

MINUTES OF THE REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
BUENA PARK SCHOOL DISTRICT  
JUNE 12, 2017

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the meeting at  
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CALL TO ORDER

The meeting was called to order at 5:15 p.m. by the President, Mrs.  
Rochelle Smith.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Rochelle Smith; Mr. Samuel Van Hamblen; Mrs. Barbara Michel;  
Mrs. Irene Castaneda (absent); Mr. Brian Chambers (absent).

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,  
Assistant Superintendent, Administrative Services; Dr. Ramon  
Miramontes, Assistant Superintendent, Educational Services; Mrs.  
Marie Fanucchi, Administrative Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Mr. Hamblen, to  
approve the agenda.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so  
recorded in the minutes.

Minutes, June 12, 2017 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF MAY 22, 2017

Agenda Exhibit A.

Mr. Hamblen made the motion, seconded by Mrs. Michel, to approve the Minutes of the Regular Meeting of May 22, 2017.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. CLOSED SESSION

At 5:16 p.m., Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board go into closed session.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. RECONVENE

At 6:05 p.m., Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

V. REPORTING OUT OF CLOSED SESSION

.01 PUPIL PERSONNEL (STUDENT DISCIPLINE, GOVERNMENT CODE #54918)

During Open Session on June 12, 2017, Mrs. Michel made a motion, seconded by Mr. Hamblen, that the Governing Board take action to place Student #307633 on a suspended expulsion from all schools in the Buena Park School District for violation of Education Code Sections 48900(b) and 48900(c) for the remainder of the second semester of the 2016-17 school year and the first semester of the 2017-18 school year. The decision to expel is based on a finding that due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. It is further moved that Student #307633 shall be reviewed on the first meeting of December 2017 for readmission to a District school for the second semester of the 2017-18 school year.

Minutes, June 12, 2017 (Continued)

V. REPORTING OUT OF CLOSED SESSION (Continued)

.01 PUPIL PERSONNEL (STUDENT DISCIPLINE, GOVERNMENT CODE #54918) (Continued)

The Governing Board suspends the enforcement of the expulsion of Student #307633 for not more than one calendar year, if Student #307633 complies with the following conditions. During the suspension of the expulsion, Student #307633 shall be deemed on probationary status. The suspension of the expulsion may be revoked by the Governing Board upon his commission of any of the acts enumerated in Section 48915, for violation of any of the foregoing conditions, or any District rules and regulations governing pupil conduct. Upon revocation of the suspension of the expulsion of Student #307633, he/she may be expelled under the terms of the Governing Board's original expulsion order.

It is further moved that the Governing Board recommends the following rehabilitation plan for Student #307633:

Student #307633 will obey all Buena Park School District rules and regulations.

- Student #307633 will not commit any act constituting a violation of Education Code Sections 48900(a-t), 48900.2, 48900.3, 48900.4, or 48900.7.
- Student #307633 will attend weekly counseling/therapy sessions and provide written proof to the District of such attendance and the results thereof.
- Student #307633 will perform at least 40 hours of community service and provide written proof of such services to the District.
- Student #307633 and his/her parents will execute a Behavior Contract upon Student #307633's return to Buena Park Junior High School. The roll call vote was 3-0.

XVIII. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

Minutes, June 12, 2017 (Continued)

XVIII.REPORTING OUT OF CLOSED SESSION (Continued)

- .02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)  
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).
- .03 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
Discussion was held regarding Public Employee Discipline/Dismissal/Release.

VI. HEARING SESSION

No comments.

VII. PUBLIC HEARING SESSION

Pursuant to Education Code Section 52062(b)(1), the Governing Board is required to hold a public hearing session for the Local Control Accountability Plan (LCAP) that shall be held at the same meeting as the Budget public hearing. Education Code 52062(b)(2) specifies that the LCAP public hearing be held at a separate, earlier Board meeting prior to the Board adoption of the LCAP. The LCAP public hearing and LCAP adoption cannot be held on the same day. A copy of the draft 2017-2018 Buena Park School District Local Control Accountability Plan is available for viewing at:

<http://www.bpsd.k12.ca.us/pdf/LCAPBPSD.pdf>

- .01 2017-2018 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL AND ACCOUNTABILITY PLAN (PROPOSED)  
No comments.

