

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*+Consent Agenda Item

MINUTES - October 5, 2016

**A. CALL TO ORDER**

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board Vice President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 11, 2016. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on September 28, 2016. The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, and Mr. Mercantini. **ABSENT:** Mr. Tyler, Mr. Creegan, and Mr. Drew.

**Also attending:** Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator, and Mr. Cameron Morgan, Board Solicitor (Arrived 6:52).

**Staff attending:** Renee Eugene, Pat Mellor, Ann Marie O'Leary, Tom Ridolfi, Rob Walder, Jodie Glenn, Melanie Stokes, C.M. Kittel, Ernie Covington, Jackie Chen, Steve Koch, and Liz Brotherton.

**Visitors attending:** Jim Brotherton, and Mia Rose Brown.

**D. EXECUTIVE SESSION RESOLUTION**

Mr. Roselli read the following resolution, seconded by Mr. Heberling and unanimously approved at 6:38pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy (Administrative Leave Request);

\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: \_\_\_\_\_)

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

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MINUTES - October 5, 2016

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

**X** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Assistant Principal of Athletics;

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.

*The Board returned to open session at 7:05pm.*

**E. RECOGNITION/PRESENTATION - None**

**F. STUDENT REPRESENTATIVES**

Ms. Brianna Pagnani and Ms. Emma Russell - BRHS

- Successful Homecoming, raised of \$5K for Bianca's Kids, (a state charity)
- Powder Puff flag football 10/6/16
- Healthy High School Challenge - purchase healthy foods during lunch periods
- Yankee Candle fund raiser
- Freshman elections 10/13/16

Ms. Mia Rose Brown - BRMS

- 7<sup>th</sup> grade attending Stokes 10/5-10/7
- Student Council elections
- Yankee Candle fund raiser
- Team Fad dance 10/21
- Welcome Mr. Sprague as new principal

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

MINUTES - October 5, 2016

**G. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

**H. UNFINISHED BUSINESS - None**

**I. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Mr. Roselli, seconded by Mr. Schiano to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests  
ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, and Mr. Mercantini, and. NOES: None. ABSTENTIONS: None.  
ABSENT: Mr. Tyler, Mr. Creegan, and Mr. Drew.  
Motion approved by majority.

**J. COMMITTEE REPORTS - None**

**K. SUPERINTENDENT'S REPORT**

A motion was made by Mr. Schiano, seconded by Mr. Heberling to approve the following:

1. No HIB incidents to report at this time
2. +Motion to approve submission of Memorandum of Agreement (MOA) between Law Enforcement and Education.

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, and Mr. Mercantini, and. NOES: None. ABSTENTIONS: None.  
ABSENT: Mr. Tyler, Mr. Creegan, and Mr. Drew.  
Motion approved by majority.

**L. CURRICULUM REPORTS**

A motion was made by Mr. Roselli, seconded by Mr. Heberling to approve the following:

1. Motion to approve 12 BRHS students to attend the Victory Road High Performance Leadership Speaker Series. This is a 4-series presentation held at Middletown South High School on Wednesday, October 26; Wednesday, December 14; Wednesday, March 15 and Wednesday, May 17, 2017. Student selection will be made by coaches and activity advisors. There is a fee of \$100 per student (this fee covers all 4 presentations) and total transportation costs will be approximately \$990, paid for by the athletic department.
2. Motion to approve two BRHS Guidance Counselors to take 20-30 junior and senior students to visit Rutgers University on Thursday, October 27, 2016 for a guided tour of the campus. BRSD transportation paid for by the students at approximately

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*+Consent Agenda Item

MINUTES - October 5, 2016

\$10 each. Students will return before the end of the school day.

3. +Motion to approve 24 BRHS students from the Introduction to Computer Science classes to visit a "High Tech Office" in NYC as part of our partnership with Code Interactive.
4. +Motion to approve dates and staff members to attend the TCNJ and Princeton, Teachers as Scholars Consortium. This program was approved at the July 13, 2016 Board of Education meeting.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, and Mr. Mercantini, and. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler, Mr. Creegan, and Mr. Drew.  
Motion approved by majority.

**M. PERSONNEL REPORT**

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS\*

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Roselli, seconded by Ms. Zablow to approve the following:

1. Motion to approve Mr. Ernest Covington as the full-time Assistant Principal of Athletics for the BRSD, effective October 10, 2016, with a pro-rated salary of \$83,500.
2. Be it resolved that the commencement of leave of absence requested by employee #5008, effective September 29, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
3. +Motion to approve Mr. Michael Esposito as a long term leave replacement at BRHS, effective October 10, 2016. Mr. Esposito will be compensated according to the long term leave pay scale. After 60 working days, Mr. Esposito will be compensated at Step 1, BA, with a pro-rated salary of \$50,982.
4. +Motion to approve Mr. Henry Kotelnicki as a full-time Maintenance Mechanic, effective as soon as all paperwork is completed, Step 1, with a pro-rated salary of \$40,620. Mr. Kotelnicki will receive a stipend of \$928 when he obtains his Black Seal License. This replaces a resignation.
5. Motion to approve Mr. David Copeland as a substitute bus driver for the district at the hourly negotiated agreement pay rate of \$18.20/hr.
6. Motion to approve Mr. Larry Larned as the BRHS Winter and Spring Weight Room Coordinator, Step 3; winter stipend (12 weeks) at \$2907 and spring stipend (16 weeks) at \$3876.
7. Motion to approve Ms. Chelsea Blanchard as a Before/After School counselor for CDA at a wage of \$9/hr. Ms. Blanchard is a BRHS student.

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - October 5, 2016**

8. Motion to approve Ms. Raquel Parker as a Before/After School substitute for CDA at a wage of \$12/hr. Ms. Parker has been approved as a district substitute.
9. Motion to approve Mr. Sid Morginstin, a student of Rowan College, to observe a math class between October 3 and October 16, 2016, at BRHS, under the mentorship of Ms. Jodi Dromboski.
10. Motion to approve Ms. Megan Messina, a student of Concordia University, to complete up to 200 hours of field experience/internship hours in school counseling during the 2016-17 school year under the mentorship of Ms. Allison Wills.

ON A ROLL CALL VOTE (Items 1-10):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, and Mr. Mercantini, and. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler, Mr. Creegan, and Mr. Drew.  
Motion approved by majority.

**N. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Mr. Roselli, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Change Order #1 in connection with allowance for duct work and insulation on the Middle School Partial Roof Replacement [FVHD#4818] for a net savings of \$30,091.20 in overall contract cost. [Original allowance (cost): \$40,000; Revised allowance (cost): \$9,908.80].
2. Motion to approve one out of district placement to Marie Katzenbach School - ESY Program, effective 7/11/16 through 8/5/16 with a tuition of \$3,800.

INFORMATION

3. +2016 Workshop Badge Pilot Program [NJSBA is changing its process from prior years]

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, and Mr. Mercantini, and. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler, Mr. Creegan, and Mr. Drew.  
Motion approved by majority.

**O. POLICY** - None

**P. BOARD and PUBLIC FORUM**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

- Mr. Fausti congratulated Mr. Covington on his appointment as Assistant Principal of Athletics.

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*+Consent Agenda Item

MINUTES - October 5, 2016

Q. NEW BUSINESS - None

R. ADJOURNMENT

A motion was made by Mr. Roselli, seconded by Mr. Schiano to adjourn the meeting at 7:21 p.m.  
Motion approved by majority.

Respectfully submitted,

\_\_\_\_\_  
William Mercantini  
Vice-President



\_\_\_\_\_  
Eloi Richardson  
Board Secretary