

GRANADA HILLS CHARTER HIGH SCHOOL

Meeting of the Governing Board

August 25, 2014 4:00 Library

Minutes

In Attendance:

Brian Bauer, Executive Director
Sonja Brown, Parent
Marty Eisen, Teacher
Ken Horwitz, Retired Teacher
Norm Holloway, Teacher

Joan Lewis, Administrator
Brian Mancini, Classified
Jim Salin, At Large Member (Chair)
Jesus Vaca, At Large Member
Leila Vickers, At Large Member

The meeting was called to order at 4:01. Sonja Brown led the Pledge of Allegiance.

Public comment was heard from a cheer student and two cheer parents about the personnel change in the cheer program. Chair Salin referred the issue to the school's administration.

Updates/Reports to the Board

Student Council – Thomas Han, ASB President

ASB is working to further enhance already high school spirit during the first few weeks of school. They are working on student clubs, freshman elections and Homecoming. Upcoming tasks include updating the ASB bulletin board, creating ASB apparel, and organize fundraisers for Back-to-School night September 11.

Action Item #1 – Karla Diamond introduced a request to approve One-Period Coaching Permits for the 2014-15 school year. The following teachers do not hold a credential in physical education but teach one-period of a competitive sport for which students receive PE credit: Chris Ancheta (golf), Michael Sauret (swim), Simon Robertshaw (tennis), Ethan Sullivant (Track/Field) and Meghan McGovern (girls basketball). These teachers have special skills for teaching a sport and have completed a comprehensive first aid/CPR course. **Norm Holloway made a motion to approve. Martin Eisen seconded the motion. Unanimously approved.**

Action Item #2 – Ms. Diamond introduced a request to approve a five-year agreement with California State University, Northridge to place student teachers on our campus annually through 2019. We have been hosting student teachers on our campus from CSUN since the charter's inception. **Leila Vickers made a motion to approve the agreement. Ken Horwitz seconded the motion. Unanimously approved.**

Chief Business Officer's Report

Walter Wallace reported on the following:

- 2013-14 Unaudited Actuals Report – After completing the first year of the implementation of the Local Control Funding Formula, the school ended the year in excellent financial shape. Net income was projected at \$354,856 and the actual result was \$385,910. Revenues were about \$300,000 higher than projected, while expenditures were about \$275,000 higher than projected. All of the retroactive pay increase for 2013-14 was charged to this year.
- Updated 2014-15 Budget Report – An update to the approved 2014-15 budget was provided as several key events have occurred over the summer and with the opening of school that enable us to review our spending plan for the new school year. We had an increase in ADA of about 75 students, mostly from an increase in students attending the Virtual Program. Along with this increase in funding comes an increase in costs as we provide additional staffing and buying additional online licenses for the students. The net result could be a reduction in the anticipated deficit spending in 2014-15. We will continue to review our staffing and program needs through September, and then we will be able to be more precise with the additional staffing and program costs.

- **Action Item #3** - Proposition 30 requires all districts, counties, and charter schools to report on their websites an accounting of how much money was received from the Education Protection Account (EPA) that was created to receive the revenues of this tax increase. It also requires that the use of EPA funds be determined by the governing board at an open public meeting. Because the EPA funding is part of our LCFF calculation, we may allocate any unrestricted school expenditures there, except for administrative costs. Since the expenditure for classroom teacher salaries and employee benefits is a major part of our school budget, we are recommending that the EPA funding for 2014-15 be spent in this manner and that a prorated share of our classroom teacher salaries and employee benefits expenditures be transferred to the EPA account throughout the year. **Sonja Brown made a motion to allocate the 2014-15 EPA funds to teacher salaries and employee benefits. Leila Vickers seconded the motion. Unanimously approved.**

Executive Director's Report

Brian Bauer provided the following updates:

- Enrollment – Just under 4200 in the main school and more than 200 in the Virtual Program (VP). The increase of more than 40 students in the VP is due to more resident students enrolling right before or during the first week of school and the VP is the program with available space.
- Accountability Metrics – Mr. Bauer asked Administrators Judie Baumwirt and David Bensinger to provide updated information to the Board members on the School's Performance Metrics. The format will be changing going forward since the State will no longer be using the Academic Performance Index or the California Standards Test to measure student achievement. The goals were met for the CAHSEE exam, college acceptance rate, and AP Exams taken and passed. Updates will be provided as we receive more information.
- Staffing – We have made a strategic investment to better meet the needs of students in several areas. In addition to filling the positions from departing staff, we augmented one counselor position to full-time in order to serve foster youth and group home students; added an EL teacher/coordinator position to better serve our diverse EL population; assumed total financing for three additional CTE teachers that were previously funded by LAUSD; added an additional 20 auxiliary periods bringing the total number to 60; and hired an additional three full-time academic teachers in Math, Chemistry and VAPA.
- Devonshire Campus – At the September 8 Board meeting more information will be provided on our efforts to secure interim financing in order to secure a tax-free bond for future construction on the new site. We continue to explore all instructional program options for the new site. It is likely that we may serve additional grades 9-12 students on the Devonshire campus beginning 2015-16.

Marty Eisen made a motion to approve the 6/16/2014 Board meeting minutes. Ken Horwitz seconded the motion. Unanimously approved.

Meeting adjourned to closed session at 5:24 p.m.

Meeting reopened to the public at 6:00. Mr. Salin reported that the Board discussed an employee discipline matter but took no action.

Meeting adjourned at 6:01.