

ADMISSIONS AND ATTENDANCE:
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

TRANSFER
REQUESTS

A student who resides in another district and desires admission to the District must file an application for transfer.

TRANSFER
STUDENTS

The Board authorizes the Superintendent to accept or reject any transfer request. In determining whether a student who resides in another school district will be permitted to enroll in District schools, the Superintendent will consider the following factors:

1. The grade level, class, or program requirements of the student seeking admission and the effect of additional students in that grade or program on class size, staffing, and facilities.
2. The disciplinary record of the student seeking admission.
3. The attendance record of the student seeking admission.
4. The academic record of the student seeking admission.
5. If known, the parents' compliance with reasonable District and campus requirements and compliance with District policy.

In determining whether a student who resides in another school district should be admitted as a transfer student, the Superintendent may not consider the student's race, national origin, religion, sex, color, or disability.

TRANSFER
AGREEMENT

Before a transfer student is officially admitted to District schools, the parents and the Superintendent must execute a Transfer Agreement that specifies the terms of the student's admission, including the amount of any tuition that will be assessed; the schedule of tuition payments; the requirements for acceptable attendance, academic achievement, and compliance with the Student Code of Conduct; and the conditions under which the Transfer Agreement may be revoked.

A Transfer Agreement will be in effect for one school-year only. Acceptance of a transfer student in one school year creates no right or expectation that a student will be admitted as a transfer student in subsequent years. Admission of one student in a family as a transfer student creates no right or expectation that another student from the same family will be admitted as a transfer. Transfer approval decisions are made on a student-by-student basis according to the factors and restrictions noted above.

ACCEPTABLE
LEVELS

Students who reside in another school district and who are admitted as transfer students must maintain acceptable levels of attendance, academic achievement, and compliance with the District's Code of Student Conduct and Extracurricular Code of Conduct (if applicable).

"Acceptable" levels are defined as:

1. Attendance that results in no more than nine absences per semester, and no more than ten unexcused tardies per semester. Academic achievement that results in a passing grade in all courses by the end of the semester, and passing all required areas of grade-level TAKS testing. At the end of each grading period, the student should receive no more than one grade that is below passing.

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2. Compliance with the Student Code of Conduct that results in no offenses requiring removal to a Disciplinary Alternative Education Program or expulsion and no more than two referrals each grading period for other Code of Conduct infractions.
3. Compliance with the Extracurricular Code of Conduct, if student participates in extracurricular activities. This includes participating in and passing any required drug tests.

REVOCATION

The Superintendent may revoke the transfer of a student who fails to maintain an acceptable level of attendance, academic achievement, or compliance with the Student Code of Conduct or whose parent(s) demonstrates an unwillingness to comply with reasonable District and campus procedures or with District policy. Before revoking a Transfer Agreement, the Superintendent must hold a conference with the student and parents to explain the basis for the revocation under the agreement and to allow the student or parents to present any information they believe is relevant to the Superintendent's decision.

When a transfer is revoked because a student commits an offense that would require removal to a Disciplinary Alternative Education Program or expulsion from school, the District will conduct the required disciplinary proceedings and assess a term of removal or expulsion. This information must be included in the student's records sent to the district in which the student resides.

A student whose status as a transfer is revoked for any reason shall not be eligible for subsequent admission under a Power of Attorney. (See FD)

APPEAL

A decision by the Superintendent to revoke a Transfer Agreement in accordance with the terms of the agreement may be appealed to the Board in accordance with FNG (LOCAL), beginning at Level Three. The Transfer Agreement is revoked during any period of appeal.

TRANSPORTATION

The District will not provide transportation for transfer students who reside in another school district. The parent or the student will be responsible for transportation to and from the District school to which the student is assigned.