VIII. PUBLIC HEARING SESSION

Pursuant to Education Code Section 42127, the Governing Board is required to advertise, hold a public session, approve, and adopt an annual budget for the upcoming fiscal year on or before July 1. A copy of the draft 2017-2018 Buena Park School District Budget is available for viewing at:

<http://www.bpsd.k12.ca.us/pdf/BPBA.pdf>

- .01 2017-2018 BUENA PARK SCHOOL DISTRICT BUDGET (PROPOSED)  
No comments.

Minutes, June 12, 2017 (Continued)

IX. PROGRAMS AND REPORTS

.01 2017-2018 GIFTED AND TALENTED EDUCATION REPORT

Dr. Yuen, Director of Student Programs and Staff Development, presented the annual Gifted and Talented Education (GATE) Program Report. Dr. Yuen reviewed the GATE identification process, which includes the District's use of the OLSAT and Naglieri tests, (given to all third grade students and any parent requested or teacher recommended fourth through eighth grade students). Teachers also complete a profile on students who have been tested and impact factors are calculated in. Dr. Yuen shared the program design at each school and similarities, as well as differences between schools. He shared that Gilbert, Pendleton, and Whitaker Schools are under-represented in the GATE program and that they are looking at reasons for that, as well as ways to increase awareness and participation. District-wide GATE enrichment activities and programs were discussed. The GATE Parent Advisory group met three times during the 2016-17 school year and the GATE Committee, which includes teachers from all schools, as well as two administrators, met four times throughout the school year. Both committees provided valuable input and were a resource in GATE program planning.

X. ACTION CALENDAR

EDUCATIONAL SERVICES

.01 ADOPTION OF THE RESOLUTION TO ENTER INTO AGREEMENT NUMBER CSPP-7334-00 WITH CALIFORNIA DEPARTMENT OF EDUCATION'S CALIFORNIA STATE PRESCHOOL PROGRAM TO PROVIDE CHILD DEVELOPMENT SERVICES AND TO AUTHORIZE THE DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FISCAL YEAR 2017-18

Agenda Exhibit B.

In order to accept the California State Preschool Program contract for 2017-18, a resolution must be adopted that authorizes designated personnel to sign contract documents for the 2017-18 school year. Prior to July 1, 2017, and in the absence of an Assistant Superintendent of Administrative Services, Greg Magnuson, Superintendent, will serve as the authorized designated personnel to sign contract documents. It is recommended that the Governing Board sign and adopt the resolution to enter into agreement number CSPP-7334-00 with California Department of Education's California State Preschool Program and authorize the designated personnel to sign contract documents for fiscal year 2017-18.

Minutes, June 12, 2017 (Continued)

X. ACTION CALENDAR (Continued)EDUCATIONAL SERVICES (Continued)

- .01 ADOPTION OF THE RESOLUTION TO ENTER INTO AGREEMENT NUMBER CSPP-7334-00 WITH CALIFORNIA DEPARTMENT OF EDUCATION'S CALIFORNIA STATE PRESCHOOL PROGRAM TO PROVIDE CHILD DEVELOPMENT SERVICES AND TO AUTHORIZE THE DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FISCAL YEAR 2017-18 (Continued)

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve the Adoption of the Resolution to Enter Into Agreement Number CSPP-7334-00 with California Department of Education's California State Preschool Program to Provide Child Development Services and to Authorize the Designated Personnel to Sign Contract Documents for Fiscal Year 2017-18.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

- .02 APPROVAL OF AGREEMENT FCI-SD3-03 FROM THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

Agenda Exhibit C.

