

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Reorganization Meeting
December 12, 2013

The Garvey School District Board of Education met in reorganization session on December 12, 2013, at Garvey Auditorium, Rosemead, CA 91770.

CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Vice President Henry Lo.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo, Mr. John Yuen, and Superintendent Dr. Sandra Johnson.

Not present at the meeting was Board President Tony Ramos.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

PLEDGE OF ALLEGIANCE TO THE FLAG

Henry Lo led the recitation of the Pledge of Allegiance.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and is hereby made an official part of these minutes.

OATH OF OFFICE AND SEATING OF NEW BOARD MEMBERS

Polly Low, Rosemead City Mayor, administered the Oath of Office to newly elected Board Members Bob Bruesch, Maureen Chin, and Ronald Trabanino.

Henry Lo acknowledged the presence of council member and former mayor of Rosemead, Ms. Maggie Clark.

Henry Lo presented a plaque John Yuen (Term of Office 2001-2013), and to Tony Ramos, in absentia, (Term of Office 2009-2013) in recognition for their service as Garvey Board members.

Henry Lo presented a gavel plaque to Tony Ramos (in absentia) for his service as Garvey Board President in 2012 and 2013.

Janet Chin presented a proclamation on behalf of Senator Ed Hernandez to Board members John Yuen and Tony Ramos (in absentia) in recognition for their service to the community as Garvey Board members.

ELECTION OF BOARD OFFICERS

Election of President

Dr. Sandra Johnson opened the floor for nominations for the Office of President of the Board. Henry Lo nominated Bob Bruesch. Nominations closed. On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board elected Bob Bruesch as Board President. Yes votes: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No votes: None.

Election of Vice President

Bob Bruesch opened the floor for nominations to the Office of Vice President of the Board. Janet Chin nominated Henry Lo. Nominations closed. On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board elected Henry Lo as Board Vice President. Yes votes: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No votes: None.

Election of Clerk

Bob Bruesch opened the floor for nominations to the Office of Clerk of the Board. Henry Lo nominated Maureen Chin. Nominations closed. On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board elected Maureen Chin as Board Clerk. Yes votes: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No votes: None.

Appointment of Secretary to the Board of Education

Bob Bruesch opened the floor for nominations to elect the Secretary to the Board of Education. On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board elected Dr. Sandra Johnson as Secretary to the Board of Education. Yes votes: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No votes: None.

SPECIAL RECOGNITIONS

Newly elected Board members Bob Bruesch, Maureen Chin, and Ronald Trabanino introduced themselves thanked everyone for their support. A reception followed at 6:51 p.m. and the Board reconvened at 7:10 p.m.

REPORTS AND INFORMATION

- A. Robert McEntire, Chief Business Officer, gave an update on Bond Refunding. He gave an overview of the series B bonds sold for the District since 2004. He spoke of the plans to refinance, originally, seven million dollars that would realize a savings to taxpayers of approximately \$300,000. However, since the original proposal, bond interest rates have dropped. The District will now refinance two million dollars, generating a savings to tax payers of over \$74,000, at the close of business day on Tuesday, December 17, 2013. This will be at no added cost to the District.
- B. Robert McEntire, Chief Business Officer, made a Power Point presentation regarding the First Interim Report for 2013-14. He described the budget cycle and spoke of the four major updates conducted by the District annually, types of budget certifications, multi-year projections, and impact of changes in revenue expenses under the California Local Control Formula Funding (LCFF). Mr. McEntire talked about the recommended reserves and how these impact on the District's solvency, cash flow, and future need for Tax and Revenue Anticipation Notes (TRANS).

Mr. McEntire indicated that for the first time in a long time the District has achieved a positive budget certification, with an ending accumulated fund balance of \$3.6 million. This includes assumptions recommended by the L.A. County Office of Education (LACOE).

Mr. McEntire explained the big changes in revenue under LCFF and the impact on encroachments mainly from Special Education and Maintenance and Operations. Mr. McEntire thanked the District's Insurance Committee for its recommendation to move to CalPERS for health benefits costs that will be generating a savings to the District. Mr. McEntire addressed other areas such as the declining student enrollment, staffing levels, revenue allocations under the LCFF, and the risks in future years that are included in LCFF. Mr. McEntire addressed the minimum and recommended reserves to meet operating expenses during catastrophic times that start with a mandated minimum of 3 percent, 8 days of payroll expenses, up to 10 percent, roughly 1 month of payroll expenses. Mr. McEntire talked about Assembly Bill 1200 regarding the need for

solvency in the districts outlining the responsibility of County oversight over our District's budget to the point where the District and the Board could lose its control of the District's budget if the District becomes insolvent.

