

FREEHOLD TOWNSHIP BOARD OF EDUCATION
November 14, 2017
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, November 14, 2017, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:03 p.m.

Mr. Levy read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 12, 2017 and the News Transcript on Wednesday, January 18, 2017."

PLEDGE OF ALLEGIANCE

Mr. Levy led the Board in the pledge of allegiance.

ROLL CALL

Board Members Present: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Board Members Absent:

Also Present: Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; staff members; township residents.

APPROVAL OF MINUTES

On a motion of Mr. Amoroso, seconded by Mrs. Lambert, authorization was given to approve the following:

Regular Meeting Minutes and Executive Session Minutes for October 17, 2017

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays:

Abstain:

Absent:

COMMUNICATION

ENROLLMENT:	October 2016	3,795
	September 2017	3,742
	October 2017	3,743

PRESIDENT'S REMARKS - Mr. Levy thanked everyone in attendance for the evening's Board meeting.

ADMINISTRATIVE REPORT - Dr. Kasun stated what he was thankful for the fantastic students, staff and Board of Education of the Freehold Township Schools.

DDES Asbury Park Press Student Voices Contest Winner – The Board of Education recognized Diana Pevzner for winning this contest in the Asbury Park Press.

Learning with Legos – Dr. Huguenin and Laura Cecilione presented the Board the Learning with Legos program that has been implemented at the Catena Elementary School. The presentation discussed the professional development that the Board support the previous year and some examples of how the program works in the classroom and how students are engaged.

Committeemen Cook and Ammiano addressed the Board and the public on the issue of holding District 1 voting at the Applegate Elementary School. The Committeemen discussed the legal parameters of moving the election to another site and that it was not the final decision of the Township Committee. A number of people suggested that the polling site move to the Pond Road Fire House but because of the size of the building it did not meet the legal guidelines to hold the election there. They stated that they would begin to work with the County to be able to move the elections out of Applegate to another location. The Board and public were appreciative of their efforts.

Dr. Kasun gave the monthly HIB report. There were 5 reports of HIB and all were confirmed as HIB events.

PUBLIC PARTICIPATION – Michael Santise, 12 Hampton Drive, addressed the Board about his concerns about his daughter not receiving transportation to Barkalow Middle School.

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

Mrs. Lambert reviewed the minutes of the October 17, 2017 Personnel/Policies/Communication Committee meeting.

On Motion of Mr. Amoroso, seconded by Mr. Hudak, authorization was given to approve the following:

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from October 13, 2017 through November 8, 2017.

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

NAME:	Kim Mulligan
POSITION:	Teacher – Catena Elementary School
POSITION CONTROL #:	1200-020-IS-001
ACCOUNT #:	11-120-100-101-10-000-020
EFFECTIVE:	January 1, 2018

NAME:	Victoria Zappulla
POSITION:	Teacher – Applegate Elementary School
POSITION CONTROL #:	1001-021-IS-033
ACCOUNT #:	11-230-100-101-10-000-021
EFFECTIVE:	July 1, 2018

NEW EMPLOYMENT

3. The Superintendent recommends approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to

exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Robyn Klim
POSITION: Director of Educational Services
ACCOUNT #: 11-000-240-103-10-000-000
SALARY: \$131,000.00
EFFECTIVE: January 2, 2018 through June 30, 2018
2. NAME: Patrice Conwell
POSITION: Bus Driver (part time)
ACCOUNT #: 11-000-270-161-10-000
SALARY: \$17,113.13
EFFECTIVE: November 15, 2017 through June 30, 2018
3. NAME: Amnah Abuawad
POSITION: General Ledger Accountant
ACCOUNT #: 11-000-251-100-10-000
SALARY: \$59,000.00
EFFECTIVE: January 16, 2018 through June 30, 2018
4. NAME: Kevin Summonte
POSITION: Teacher – Catena Elementary School
SALARY: \$52,082.00 GUIDE: A STEP: 1
ACCOUNT #: 11-120-100-101-10-000-020
EFFECTIVE: TBD through June 30, 2018
5. NAME: Brienne Sullivan
POSITION: Teacher – Catena Elementary School
SALARY: \$53,582.00 GUIDE: B STEP: 1
ACCOUNT #: 11-120-100-101-10-000-020
EFFECTIVE: TBD through June 30, 2018
6. NAME: Angela Reading
POSITION: Teacher – Catena Elementary School
SALARY: \$58,582.00 GUIDE: A STEP: 6
ACCOUNT #: 11-120-100-101-10-000-020
EFFECTIVE: December 18, 2017 through June 30, 2018