The Children and Families Commission of Orange County has collaborated with the Buena Park School District for over 12 years, providing funds to the District for school readiness and health services and programs for children ages 0-5 and their parents. The Children and Families Commission of Orange County has awarded Buena Park School District a three-year grant in the amount of \$412,650 (\$262,650 for three years of Early Learning Specialist Services and \$150,000 for three years of School Readiness Nurse Services) for the period of July 1, 2017, through June 30, 2020.

Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board approve Agreement FCI-SD3-03 from the Children and Families Commission of Orange County.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

X. ACTION CALENDAR (Continued)EDUCATIONAL SERVICES (Continued).03 APPROVAL OF GATE FIELD TRIP TO UNIVERSITY OF SOUTHERN CALIFORNIA AND THE CALIFORNIA SCIENCE CENTER ON AUGUST 8, 2017

Agenda Exhibit D.

Buena Park School District Board Policy 6153 and Administrative Regulation 6153 state that Governing Board approval is required for a one-day trip taken on a non-school day. Based on input from the GATE Parent Advisory Committee requesting educational field trips for students participating in the GATE program, approval is requested for GATE students to participate in a field trip to visit the University of Southern California and the California Science Center on August 8, 2017. A maximum of 100 GATE students will be invited. Admission and transportation will be payable from GATE funds.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve the GATE Field Trip to University of Southern California and the California Science Center on August 8, 2017.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

XI. DISCUSSION CALENDAR

- .01 Board Policy Adoption/Review/Revision/Deletion
- BP5141.52 Suicide Prevention (revise)(Miramontes)
  - BP6111 School Calendar (review)(Miramontes)

Agenda Exhibit E.

The Governing Board considered the listed Board policies for adoption/review/revision/deletion and indicated changes where necessary. Indicated changes will be made and the policies will be included on the Consent Calendar for approval on the next Board agenda.

- .02 Revision of Chief Technology Officer Job Description

Agenda Exhibit F.

Discussion was held regarding the revised Chief Technology Officer job description. The job description has been revised to include the oversight and direction of media and print services.

Minutes, June 12, 2017 (Continued)

XII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR  
Mr. Hamblen requested item .02 Personnel Action Report #16-17-22 be removed from the consent calendar.

.20 APPROVAL OF CONSENT CALENDAR  
Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .03, .04, .05, .06, .07, .08, .09, .10, .11, .12, .13, .14, .15, .16, .17, .18, and .19, according to the Education Code.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit H.

June 15, 2017 - "DPR/IPM for School Facilities Department of Pesticide" - M. Anderson, J. Kreidt, J. Mendez, D. Johnson

July 14, 2017 - "Annual School Finance and Management Conference" - G. Magnuson, T. Vuong, R. Palomino, R. Miramontes, K. Yuen

August 4, 2017 - "Excel: Beyond the Basics" - A. Rodriguez, M. Andres

August 10-11, 2017 - "Differentiating Instruction: Gifted Learning" - A. Hopkins, K. Kim, M. McDonald, K. Harris, J. Schell

.04 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit I.

Permits granted to date: In: 223  
Out: 286

.05 INTER-DISTRICT TRANSFERS, 2017-2018

Agenda Exhibit J.

Permits granted to date: In: 112  
Out: 159



XII. CONSENT CALENDAR (Continued).06 BUSINESS SERVICES REPORT

Agenda Exhibit K.

- a. Purchase Orders dated 05/23/17-06/12/17 were approved in the total amount of \$725,059.69.

.07 BOARD POLICY 3260 FEES AND CHARGES

Agenda Exhibit L.

.08 BOARD POLICY 5111 ADMISSION

Agenda Exhibit M.

.09 BOARD POLICY 5111.1 DISTRICT RESIDENCY

Agenda Exhibit N.

.10 BOARD POLICY 5113 ABSENCES AND EXCUSES

Agenda Exhibit O.

.11 BOARD POLICY 5121 GRADES/EVALUATION OF STUDENT ACHIEVEMENT

Agenda Exhibit P.

