staff.
Personnel changes to be discussed based on administration recommendations

Medical rate increases at estimated 3.5%, waiting on actual from broker PSERS rate increases from 30.03% to 32.57% as defined by State.
FICA and Unemployment current level
Disability and Worker's Comp increase by inflation

Special Education - Special Education budget prepared by Administration- based on students, evaluations, prior year expenses
Contracted Services and Other Purchased Services - increases based Administrations projections
Supplies, Books and Instructional Aides - increases based on Administrations projections and previous years expenses
Technology- based on Technology budget prepared by Administration and needs. Bottom line - Revenue over expense is balanced

**Resolutions:**

 Resolution #51-16/17 Approval of 2017-2018 Budget
Motion for Approval made by David Bright  Seconded by Nicole McLaurin Passed Unanimously

 Resolution #52-16/17 Approval of 2016-2017 Charter School Lease Reimbursement Application
Motion for Approval made by Ava Willis-Barksdale Seconded by Nicole McLaurin Passed Unanimously

 Resolution #53-16/17 Approval of the 5-Year Strategic Plan
Motion for Approval made by David Bright  Seconded by, Irv Brockington Passed Unanimously

 Resolution #54-16/17 Contract for Dr. Leroy Nunery
Motion for Approval made by Nicole McLaurin Seconded by Ava Willis-Barksdale Passed Unanimously

 Resolution # 55-16/17 New Hires, Resignations and Terminations
Motion for Approval made by David Bright  Seconded by Ava Willis-Barksdale Passed Unanimously

 Resolution #01-17/18 Designation of Fund Balance
Motion for Approval made by Nicole McLaurin Seconded by David Bright  Passed Unanimously

 Resolutions #02-17/18 Approval of Addendum to the Lease
Motion for Approval made by Ava Willis-Barksdale Seconded by David Bright  Passed Unanimously

 Resolution #03-17/18 Contract for NOVA Services Group (Summer Cleaning)
Motion for Approval made by David Bright  Seconded by Nicole McLaurin Passed Unanimously

 Resolution #04-17/18 Contract for NOVA Services Group (School Year Cleaning)
Motion for Approval made by David Bright  Seconded by Nicole McLaurin  Passed Unanimously

**Committee Reports:**

Personnel & Compensation Committee Report: Presented by Sheila Royal-Moses (Ava Willis-Barksdale, Chair)

No Report
Resource & Development Committee Report: Presented by Michele Jones (Wes Somerville, Chair)

No Report

Academic Affairs Committee Report: Presented by Sheila Royal-Moses (Sharmain Matlock-Turner, Chair)

No Report

Governance & Nominating Committee Presented by Sharmain Matlock-Turner, Chair

No Report

CEO Report

Dr. Lee gave the Board an update on the meeting with the Charter School Office (CSO) that took place on June 9, 2017. CSO will provide the school with guidance on how to address the items requested. The school is to submit several items to CSO by June 30, 2017 as part of the 5-Year Charter Renewal Agreement.

Dr. Lee introduced the guest presenter Dr. Lee Nunery who conducted an exercise on the strategic plan and the next steps. WOLCS is Phase 3 of the comprehensive plan and will need to submit the new plan by November 2017. Dr. Nunery will be working with the school and the board of trustees during the 17-18 school years as a consultant to ensure that the plans and goals are synchronized and measurable with the strategic plan, comprehensive plan, and academic improvement plan. The team is excited about this partnership and the collaboration that will prove to be an asset to the school’s overall mission and vision.

Dr. Lee presented to the board the 8th grade high school selection trend data for the class of 2016. 36 students will be attending special admission schools, 7 students to attend city wide schools, 11 students attending charter schools, 2 student’s neighborhood schools, and 14 students attending private or parochial high schools. There was a 15% increase of student attending catholic high schools this yea. Dr. Lee was proud to announce that 70% of our students will be attending the best schools in Philadelphia.

The meeting was adjourned at 8:07pm

Motion for Approval made by: Ava Willis-Barksdale Second by: Nicole McLaurin Passed Unanimously

The next Board Meeting is our scheduled for Monday, July 24, 2017, 8:30 a.m. – 10:30 am., at West Oak Lane Charter School.