Janet Chin asked about the needed TRANS. Mr. McEntire stated that these are anticipated and calculations are being made now. The District may not borrow extra funds as the District cannot realize interest. He explained that the TRANS are needed because every year the District expenses are due before the revenue funds are available. Mr. McEntire stated that the approval of TRANS will be approved by the Board in January 2014 to process a new TRANS by March 2014. Mr. Eric Hart, Director of Fiscal Services, answered questions from Janet Chin and Bob Bruesch regarding projections needed to be aligned to the First Interim Report resulting from carryover of funds from the previous fiscal year.

REPORT FROM UNION REPRESENTATIVES

Garvey Education Association (GEA)

Michael Drange, president of Garvey Education Association, presented a certificate of recognition to Board members Bob Bruesch, Maureen Chin, and Ronald Trabanino congratulating them on their election this year.

Mr. Drange stated that GEA members look forward to work in a collaborative spirit. He asked the Board to close negotiations for the 2011 GEA Contract, acknowledging that the District has no interest in concessions for previous years.

California School Employees Association (CSEA)

Olivia De Leon, president of CSEA, GARVEY Chapter 292, congratulated the newly elected Board Members Bob Bruesch, Maureen Chin, and Ronald Trabanino and thanked them for their service. Ms. De Leon expressed her desire to continue in working relationship with the Board and District administrators. She thanked everyone for their support to CSEA members.

REPORT FROM GARVEY ORGANIZATIONS

Report From Head Start Representative

Carolyn Wong, Director of Head Start/State Preschool, reported that LACOE monitors are here today from the Head Start Preschool Division to look at services being provided to children and families, disabilities, mental health, nutrition, enrollment, and parent involvement. Ms. Wong stated that the Child Development Program does not have a credit card. The non-Federal share amount was \$56,191 for November, 2013. This includes volunteer hours in classrooms and the Policy Committee. There were 2,667 volunteer hours provided last month.

Ms. Wong indicated that LACOE monitors reviewed the facilities area. Sanchez School was visited on December 6, 2013, and found no areas of findings or concerns. Rice School is scheduled for a visit on December 16, 2013.

Ms. Wong reported the enrollment as of November 2013. She stated that the program is fully enrolled with one vacancy in directly funded State Preschool. The Disabilities program is at six percent total enrollment with children awaiting their IEPs, and working to meet the ten percent required enrollment by the end of January, 2014. Staff has created to plan to ensure the required monitoring is completed even with staff vacancies. Ms. Wong reported six vacancies, 1-Assistant Supervisor, 3 Teacher Assistants, 1 Full Day Teacher, and 1 Part-Day Teacher.

The next Policy Committee meeting will be on December 18, 2013, where the self-assessment plan will be reviewed and recommended for approval. Ms. Wong stated that all stake holders are invited to visit classrooms and conduct interviews. She stated a visit was made regarding family and community engagement services, and one item of

correction was found regarding record keeping which has been corrected. There were no other findings or concerns. Next week's visit will be in the area of Human Resources, nutrition, facilities, and school readiness. At this time there are no licensing or legal issues to report.

Bob Bruesch asked if the Full-Day Teacher position had been re-flown. Ms. Wong stated the Policy Committee Chair and the Board Liaison Member met, and the process is being followed. Mr. Bruesch asked a question about the status of the SELPA Program in our District and preschoolers who had IEPs. Ms. Wong will see if there has been any effect on referrals to these services. Michelle Yamarone stated that she is working very closely with Head Start staff to ensure that children referrals are not affected during the SELPA transition.

Garvey Council PTA: None

Garvey Education Foundation: None

COMMUNCIATIONS

Henry Lo stated that recently the community had the opportunity to hear the Rhythmax students perform in the Office of Assembly Member Ed Chau where a toy drive was conducted. This holiday event had over 300 people attending. Mr. Lo thanked Rice Principal John Turmes, Ms. Tahmizian, her students, and the parents for their performance at this event.