SALARY ADJUSTMENT

4. The Superintendent recommends ratifying the salary adjustment of the following staff member:

NAME: Colleen Bezanson
POSITION: Teacher – Barkalow Middle School
POSITION CONTROL #: 2405-023-IS-004
FROM: \$90,642.00 GUIDE: C STEP: 18
TO: \$90,642.00
\$ 5,943.60
\$96,585.60 GUIDE: C STEP: 18+1 teaching
period every other day
ACCOUNT #: 11-213-100-101-10-000-023
EFFECTIVE: October 31, 2017 through June 30, 2018

CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT

5. The Superintendent recommends approval of the following change of assignment/salary adjustment for 2017-2018 school year:

NAME: Scott Goldstein
FROM: Teacher – Eisenhower Middle School
TO: Technology Integration Coord. – Eisenhower Middle School
SALARY: \$77,213.00 GUIDE: F STEP: 9
ACCOUNT #: 11-130-100-101-10-000-024
EFFECTIVE: TBD through June 30, 2018

NAME: Angela Russo
FROM: Bus Driver (part time)
TO: Bus Driver (full time)
SALARY: \$19,394.88
ACCOUNT #: 11-000-270-161-10-000
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Kerry Luttrell
FROM: Teacher Assistant – Catena Elementary School
TO: Replacement Teacher – Catena Elementary School
SALARY: \$52,082.00 GUIDE: A STEP: 1
ACCOUNT #: 11-213-100-101-10-000-020
EFFECTIVE: November 16, 2017 through February 9, 2018

CHANGE OF ASSIGNMENT

6. The Superintendent recommends approval of the following change of assignment for the 2017-2018 school year:

NAME: Colleen Pyott
FROM: Art Teacher – Barkalow Middle School
TO: Digital Art Teacher – Eisenhower Middle School
ACCOUNT #: 11-130-100-101-10-000-024
EFFECTIVE: TBD through June 30, 2018

SALARY ADJUSTMENT

7. The Superintendent recommends approval of the following salary adjustments for the 2017-2018 school year:

NAME: Camille Housey
POSITION: Van Attendant
POSITION CONTROL #: 9400-000-PROSER-58
ACCOUNT #: 11-000-270-107-10-000
FROM: \$21,076.00
TO: \$21,934.38

NAME: Teresa Gant
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-17
ACCOUNT #: 11-000-270-161-10-000
FROM: \$38,867.50
TO: \$40,445.31
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Kim Daley
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-14
ACCOUNT #: 11-000-270-161-10-000
FROM: \$30,978.44
TO: \$32,556.25
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Tanya Zarow
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-73
ACCOUNT #: 11-000-270-161-10-000
FROM: \$37,289.69
TO: \$38,867.50
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Diana Tephford
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-43
ACCOUNT #: 11-000-270-160-10-000
FROM: \$37,289.69
TO: \$38,867.50
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Marylou Guinan
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-18
ACCOUNT #: 11-000-270-160-10-000
FROM: \$29,400.63
TO: \$30,978.44
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Barbara Cross
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-13
ACCOUNT #: 11-000-270-160-10-000
FROM: \$29,400.63
TO: \$30,978.44
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Rose Bromell
POSITION: Van Attendant
POSITION CONTROL #: 9400-000-PROSER-51
ACCOUNT #: 11-000-270-107-10-000
FROM: \$20,217.63
TO: \$21,076.00
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Patricia Saker
POSITION: Van Attendant
POSITION CONTROL #: 9400-000-PROSER-68
ACCOUNT #: 11-000-270-107-10-000
FROM: \$16,709.13
TO: \$17,567.50
EFFECTIVE: November 15, 2017 through June 30, 2018

