

**SURPLUS PROPERTY (7-11) COMMITTEE MEETING  
Minutes**

**Date:** May 17, 2016  
**Time:** 6:00 p.m.  
**Place:** San Carlos School District Office, 1200 Industrial Road, Unit 9, Board Room

**Members/Attendees:** Tom Quiggle, Michele Francesconi, Murat Sumbal, Mike Field, Rob Werner, Hazel Stabinsky, Karen Clapper, Robert Porter

**Absent:** Allison Liner

**1. Call to Order:** Meeting called to order by Tom Quiggle at 6:03 p.m.

**2. Public Comments:** None

**3. Review of Requested Data - Robert Porter:**

**a. Past considerations of site expansion at Heather and Arundel School**

Robert Porter informed the committee that the Heather site was considered for Charter Learning Center. It was a viable location for a 400 student site. However, in the end the Board wanted Charter Learning Center to stay at its current location and not build a new school at Heather. Hazel Stabinsky asked why the Board abandoned the Heather location. Robert Porter said it was a Board decision and Charter Learning Center didn't want to leave their current location. Tom Quiggle shared Edison Montessori space was too valuable to lease and it would be better suited for Charter Learning Center.

Robert Porter shared Arundel was a consideration for a campus of 600 students, but it wasn't viable because the need was for 800 students, for both Charter Learning Center and Arundel. One consideration was to put the school on the tennis courts, with access on Wellington Drive. This idea was too costly and it felt like it was too close to the existing elementary school. This option was the least desired by the Board.

Mike Field asked if Heather could be an option for future expansion needs. Robert Porter confirmed that Heather would work and so would Arundel. Murat Sumbal asked if a District Office could be built at one of the school sites. Robert Porter said it could be a consideration. Hazel Stabinsky asked if the Maintenance Department would be moving from Tierra Linda. Robert Porter said for now they are staying at Tierra Linda, but they may need to move in the future.

**b. Historic Student Enrollment:**

Robert Porter shared historical and projected enrollment with the committee. In 2015, total enrollment was 3520. Projected enrollment in 2019 is 3645.

**c. Out-of-District Enrollment:**

Robert Porter mentioned there has been a steady decline of enrollment in out of district charter students. Out of District enrollment are made up of, Tinsley students, children of District employees and out of district charter students and their siblings.

**d. Built-out capacity of 4,000** –Robert Porter and the committee discussed the probability of enrollment exceeding 4000.

**d.1 Receipt of Sample 7-11 Committee Reports**

Robert Porter handed out the samples of 7-11 Surplus Property reports from other districts. He especially liked the Dry Creek School District sample.

**e. Questions raised at 5-5-16 Meeting:**

- 1) Does District Need Identified Space?
- 2) Are there school sites with usable space for expansion?
- 3) Does City have any interest in the open space? RP stated if the district so choose, to surplus, the city will have first option, first right of refusal.
- 4) Must the District accept offers for the city of county?

**4. Requested Data For Next Meeting – Tom Quiggle, Committee Chair**

**5. Committee Discussion Regarding Possible Surplus Properties**

Discussion ensued regarding possible surplus properties.

Heather: Committee felt this site would never be used for school use and could be deemed surplus.

Arundel: Committee felt you could expand the Arundel by adding onto or building up and the tennis courts wouldn't be a good space for a school. The committee was uncertain if this property could be deemed surplus because the community uses the tennis courts for Tennis Camps and Tennis Clubs. The committee asked for more information regarding frequency of use on the tennis courts.

District office: Committee didn't feel this was a suitable option for surplus and that it serves its purpose well. Murat didn't see any financial gain by selling this property.

**6. Next Meeting Agenda**

Public Hearing June 1<sup>st</sup> 6pm

Use of Frequency of Tennis Courts

**7. Adjournment** – Committee Chair Tom Quiggle adjourned the meeting at 7:22 pm.