.12 BOARD POLICY 5127 GRADUATION CEREMONIES AND ACTIVITIES

Agenda Exhibit Q.

.13 BOARD POLICY 5131 CONDUCT

Agenda Exhibit R.

.14 BOARD POLICY 5141 HEALTH CARE AND EMERGENCIES

Agenda Exhibit S.

.15 BOARD POLICY 5141.4 CHILD ABUSE PREVENTION AND REPORTING

Agenda Exhibit T.

.16 BOARD POLICY 5141.21 ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

Agenda Exhibit U.

Minutes, June 12, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.17 2017-2018 STUDENT TEACHING ASSIGNMENTS: BIOLA UNIVERSITY

Agenda Exhibit V.

2017-2018 Student Teaching Assignments: Biola University

Term: August 21 - October 13, 2017

Stipend: \$150 per Master Teacher

Student Teacher: Marysa Leite  
Master Teacher: Roxann Bogart  
Grade: 6  
School: Beatty

Student Teacher: Joanne Lee  
Master Teacher: Michelle Henderson  
Grade: 2  
School: Emery

Student Teacher: Nicholas Wong  
Master Teacher: Steve Little  
Grade: 6  
School: Emery

Term: October 16 - December 15, 2017

Stipend: \$150 per Master Teacher

Student Teacher: Casimera Landis  
Master Teacher: Audrey Galaz  
Grade: 2  
School: Corey

Student Teacher: Alex Brehaut  
Master Teacher: Kristie Mendez  
Grade: 1  
School: Corey

.18 INTERDISTRICT TRANSFER REQUEST: CHELSEA LOPEZ

.19 INTERDISTRICT TRANSFER REQUEST: GABRIELLA AVILA

Minutes, June 12, 2017 (Continued)

DISCUSSION OF ITEM REMOVED FROM CONSENT CALENDAR

.02 PERSONNEL ACTION REPORT #16-17-22

Regarding Additional Hours for Teacher on Special Assignment - English Learners, Mr. Hamblen requested that the number of hours not to be exceeded be changed from 80 to 96, to align with the total amount of money not to be exceeded. Regarding the Gilbert School Grade Level Collaboration, Mr. Hamblen requested that the total amount not to be exceeded be changed from \$2,400 to \$2,405, to allow for up to 15 teachers to participate, if needed. Mr. Magnuson indicated these changes will be made.

XII. CONSENT CALENDAR (Continued)

.21 ITEM REMOVED FROM CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Item .02 Personnel Action Report #16-17-22, with changes made, according to the Education Code.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #16-17-22

Agenda Exhibit G.

CERTIFICATED PERSONNEL

I. NEW HIRES

The following certificated employees have been selected for hire effective as indicated for the 2017-18 school year, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE unless otherwise indicated:

Andros, Shelley - 08/08/2017  
Teacher #080109J040

Benda, Natalie - 08/08/2017  
TOSA Technology #080112D003

Benson, Caroline - 08/08/2017  
Teacher #080109J002

Minutes, June 12, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-22 (Continued)

CERTIFICATED PERSONNEL (Continued)

I. NEW HIRES (Continued)

Fitsgerald, James - 08/08/2017  
Teacher #080109J028

Vargas, Jessica - 08/08/2017  
Teacher #080109J011

II. SEPARATION

#0800002290 - 06/30/2017  
Principal #080208W001

III. NEW HIRES-CERTIFICATED SUBSTITUTES

Kim, Paris - 06/13/2017  
Substitute Teacher

IV. CURRICULUM WORK

Additional Hours for Multi-Tiered Systems of Support (MTSS) Planning Time, Corey School

Corey School will have collaborative, MTSS planning time June 13-30, 2017. This time will focus on the three aspects of MTSS: 1) academic, 2) behavior, and 3) social-emotional. Addressing academics, the team will analyze the 2016-17 data from DIBELS, EasyCBM, and CAASPP to determine effectiveness of instruction from 2016-17. In order to support behavior, the team will analyze the PBIS data from the School-Wide Information System (SWIS) to understand behavioral trends from 2016-17. Social-emotional analysis will be conducted with counseling data and classroom trends from social skills lessons. Based on results of the data analysis, the team will design instruction for 2017-18 focusing on Balanced Literacy, supports for appropriate behavior, and social-emotional needs. Teachers will be paid the current hourly rate of \$40.03 (includes benefits), payable from Corey School Title I funds, for a total not to exceed \$6,000.