NAME: Gary Cummings
 POSITION: Bus Driver
 POSITION CONTROL #: 9400-000-PROSER-45
 ACCOUNT #: 11-000-270-160-10-000
 FROM: \$20,884.50
 TO: \$22,113.00
 EFFECTIVE: November 15, 2017 through June 30, 2018

LEAVES OF ABSENCE

8. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Ryan Eichner
 POSITION: Teacher – Applegate Elementary School
 POSITION CONTROL #: 1607-021-IS-001
 ACCOUNT #: 11-120-100-101-10-000-021
 UNPD NJFMLA: January 2, 2018 through February 9, 2018

NAME: Ashley Frederick
 POSITION: Teacher – West Freehold Elementary School
 POSITION CONTROL #: 1001-030-IS-010
 ACCOUNT #: 11-213-100-101-10-000-030
 UNPD NJ/FED FMLA: December 14, 2017 through March 19, 2018

NAME: Alma Polanco
 POSITION: Teacher Assistant – Applegate Elementary School
 POSITION CONTROL #: 9101-021-TA-37
 ACCOUNT #: 11-212-100-106-10-000-021
 UNPD LEAVE: January 16, 2018 through January 26, 2018

9. The Superintendent recommends ratifying the leave of absence of the following staff member for the 2017-2018 school year:

NAME: Julia Rachlin
 POSITION: Teacher – Barkalow Middle School
 POSITION CONTROL #: 1102-023-IS-005
 ACCOUNT #: 11-130-100-101-10-000-023
 UNPD NJ/FED FMLA: October 24, 2017 through November 22, 2017

10. The Superintendent recommends adjusting the leave of absence of the following staff members for the 2017-2018 school year:

NAME: Suzanne Caracappa
 POSITION: Physical Therapist
 POSITION CONTROL #: 3112-000-SPEDSUP-01
 ACCOUNT #: 11-000-216-100-10-000
 FROM UNPD FED FMLA: October 13, 2017 (p.m.) through October 20, 2017
 TO UNPD FED FMLA: October 13, 2017 (p.m.) through November 3, 2017

NAME: Jessica Senna
 POSITION: Guidance Counselor – Catena Elem. School
 POSITION CONTROL #: 3101-020-SPEDSUP-01
 ACCOUNT #: 11-000-218-104-10-000-020
 FROM UNPD NJ/FED FMLA: September 15, 2017 through December 15, 2017
 TO UNPD NJ/FED FMLA: September 15, 2017 through December 15, 2017
 UNPAID LEAVE: December 18, 2017 through June 30, 2018

ADJUSTED DATES-LONG TERM ASSIGNMENT

11. The Superintendent recommends approval to adjust the dates of the following replacement teacher for the 2017-2018 school year

NAME: Julie Buffardi
 POSITION: Replacement Teacher – Catena Elementary School
 FROM: July 1, 2017 through February 28, 2018
 TO: July 1, 2017 through November 17, 2017

EXTENSION OF LONG TERM ASSIGNMENT

12. The Superintendent recommends approval of the extension of the following replacement teacher for the 2017-2018 school year:

NAME: Jessica Avella
 POSITION: Replacement Teacher – West Freehold Elem. School
 SALARY: \$52,082.00 GUIDE: A STEP: 1
 FROM: September 1, 2017 through March 8, 2017
 TO: September 1, 2017 through March 23, 2018

RESCIND HONORARIA 2017-2018

13. The Superintendent recommends rescinding the following honoraria for the 2017-2018 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Courtney Colford	Peer Buddies	CTB	\$500.00
Christen Wyrwa	Peer Buddies	CTB	\$500.00