Janet Chin commented on the recent CSBA Conference and workshops that she attended. She noted that she will submit some conference material to be shared with Board members. Ronald Trabanino indicated he and Maureen Chin also attended one day of the CSBA Conference and found this to be very informative. Bob Bruesch stated he attended the Conference as a delegate and spoke of schools districts asking and now moving for local control to help the children of California. He encouraged everyone to become involved in the community.

MOTION TO EXTEND COMMENTS DURING HEARING OF PERSONS IN THE AUDIENCE

Henry Lo made a motion to extend comments to 5 minutes during the Hearing of Persons in the Audience. The motion did not pass due to a lack of a second, and the need to place this discussion on the next Board agenda.

HEARING OF PERSONS IN THE AUDIENCE

Cecilia Losoya addressed the Board regarding the concern brought up at the last Board meeting regarding the recruitment of a Head Start Full Day teacher.

Beatriz Castillo addressed the Board in Spanish (English translation provided by Cecilia Losoya), regarding training provided to Head Start parents, specifically, to parents representing the Head Start classrooms. Carolyn Wong will follow-up on this parent concern.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

RECESS TO CLOSED SESSION

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned to closed session at 8:21 p.m.

RECONVENE INTO PUBLIC SESSION

The Board reconvened into public session at 9:13 p.m.

MOTION TO EXTEND MEETING

On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 3 to 2, the Board extended the meeting to 10:30 p.m. Yes vote: B. Bruesch, J. Chin, H. Lo. No Vote: None. M. Chin and R. Trabanino not present for the vote.

RECESS TO CLOSED SESSION

The Board adjourned into closed session at 9:14 p.m.

RECONVENE INTO PUBLIC SESSION

The Board reconvened into public session at 9:32 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Bob Bruesch indicated the that no action was taken during the closed session.

CONSENT AGENDA

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below. Yes votes: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No Votes: None

A. Board/Superintendent

1. Conference/Convention Attendance - Revised
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
2. Certification of Signatures
It is recommended that the Board approve the following certification of signatures as presented. Approved.
3. Contract with California Department of Education-California State Preschool Program CSPP3181
It is recommended that the Garvey School District Board of Education approve the Amendment 01 - Contract with the California Department of Education – CSPP 3181 for 2013-2014 school year. Approved.
4. Approval of Minutes
On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 3-0-2, the Board approved the Regular Meeting Minutes of November 21, 2013. Yes votes: B. Bruesch, J. Chin, H. Lo. No Votes: None. Abstaining Votes: M. Chin, R. Trabanino

B. Human Resources

1. Personnel Assignment Report - Revised
It is recommended that the Board of Education approve Personnel Assignment Report No. 13-14-08 as presented. Approved.

C. Learning Support Services

1. Safe School Ambassador Anti-Bullying Program

Ratify a contract with Community Matters Organization to provide support and training for the Safe School Ambassador Anti-Bullying Program to Richard Garvey Intermediate School students and staff on December 9 and 10, 2013 at a cost of \$5,775.00; to be paid by Title I Program Funds. Approved.

D. Business Services

1. Purchase Order Report

It is recommended that the Board of Education approve Purchase Order Report No. 13-14-08 as presented. Approved.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

3. First Interim Report

It is recommended that the Board of Education certify that based on the current projections, the District is able to meet its financial obligations for the remainder of the fiscal year and subsequent two fiscal years. **Positive Certification.** Approved.

Action Items

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board waived the District policies regarding disclosure of the students name in public for Action Items A and B. Yes vote: B. Bruesch, M. Chin, J. Chin, H. Lo, R. Trabanino. No vote: None.

A. Expulsion and Suspension of Expulsion of Student

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board voted **not** to expel student 13-14-02. The student is an 8th grader at Garvey Intermediate School, for violation of the following Education Code:

48900(c). Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance.

B. Expulsion and Suspension of Expulsion of Student

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the recommendation to expel student 13-14-03, to a period ending June 6, 2014. The student is an 8th grader at Garvey Intermediate School, for violation of the following Education Code:

48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance and (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia.

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board suspended the expulsion. Evidence of rehabilitation must be made by June 6, 2014.

C. Revised BP3290 - Gifts, Grants and Bequests

First Reading and possible approval of BP3290 - Gifts, Grants and Bequests.

Henry Lo moved, Janet Chin seconded to approve the first reading of Item C.

Janet Chin asked to review the section relating to conditions restrictions that lead to gifts by a 3rd party donor and to provide a scenario as an example of a donation that would not meet this requirement.