Summer Professional Learning Academies, Part 2

At the May 22, 2017 Board meeting, the Governing Board approved the May 30 to June 2, 2017, Summer Professional Learning Academies for certificated staff. Workshop topics included Reading Workshop,

Balanced Literacy, and Science Tech Book.

Minutes, June 12, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-22 (Continued)

CERTIFICATED PERSONNEL (Continued)

IV. CURRICULUM WORK (Continued)

Summer Professional Learning Academies, Part 2  
(Continued)

The second part of the Summer Professional Learning Academies will take place from July 31 to August 4. The workshop topics will be on technology, English learners with an emphasis on the ELA/ELD Framework, formative assessments, and grade level collaboration. Teachers will be paid the contractual hourly rate of \$40.03 (includes benefits), payable from Title I funds (not to exceed \$50,000), Title II funds (not to exceed \$10,000), and Title III funds (not to exceed \$20,000).

Additional Hours for Teacher on Special Assignment - English Learners

At the May 22, 2017 Board meeting, the Governing Board approved the hire of Soo Jin Choi, a new Teacher on Special Assignment-English Learner Facilitator. From July 24-26, 2017, there will be an administrative orientation and training for all site and district administrators and Teachers on Special Assignment. For these three days, Ms. Choi will be paid at the contractual daily rate (per BPTA Contract, Article 8.14) payable from District Title III funds (not to exceed \$1,650 or \$550 per day).

In addition, because Ms. Choi is new to the district, it is important to provide her with time before the school year, as well as during the school year, to review and update plans and documents, prepare for presentations, visit schools, and facilitate after-school meetings. Ms. Choi will be paid at the contractual hourly rate of \$40.03 (includes benefits), payable from District Title III funds (not to exceed 96 hours or \$3,850) effective July 1, 2017, and ending June 30, 2018.

Minutes, June 12, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-22 (Continued)

CERTIFICATED PERSONNEL (Continued)

IV. CURRICULUM WORK (Continued)

Gilbert School Grade Level Collaboration

Gilbert School's summer planning for grade 3<sup>rd</sup> - 6<sup>th</sup> transitions will take place on selected days beginning June 13 through June 30, 2017. Each grade, 3<sup>rd</sup> through 6<sup>th</sup>, will focus primarily on reviewing data (SBAC, EasyCBM, writing and district benchmarks) for students and highlights towards BPSD LCAP goals. Teachers will use this information to develop grade level instructional plans and interventions for the upcoming 2017-2018 school year. Each teacher will be allotted four hours for this planning time. Teachers will be paid the current hourly rate of \$40.03 (including benefits), payable from Gilbert School Title I funds, for a total not to exceed \$2,405.

CLASSIFIED PERSONNEL

I. SEPARATIONS

#0800002201 - 05/26/2017

Instructional Assistant I #081158E003

#0800002205 - 05/26/2017

Playground Supervisor #081137P002

#0800002358 - 08/11/2017

Library Media Clerk #081129J002

XIII. BOARD COMMENTS

Mr. Hamblen and Mrs. Michel attended the Buena Park Teachers Association Retirement and Teacher of the Year Celebration.

Mr. Magnuson shared a thank you card received from retired teacher, Carol Hoffman.

Mr. Magnuson introduced Shin Park, newly assigned Administrative Intern at Corey School.

Minutes, June 12, 2017 (Continued)

XIV. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

- North Orange County Chamber Letter Regarding Buena Park Police Appreciation Luncheon

Agenda Exhibit W.

.02 Major Topics for the Governing Board

Agenda Exhibit X.