HONORARIA 2017-2018

14. The Superintendent recommends approving the following honoraria for the 2017-2018 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Jason Moran	Baseball	CTB	\$4,000.00
Michael Benjamino	Softball	CTB	\$4,000.00
Daniel Cugini	Boys' Head Track Coach	CTB	\$4,000.00
Janette Caputo	Girls' Head Track Coach	CTB	\$4,000.00
Gregory Lins	Assistant Track Coach	CTB	\$2,667.00
Matthew Finucane	Assistant Track Coach	CTB	\$2,667.00
Erin Pietsch	Assistant Track Coach	CTB	\$2,667.00
Jade Yelk	Assistant Track Coach	CTB	\$2,667.00

15. The Superintendent recommends approving the following PTO honoraria for the 2017-2018 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Lisa Rispoli	4 th Grade Choir	WFS	\$1,000.00
Lisa Rispoli	5 th Grade Choir	WFS	\$1,000.00
Megan Kotran	Peer Buddies Co-Advisor	CTB	\$ 500.00

RATIFY AFTER SCHOOL MONITORS

16. The Superintendent recommends ratifying the following to serve as district monitors at the district's monitoring rate for the 2017-2018 school year:

Irena Gazillo	Nicole Lay-Alaimo
Joseph Clavin	Karen Finn
Traci Ambrose	Marcia Dermon
Corinne Newman	Mary Ellen Zappia

Judy Arnold	Marsha Besmanoff
Robert Mayer	Megan Coffey
Gary Baker	Rashmi Sinha
Laurie Saltzman	Arleen Feller
Teresa Ferro-Armitt	Laura Bergen
Suzanne Stonaker	Nancy Fossetta
Katie Blessing	Michele Rizzo-Labbate

RATIFYING – CLASS COVERAGE

17. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed.

Nicole Lay-Alaimo	Meghan Soheily
Katie Blessing	John Krupp
Megan Coffey	Greg Durante
Laura Bergen	

CURRICULUM COMMITTEE

18. The Superintendent recommends approval of the following staff members to work on a curriculum committee at the contracted hourly rate.

3rd Grade Report Card – Maximum 5 hours each

- Alisha Galli
- Melissa Pasola

SPECIAL EDUCATION CONSULTANT

19. The Superintendent recommends approval for the following consultant to work in our schools for the 2017-2018 school year:

NAME:	Patricia Rizzo
ASSIGNMENT:	Educational Services
SALARY:	\$68/hour – maximum 25 hours/week
EFFECTIVE:	December 1, 2017 through December 22, 2017

CERTIFIED SUBSTITUTES

20. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State

Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Rae Beck	Alexa Beyer
Cheryl Pinhas	Emil Jacob
Laura Angress	Melissa Cetrola
Jessica Colberg	Brieanne Sullivan

SUPPORT STAFF SUBSTITUTES

21. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Laura Angress	Laura Angress	Laura Angress
Alexa Beyer	Alexa Beyer	Alexa Beyer
Melissa Cetrola	Melissa Cetrola	Melissa Cetrola
<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Jessica Colberg	Jessica Colberg	Jessica Colberg

Custodian
David Benjamin

SECOND READING POLICY

22. The Superintendent recommends approval of the second reading of:

Policy
8505 Local Wellness Policy/Nutrient Standards For
Meals and Other Foods

HONORARIA

23. The Superintendent recommends approving the following ESEA grant funded honoraria for the 2017-2018 school year:

<u>NAME</u>	<u>ACTIVITY</u>	<u>SCHOOL</u>	<u>AMOUNT</u>
Patricia Somma	Data Coach	WFS	\$1,000.00
Corrynn Ross	Data Coach	WFS	\$1,000.00
Natalie Levine	Data Coach	WFS	\$ 500.00*
Geena Basso	Data Coach	WFS	\$ 500.00*

*shared honorarium

Motions carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays:

Abstain:

Absent:

CURRICULUM/STAFF DEVELOPMENT COMMITTEE

Mr. DiBlasio reviewed the minutes of the October 17, 2017 Curriculum/Staff Development Committee meeting.