Sandy Johnson stated the conditions relate to donations not in line with our philosophy or beliefs, as donations need to be consistent with the District's vision, mission, philosophy, and operations.

The amended motion to bring back for approval of a second reading was approved by a vote of 5 to 0. Yes vote: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No vote: None.

D. Revised BP3452 – Student Activity Funds

First Reading and possible approval of BP3452 -Student Activity Funds.

Bob Bruesch suggested adding a statement to the policy about "*money that not only benefits the children but also has the greatest return of investment.*" Mr. McEntire clarified that ASB funds need to be in cash or cash equivalent; the District would hold it in trust, but maintain the funds administratively. Dr. Johnson stated that this policy allows the District to bring a report annually to the Board and comply with fiscal audits.

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the first and final reading of Action Item D. Yes vote: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No vote: None.

E. Head Start Board Member Liaison

On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board elected Bob Bruesch to serve as Board Member to be the Head Start Liaison for 2014. Yes vote: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No vote: None.

F. Establishment of Regular Board Meetings for 2014

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the 2014 Regular Board Meeting Schedule as presented. Yes vote: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No vote: None.

G. Los Angeles County School Trustees Association Representative

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board elected Janet Chin to serve as representative to the Los Angeles County School Trustees Association (LACSTA) for 2014. Yes vote: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No vote: None.

H. Los Angeles County Committee on School District Organization

On the motion of Maureen Chin, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board appointed Janet Chin as representative to the L.A. County Committee on School District Organization for 2014. Yes vote: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No vote: None.

I. CSBA Delegate Assembly

On the motion of Janet Chin, seconded by Henry Lo, the Board nominated Bob Bruesch as candidate for the California School Boards Association's (CSBA) Delegate Assembly Election for Subregion 23-A. Delegate will serve a two-year term from April 1, 2014 through March 31, 2016. Yes vote: B. Bruesch, J. Chin, M. Chin, H. Lo, R. Trabanino. No vote: None.

PUBLIC AGENDA ITEMS: None

Bob Bruesch talked about a CSBA tour of its CSBA Agenda Online and features to add sticky notes from Board members to view on separate screens. He would like our district to evaluate this program at a cost of about \$2,000.

Bob Bruesch asked to schedule a Special Board meeting on Monday, December 16, 2013, 6:30 p.m., regarding evaluation of the Superintendent's contract.

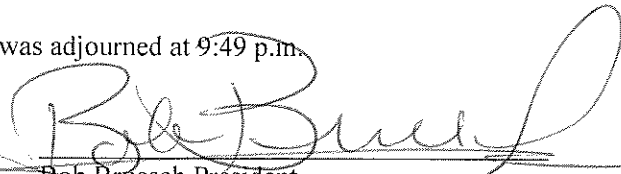
FUTURE MEETINGS

A list of future meetings and potential agenda topics were reviewed. The next meeting will be a regular meeting on January 17, 2013, at the Education Center. Public session will begin at 6:30 p.m., closed session to begin at 7:00 p.m.

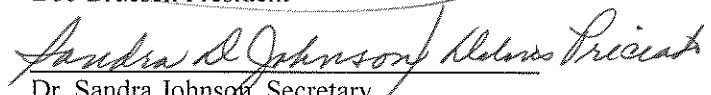
Meeting Date	Agenda Topic
December 16, 2013 -Special	
January 16, 2013	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:49 p.m.



Bob Bruesch President



Dr. Sandra Johnson, Secretary

REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT

Marie Alexandre
Mary Louise Anderson
Leslie Breland
Sue Byard
Jose Cardenas
Beatriz Castillo
Irene Chew
Cassandra Duong
Graciela Duron
Patricia Espinoza
Lucina Gaeta
Raquel Galan
Connie Jameson
Christine Lee
Kuen Hung Lee
Gloria Lopez
Cecilia Losoya
Gema Macias
Audrey Matsumoto
Nora Matsumoto
Raul Mena
Patricia Moreno
Celia Moreno
Les Nakasaki
Elizabeth Reyes-Aceytuno
Blanca Rios-Quiroz
Angelina Saulino
Ken Tang
Teresa Tang-Quick
Sanya N. Terracina
Lynette Thomas
John Turmes
Denise Williams
Carolyn Wong
Michele Yamarone