Discussion was held regarding the Governing Board Retreat. Mr. Magnuson will share information regarding the Retreat at the next Board meeting.

XV. STUDY SESSION

.01 2017-2018 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET

As part of the Local Control Funding Formula (LCFF) adopted by the Legislature in 2013, school districts are required to develop a Local Control and Accountability Plan (LCAP). The LCAP is the primary plan in which the district identifies goals, needs, actions, and anticipated outcomes to guide the use of the LCFF Funding and serve as the plan as to how the district intends to meet the needs of all pupils and local priorities.

Mr. Magnuson reviewed the presentation order for the study session and shared a memorandum with the Governing Board highlighting conditions influencing preparation of the proposed 2017-20 Local Control Accountability Plan and 2017-18 proposed District budget. He further expressed appreciation to District staff for the timely preparation of the documents.

Dr. Miramontes reviewed progress made for each of the four LCAP goals and highlighted outcomes. Areas of progress and planned actions to maintain progress were shared; areas of needs and planned actions to address needs were discussed; and performance gaps and planned actions to address performance gaps were reviewed. Dr. Miramontes reviewed how all the stakeholders were involved in the process of the LCAP development, including staff, parents, and students, as well as Orange County Department of Education.

Minutes, June 12, 2017 (Continued)

XV. STUDY SESSION (Continued)

.01 2017-2018 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET  
(Continued)

Income

Mr. Tsunezumi reviewed details of the proposed 2017-18 District budget. The Governor's budget includes a revenue forecast \$1.9 billion over the January proposed budget and Proposition 98 guarantee estimate at \$74.6 billion. The Local Control Funding Formula (LCFF) funding rate in 2017-18 is 43.97%. Total LCFF funding is estimated at 97% of the full implementation goal. COLA for 2017-18 is projected at 1.56%, an increase from January's estimate of 1.48%.

Also proposed are additional discretionary, one-time funding estimated at \$170 per ADA or approximately \$784,000 for BPSD, an increase from January's forecasted \$48 per ADA. As in prior years, funds would offset any payables from mandate claims that were filed in previous years. Unlike previous years, however, disbursement is not scheduled to be made until May 2019. If the Proposition 98 guarantee decreases before the 2018-19 fiscal year, these funds may never materialize. As a result, per School Services of California and Orange County Department of Education's recommendation, these funds are not being included in the 2017-18 budget or multi-year projection.

The Budget assumes an enrollment decline in 2017-18 of 150 students, as projected by our demographers. Federal revenues will see a 16% reduction versus 2016-17 funding levels. As stipulated by GASB 68, the estimated actuals and budget presented recognizes the State of California's on-behalf STRS annual contributions totaling \$2.0 million in 2017-18 and \$1.9 million in 2016-17. Contributions from the State are recorded on the District's financial report as restricted State revenues and the expenditures as restricted benefit expenses. Net impact on the District's Excess/(Shortfall) is zero, but these additional "expenditures" increase the District's reserve requirement for each year by approximately \$60,000.

The Budget ties to strategies and objectives as detailed in the Local Control and Accountability Plan (LCAP), specifically, the four priorities: 1) increasing student achievement through state standards-based instruction; 2) creating and maintaining positive, safe, and productive 21<sup>st</sup> century learning environments; 3) recruiting, retaining, and supporting all staff to increase student achievement; and 4) enhancing communication, participation, and outreach for parents and community members.



Minutes, June 12, 2017 (Continued)

XV. STUDY SESSION (Continued)

.01 2017-2018 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET  
(Continued)

Income (Continued)

Special Education costs are projected to continue to increase, due primarily to the acuity level of services required by these students and the increase in employee benefit costs. Contributions to Special Education are projected to increase from \$5.5 million in 2016-17 to \$5.7 million in the budgetary year.