On Motion of Mr. DiBlasio, seconded by Mr. Amoroso, authorization was given to approve the following:

COMMITTEE REPORT

HOME INSTRUCTION

1. The Superintendent recommends ratification for the following students to receive home instruction:

Student: 6527043514
Tutor: Education Inc.
Cost: \$49/hour – not to exceed 5 hours per week
Start Date: 10/18/17
End Date: TBD

- Student: 4109847150
- Tutor: INVO Healthcare Associates
- Cost: 2 hours of PT per week - \$85/hour plus 4 compensatory hours
- Start Date: 11/01/17
- End Date: 06/30/18

- Student: 9526023068
- Tutor: School Answers
- Cost: \$75/hour – not to exceed 10 hours per week
- Start Date: 10/30/17
- End Date: TBD

- Student: 9006727863
- Tutor: School Answers
- Cost: \$75/hour – not to exceed 10 hours per week
- Start Date: 10/05/17
- End Date: TBD

- Student: 7705814816
- Tutors: Laura Bergen, Nicole Lay, Dana Turner
- Cost: \$50/hour – not to exceed 5 hours per week
- Start Date: 10/30/17
- End Date: TBD

STUDENT TEACHER PLACEMENT

- 2. The Superintendent recommends approval/ratification of the following student teacher and/or practicum placements for the 2017-2018 school year:

STUDENT	COOPERATING STAFF	DATES
Alexandra Grcic (TCNJ)	Trish Woods	1/22/18 – 5/4/18

Motion carried by voice vote as follows:

- Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy Nays:
- Abstain:
- Absent:

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

Mr. Hudak reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of October 17, 2017.

On Motion of Mr. Hudak, seconded by Mr. Amoroso, authorization was given to approve the following:

COMMITTEE REPORT

CERTIFICATION

- 1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of October 30, 2017, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS

2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of October 2017 and the Treasurer’s report for the month of October 2017.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of October 30, 2017, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS

3. The Superintendent recommends approval of the following list of bills dated November 14, 2017, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	\$2,578,242.50	\$1,105.64	\$2,579,348.14
Capital Outlay	82,120.06	24,952.27	107,072.33
Education Job Fund			
Special Revenue			
Capital Project	47,989.00		47,989.00
Debt Service			
Total Bills	\$2,708,351.56	\$26,057.91	\$2,734,409.47

TRANSFERS

4. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

	<u>Amount</u>	<u>From</u>	<u>To</u>
	\$5,600	11-000-252-330-06-000 Admin Tech Purch Prof Serv	11-000-266-300-06-000 Security Purch Prof Serv
5.	\$1,302	11-402-100-500-19-000-023 Athletics Purch Serv CTBS	11-402-100-600-19-000 Athletics Supplies and Materials
6.	\$1,302	11-402-100-500-19-000-024 Athletics Purch Serv DDES	11-402-100-600-19-000 Athletics Supplies and Materials
7.	\$876	11-000-218-500-09-000 Guidance Other Purch Serv	11-000-218-320-09-000 Guidance Purch Prof Serv
8.	\$13,000	11-000-291-250-05 Unemployment Compensation	11-000-266-300-06 Security-Purchased Services
9.	\$5,000	12-000-219-730-40 CST Equipment	12-212-100-730-40 MD Equipment
10.	\$2,048	11-190-100-610-23-500-23 Regular Inst. Supplies Art	11-000-240-600-23-000 School Admin. Supplies
11.	\$11,900	11-000-100-566-40 Tuition	11-000-216-320-22-000-070 Speech/OT/PT Prof. Services

PAYROLL TRANSFERS

12.

TRANSFER FROM

11-000-216-100-10	Speech, OT/PT Salaries	\$96,644.88
11-000-219-104-10	CST Supervisor Salaries	40,000.00
11-000-222-100-10	Media Salaries	40,000.00
11-000-252-100-10	Technology Salaries	89,452.04
11-110-100-101-10	Kindergarten Teacher Salaries	46,966.95
11-120-100-101-10	Teacher, Grades 1-6 Salaries	319,008.40
11-130-100-101-10	Teacher, Grades 6-8 Salaries	50,000.00
11-213-100-106-10	Resource Room TA Salaries	184,750.20
11-216-100-106-10	Preschool TA Salaries	121,846.00

