



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: January 22, 2018

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 6:00 P.M.

Board Present: Sheila Billings, President
Vickie Brown, Vice President
Jennifer Petroff, Clerk
Doug Evans
Thomas E. Rossmeissl

Staff Present: Denise Clay, Superintendent
Steve Burrell, Assistant Superintendent
Andrew Schwab, Assoc. Superintendent
Rita Sohal, Assistant Superintendent

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| 1. CALL TO ORDER/FLAG SALUTE (6:00 p.m.) | Board President Sheila Billings called the meeting to order at 6:00 p.m, Superintendent Denise Clay led the flag salute. | 6:00 – 6:02
Call to order/
Flag Salute |
| 2. BOARD RECOGNITION | Former Noddin Principal Bitsey Stark was recognized for her service to Union School District as interim principal at both Carlton and Guadalupe elementary schools. Three heartfelt videos from the sites and a sincere thank you speech from Carlton Principal Mary Katayama were shared. | 6:02 – 6:26
Board
Recognition |
| 3. APPROVAL OF AGENDA AND MINUTES | Board of Trustee Vickie Brown moved to approve the agenda and minutes, seconded by Board of Trustee Doug Evans. The agenda and minutes were approved as follows:

3.1 The agenda was adopted as presented.

3.2 The minutes of the regular meeting of December 11, 2017 were approved.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Absent: None
Abstentions: None | 6:26 – 6:26
Approved
Agenda and
Minutes |
| 4. COMMUNITY COMMENTS /COMMUNICATIONS | Tina Marie To informed the Board of Trustees that she is a candidate for State Superintendent of Public Instruction and would stay to answer any questions. | 6:26 – 6:27
Community
Comments |

5. REPORTS FROM THE BOARD AND SUPERINTENDENT

The Board of Trustees and Superintendent Denise Clay reported on their visits to school and District events. Superintendent Denise Clay and the Board of Trustees thanked Sheila Billings for her service as Board President for 2017.

6:27 – 6:34
Reports from
Board and
Superintendent

6. APPROVAL OF CONSENT ITEMS

Board of Trustee Jennifer Petroff moved for approval of the consent items. Board of Trustee Vickie Brown seconded the motion and the board approved the consent items by the following roll call vote:

6:34 – 6:35
Approved
Consent
Items

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Absent: None
Abstentions: None

6.1 The Board approved and ratified the Personnel Report.

6.2 The Board approved the warrant list.

6.3 The Board approved the budget transfers and revisions.

6.4 The Board approved the surplus property for private sale or discard.

6.5 The Board approved the 2018-19 School Year Calendar.

6.6 The Board adopted Resolution No.17-18-08, Date of the Lincoln Day Observance 2019.

6.7 The Board approved the Sodexo Food Service Management Company Contract Amendment #4.

6.8 The Board approved an overnight field trip for Dartmouth Middle School.

6.9 The Board approved an overnight field trip for Union Middle School.

6.10 The Board approved professional services fees for the bond program.

6.11 The Board approved and ratified change orders for the bond program.

7. ACTION ITEMS

7.1 Jeff Ira of Chavan and Associates, LLP, presented the 2016-17 Audit Report. There were no findings in state or federal compliance, or management disagreements, which he said was a tribute to staff. Board of Trustee Thomas Rossmeissl moved for approval of the 2016-17 audit report. Board of Trustee Doug Evans seconded the motion. The audit report was approved by the following 5–0 vote:

6:35 – 6:43
Approved
2016-17 Audit
Report

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Absent: None
Abstentions: None