Expenditures

A student teacher ratio of 24.2:1 is assumed for grades K-3, 29.0:1 for grades 4-6, and 28.0:1 for grades 7-8. BPSD has a negotiated agreement with our teachers' association on class size ratios for grades K-3 and, as a result, state-mandated class size improvement requirements for these grades do not apply. Only salary increases previously negotiated and authorized by the Governing Board have been budgeted. Contractual certificated/classified step and column increases have been budgeted at 1.23% in anticipation of actual movement in 2017-18. Per the May Revision, the CalSTRS statutory benefit rate paid by employers has been increased from 12.58% in 2016-17 to 14.43%. The CalPERS rate will increase from 13.888% to 15.531%. Health & Welfare benefits reflect an additional 7.6% increase for 2017-18, effective October 1, 2017. Salaries and benefits represent 83.5% of planned General Fund expenditures.

The 2017-18 budget assumes budget reductions of \$200,000 consisting of: reduced payout for unused vacation and ensuring employees take time off during normally scheduled work year (\$70,000 in savings); eliminating a special education teacher position (\$100,000 in savings); and deferring the hiring of Special Education Coordinator position (\$30,000 in savings).

Deficit Spending and Ending Balance

For 2017-18, a General Fund operating deficit of \$1,758,611 is projected. The unrestricted deficit is estimated at \$1,343,595 and is due to the District declining enrollment trend, cost escalations related to STRS, PERS, Health & Welfare benefit costs, as well as planned expenditures of discretionary, one-time funds received in prior years. Restricted categorical programs are slated to have a deficit of \$415,016 as carryovers from previous years are spent down.

Minutes, June 12, 2017 (Continued)

XV. STUDY SESSION (Continued)

.01 2017-2018 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET  
(Continued)

Deficit Spending and Ending Balance (Continued)

The Multi-Year Projection (MYP) covers the period 2017-18 through 2019-20. The following assumptions are incorporated into the MYP:

- LCFF Funding Rates:
    - 2017-18 at 43.97% (per Department of Finance (DOF) & School Services of California (SSC) recommendation)
    - 2018-19 at 71.53% (the more aggressive DOF funding rate utilized\*)
    - 2019-20 at 73.51% (the more aggressive DOF funding rate utilized\*)
  - \* Utilizing the more conservative SSC funding rates would net revenue reductions of \$712,100 in 2018-19 and 895,500 in 2019-20.
  - The MYP assumes, consistent with the demographer's projections, a continuing declining enrollment trend with a 150 student loss in 2017-18 and another 120 student loss in 2018-19 and another 140 students in 2019-20.
  - Class size is assumed at 24.2:1 (grades K-3) and 29.0:1 (grades 4-6) and 28.0:1 (grades 7-8).
  - CalSTRS and CalPERS rates will increase as follows
    - CalSTRS Rate: 14.43% in 2017-18, 16.28% in 2018-19, and 18.13% in 2019-20
    - CalPERS Rate: 15.531% in 2017-18, 18.1% in 2018-19, and 20.8% in 2019-20
- If CalSTRS and CalPERS rates were kept at current 2016-17 levels, the District would save a cumulative \$3,704,000 over the three years covered by the MYF.
- Includes unspecified budget reductions of \$250,000 in 2018-19 and an additional \$2.175 million in 2019-20.

Building off of the assumptions above, coupled with 2017-18 projections, BPSD anticipates General Fund deficits of \$1,758,611, \$1,710,372, and \$65,536 for 2017-18 through 2019-20, respectively. District reserves for 2017-18 through 2019-20 are projected as follows: 3.2%, 3.1%, and 3.1%, respectively.

Minutes, June 12, 2017 (Continued)

XVI. CLOSED SESSION

Closed Session Items were moved to follow V. Reporting Out of Closed Session items on the agenda.

XVII. RECONVENE

XVIII. REPORTING OUT OF CLOSED SESSION

XIX. ADJOURNMENT

At 8:31 p.m., Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board adjourn the meeting.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

\_\_\_\_\_President

\_\_\_\_\_Clerk

\_\_\_\_\_Member

\_\_\_\_\_Member

\_\_\_\_\_Member