Total Transfer From \$988,668.47

TRANSFER TO

11-000-213-100-10	Nurse Salaries	\$75,770.00
11-000-218-105-10	Guidance Secretary Salaries	300.08
11-000-219-105-10	CST Salaries	450.12
11-000-221-102-10	Improve Ins. Supervisor Salaries	10,813.51
11-000-223-104-10	Ins. Staff Training, Other Salaries	0.08
11-000-230-100-10	General Admin. Salaries	38,402.12
11-000-240-103-10	Principal Salaries	50,599.28
11-000-240-105-10	School Secretary/Clerk Salaries	37,219.48
11-000-261-100-10	Maint. School Facility Salaries	14,154.84
11-000-263-100-10	Grounds Salaries	14,481.72
11-000-270-107-10	Bus Aid Salaries	6,056.60
11-000-270-160-10	Pupil Transportation Salaries	52,591.60
11-204-100-101-10	Learning Disabled Teacher Salaries	2,602.00
11-204-100-106-10	Learning Disabled TA Salaries	31,246.38
11-209-100-101-10	Behavioral Disabled Teacher Salaries	311.08

TRANSFER TO:

11-209-100-106-10	Behavioral Disabled TA Salaries	101,046.28
11-212-100-106-10	Multiple Disabled TA Salaries	18,134.20
11-213-100-101-10	Resource Room Teacher Salaries	348,146.10
11-214-100-101-10	Autism Teacher Salaries	7,600.00
11-214-100-106-10	Autism TA Salaries	104,896.00
11-230-100-101-10	Basic Skills Teacher Salaries	2,200.00
11-240-100-101-10	Bilingual Teacher Salaries	71,647.00

Total Transfer To \$988,668.47

APPROVAL OF TRAVEL AND RELATED EXPENSES

13. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Bernazzoli, Kelly	School Nurse	Enhanced Effective Medical Emergency Teams	1/25/18	\$295
2	Borgia, Carissa	Registered Nurse	Skin Disorders in the School Age Child	12/5/17	\$80
3	Brusotti, Kevin	Health and PE	NJAPHERD Annual Convention	2/26/18 -	\$250

RESOLUTION

21. The Superintendent recommends approval of the following resolution authorizing Disposal of Surplus Property conducted through GovDeals.com:

WHEREAS, the Freehold Township Board of Education is the owner of certain surplus property which is no longer needed for educational purposes; and
 WHEREAS, the Freehold Township Board of Education desires to sell said surplus property in "as is" condition without express or implied warranties.
 NOW THEREFORE, be it RESOLVED by the Freehold Township Board of Education, County of Monmouth, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Freehold Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

Make and Year	VIN Number	Description
2002 GMC	1GDJ7T1C11J509838 UNIT# 4	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C61J509642 UNIT# 7	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C11J509712 UNIT# 43	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C41J509767 UNIT# 44	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C91J509845 UNIT# 45	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C41J509638 UNIT# 46	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C81J509805 UNIT# 47	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C51J509616 UNIT# 48	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C01J508678 UNIT# 49	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C91J509912 UNIT# 50	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2002 GMC	1GDJ7T1C11J509642 UNIT# 51	3126 CAT-ALLISON W/PARK-HYDRAULIC BRAKES-54 PASSENGER
2005 CE300	4DRB4AAP35B972925 UNIT# 61	466E IH-ALLISONW/NO PARK-HYDRAULIC BRANKES-54 PASSENGER
2001 GMC	1GDJ7T1C7YJ520689 #13	3126 CAT W/NO ECU-NO TRANSMISSION-PICKED OVER-PARTS ONLY
2002 CHEV	1GBJG31R021190849 #S-12	350 AUTO-16 PASS WRECKED-NO SEATS- PICKED OVER-PARTS ONLY
1998 GMC	1GDHG31F1W1041982 #S-11	6.5 DIESEL-MAINTENANCE-NO SEATS NOT RUNNING-PARTS ONLY

Quantity	Item	Manufacturer
1	1983 Utility Trailer, VIN 1S6TUB4S1DA00618	Snowco
1	1986 Utility Trailer, VIN 1S6TUE4SXGA000543	Snowco

- (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Freehold Township Board of Education reserves the right to accept or reject any bid submitted.