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| 7.2 | <p>Associate Superintendent Andrew Schwab presented and requested approval for the 2016-17 School Accountability Report Cards (SARCs) that have been required by state law since 1988. Mr. Schwab also noted the new California Dashboard reports the same information, but for now the SARCs are a requirement. Board of Trustee Doug Evans motioned for approval of the School Accountability Report Cards. Board of Trustee Thomas Rossmeissl seconded the motion and the 2016-17 SARCs were approved by the following vote:</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Absent: None
 Abstentions: None</p> | 6:43 – 6:45
Approved
School
Accountability
Report Cards |
| 7.3 | <p>Andrew Schwab, Associate Superintendent, presented the 2017-18 Single Plans for Student Achievement for Union School District. Mr. Schwab said they worked with the schools to develop their goals and budget and that the plans are tied to the LCAP, which is the district plan. Board of Trustee Vickie Brown moved for approval, seconded by Board of Trustee Jennifer Petroff. The Board of Trustees approved the 2017-18 Single Plans for Student Achievement for USD schools by the following 5-0 vote:</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Absent: None
 Abstentions: None</p> | 6:45 – 6:47
Approved
Single Plans
for Student
Achievement |
| 7.4 | <p>Assistant Superintendent Steve Burrell presented for approval the 2017-18 Certificated Seniority List. Mr. Burrell stated in the past our district has updated and posted the certificated seniority list and this year is requesting 2017-18 acceptance to formalize the list. Board of Trustee Doug Evans motioned for approval, seconded by Board of Trustee Thomas Rossmeissl. The Board of Trustees approved the list as follows:</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Absent: None
 Abstentions: None</p> | 6:47 – 6:51
Approved
Certificated
Seniority
List |
| 7.5 | <p>Superintendent Denise Clay presented a proposed increase in the monthly stipend for Board of Trustee members pursuant to Education Code 35120. Staff proposed a 3.5% increase, or \$8.00 per month. Board of Trustee Doug Evans moved for approval of the increase, seconded by Board of Trustee Vickie Brown. The Board of Trustees approved the increase by the following 4 – 1 vote:</p> <p>Ayes: Billings, Brown, Evans, Petroff
 Noes: Rossmeissl
 Absent: None
 Abstentions: None</p> | 6:51 – 6:53
Approved
Increase in
Monthly
Stipend for
Board of
Trustees |

<p>8. DISCUSSION / INFORMATION ITEMS</p> <p>8.1 The Board received as information from Assistant Superintendent Steve Burrell a report on the Williams Uniform Complaint Quarterly Report from October to December, 2017. There were no complaints filed for this quarter.</p>	<p>6:53 – 6:53 Williams Uniform Complaint</p>
<p>8.2 Assistant Superintendent Rita Sohal presented an update of the Governor’s proposed budget for 2018-19. Mrs. Sohal reported on the major K-12 proposals, the per ADA funding for LCFF and one time discretionary funding per ADA, as well as CalPERS and CalSTRS rate increases. The next steps will be the state level budget committee hearings with the next budget update in May. At the local level, the second Interim report is due by March 19 for school districts and an update on the multiyear projection is due based on the Governor’s budget proposal.</p>	<p>6:53 – 7:08 Update of the Governor’s Proposed Budget for 2018-19</p>
<p>8.3 Superintendent Denise Clay stated there was a request to open the fields for use permits for additional Sundays. In 2010 the Board of Trustees held a field use discussion and it was decided to add one Sunday per year for field use permits. Following a question and answer session with the Board of Trustees, it was decided we need more community input on the subject.</p>	<p>7:08 – 7:27 Sunday Field Use Discussion</p>
<p>9. REPORTS OF ASSOCIATIONS</p>	
<p>9.1 UDEA President Julie Guglielmo wished the Board of Trustees a Happy New Year and said UDEA members are happy to be back to work and stated staff enjoyed a great “Smart Start Day.” Ms. Guglielmo said UDEA’s focus this year is to make connections with their new teachers. President Guglielmo also stated it is nice to have monthly meetings with Cabinet members and know that our teachers’ voices are heard.</p>	<p>7:27 – 7:28 UDEA Report</p>
<p>9.2 Darby Young, CSEA President, wished everyone a Happy New Year and said she is looking forward to a great year. CSEA is hopeful for a positive experience for their first go round of reclassifications. Ms. Young announced there is a night custodian position open now. President Young thanked the Board of Trustees for their time and commitment spent for Union School District and the classified employees.</p>	<p>7:28 – 7:30 CSEA Report</p>
<p>10. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS</p> <p>The Board reviewed the Board Agenda Calendar and there were no changes.</p>	<p>7:30 – 7:30 Reviewed Board Agenda Calendar</p>
<p>11. CLOSED SESSION</p> <p>The Board met in closed session with Superintendent Denise Clay, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab, and Assistant Superintendent Rita Sohal to discuss Public Employee Discipline/Dismissal/Release/Reassignment (Govt. Code §54957).</p>	<p>7:30 – 7:50 Closed session</p>
<p>12. REPORT OF ACTION TAKEN IN CLOSED SESSION</p> <p>There was no action taken in closed session.</p>	<p>7:50 – 7:52 Report of Action Taken in Closed Session</p>

13. BOARD STUDY SESSION

The Board of Trustees, Superintendent Denise Clay, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab, Assistant Superintendent Rita Sohal, and Director of Bond Projects Joe Ayala met in a study session to discuss the bond projects.

7:52 – 9:56
Bond Study
Session

14. ADJOURNMENT

Board of Trustee Vickie Brown moved to adjourn the meeting at 9:56 p.m. Board of Trustee Doug Evans seconded the motion and the Board unanimously adjourned the meeting. The next regularly scheduled Board meeting is February 12, 2018.

9:56 p.m.
Adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

Clerk