SIGNATORIES

- 22. The Superintendent recommends that the following signatories be approved for the accounts listed below for the 2017-2018 school year:

Account	Bank	Signatory
Student Activity CTBS	The Provident Bank	Principal or Business Administrator and Assistant Principal

OUT OF DISTRICT CONTRACT

- 23. The Superintendent recommends approval of the following Contract:

Student: 9006727863
 School: Regional Day School - Jackson
 Cost: \$72,675.00
 Program: 10 Month
 Start Date: 10/27/2017
 End Date: 6/18/2018

- 24. The Superintendent recommends approval of the following Contract:

Student: 3229311350
 School: Commission for the Blind
 Cost: \$1,517
 Start Date: 11/1/17
 End Date: 6/30/18

HONORARIA

- 25. The Superintendent recommends approval to accept a donation in the amount of \$1,000 from the Clifton T. Barkalow Middle School PTO to be used for the Peer Buddies Honoraria at the Clifton T. Barkalow Middle School:

REVISED CHANGE ORDER

- 26. The Superintendent recommends approval of a deduct change order for the Hot Water Heater Replacement Project at the Eisenhower Middle School in the amount of \$1,043. This is due to a credit for the unused allowance allocated for this project.

NJSIG MOCSSIF INDEMNITY AND TRUST AGREEMENT AND RESOLUTION TO JOIN

- 27. The Superintendent recommends approval of the NJSIG MOCSSIF Indemnity and Trust Agreement and Resolution to Join/Renew Membership:

**New Jersey Schools Insurance Group Monmouth Ocean County Shared Services
 Insurance Fund Indemnity and Trust Agreement Resolution to Join / Renew
 Membership**

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Freehold Township Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2017, and ending July 1, 2020 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

REVISED TUITION CONTRACTS

28. The Superintendent recommends approval to accept a tuition contract between the Toms River Regional Schools, Ocean County, and the Freehold Township Board of Education for student #3260936711. The tuition for this program is \$48,172 for September 1, 2017 and terminating on June 30, 2018 and \$34,440 for the one-to-one aide required for the student.

MEMORANDUM OF AGREEMENT

29. The Superintendent recommends approval of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials with 2015 revisions for the 2017-2018 school year.

Motion carried by roll call vote as follows:

- Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
- Nays:
- Abstain:
- Absent:

UPDATED DONATION

30. The Superintendent recommends approval to accept a donation in the amount of \$34,400 from the West Freehold PTO for the 2017-2018 school year at the West Freehold School. This donation was previously approved at the June 27, 2017 board meeting for \$40,000.

OLD BUSINESS

NEW BUSINESS - Mr. Levy reminded the Board of the upcoming Monte Carlo Night hosted by the Freehold Township Education Foundation and wished everyone a Happy Thanksgiving!

PUBLIC PARTICIPATION – Christine Baco, 8 Maher Road, asked the Board to respond to why her child's teacher had been out of the classroom 8 times this year for professional development. Dr. Kasun explained that he did not know if all 8 absences were from professional development. He also explained the reasons and importance of the professional development that had been provided to staff so far for the 17-18 school year.

EXECUTIVE SESSION

On motion of Mr. Amoroso, seconded by Mr. DiBlasio, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, November 14, 2017 at 9:30 p.m., for the purposes of discussing a Personnel Matter and a Potential Litigation Matter from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this Executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.

MOTION TO RECONVENE THE MEETING AT 10:45 P.M.

On a motion of Mr. Amoroso, seconded by Mr. DiBlasio, the board reconvened as follows:

Motion carried by voice vote as follows:

- Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
- Nays:
- Abstain:
- Absent:

ADJOURNMENT

On motion of Mr. Hudak and seconded by Mr. DiBlasio, and by unanimous voice vote of those present, the meeting adjourned at 10:45 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw