

**GARVEY SCHOOL DISTRICT**

Rosemead, California

Minutes of Regular Meeting

October 28, 2010

The Garvey School District Board of Education met in regular session on October 28, 2010, (Moved from October 21st) at the Education Center, Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:02 p.m., by Board President M. Janet Chin.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo, Mr. Tony Ramos, Mr. John Yuen (arrived at 6:05 p.m.), and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Ms. Anita Chu, Mr. Michael Coughlin, Ms. Dolores Preciado, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Anita Chu led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 4 to 0 (John Yuen not present for the vote), the Board adjourned at 6:03 p.m. to a closed session and addressed those items posted on the agenda.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 6:39 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Janet Chin indicated that no action was taken during the closed session.

**COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Dr. Sandra Johnson pointed out the renovations in the Board Room of the District Office. Dr. Johnson indicated that she has been making classroom visits and expects to visit each classroom by the end of this month. Dr. Johnson is impressed by the wonderful children at the schools; she had an opportunity to meet with Willard's student body president this week.

Henry Lo stated that he recently heard a presentation by Assemblyman Tom Torlakson running for State Superintendent of Schools. The presentation touched on curriculum standards. Assemblyman Torlakson stated that he wants to work with all school districts and visit the schools in the San Gabriel Valley.

Mr. Lo advised that he has delivered a number of Red Ribbon bookmarks from State Senator Gloria Romero.

Bob Bruesch made comments on the recent LACSTA (Los Angeles County School Trustees Association) meeting where the issue of unpaid mandates and a CSBA lawsuit was discussed. Mr. Bruesch encouraged everyone to participate in a bowling event led by Marshall teacher Ken Teng teaming up with administrators. Mr. Bruesch will be a captain and he would like others to join him at \$25 per person.

Henry Lo spoke about a letter he received requesting contributions for a UCLA Dream Act Fund to support undocumented students attending a 4-year college.

Tony Ramos commented that he recently visited Willard School. He noted that some new paint of stucco is stripping off the walls.

Janet Chin talked about this week's Red Ribbon Week and the stress to students on the importance of saying no to drugs, alcohol, and tobacco. Ms. Chin reminded everyone to include this information in the letter that goes out to parents regarding safety around Halloween activities. Ms. Chin announced to the Board that Mr. Ramos cast a vote on behalf of the Board at the recent LACSTA Meeting. Ms. Chin indicated that LACSTA is revising its vision and mission statement and is working on a new brochure. The specific item of discussion at the LACSTA meeting was regarding the State budget process with speakers from Sacramento and the impact that this election will have on the budget structure.

**REPORT FROM UNION REPRESENTATIVES:** None

**REPORT FROM HEAD START REPRESENTATIVE:**

Alicia Saulino reported that the Head Start Program is fully enrolled and that the new Head Start Parent Committee (PC) has been attending training sessions for the past 3 days. The new PC chair is Anita Duran. Ms. Saulino requested Board members give some kind of recognition for the outgoing PC Board members. Henry Lo invited the new PC Chair to be introduced at the next Board meeting. On a question from Janet Chin, Ms. Saulino indicated that School Board members need to be trained on the upcoming federal review of the Head Start program and that face to face or telephone interviews will be scheduled during the review process. Ms. Saulino will contact Dr. Johnson to schedule the training for the Board. More details on this review will be forthcoming.

**REPORT FROM DISTRICT REPRESENTATIVES**

**Garvey Council PTA**

Bob Bruesch spoke of a recent PTA meeting discussion regarding Garvey Council PTA required school events and the Reading is Fundamental events sponsored by the Rosemead Kiwanis.

**Garvey Education Foundation**

Michael Coughlin announced that the Foundation's TGIF event made a profit of \$300.00.

**HEARING OF PERSONS IN THE AUDIENCE:** None

**CONSENT AGENDA**

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below:

**A. Board/Superintendent**

1. Approval of Minutes

The minutes of the following meetings are submitted for approval:

Regular Meeting – September 30, 2010 – Approved as corrected

Special Meeting – October 7, 2010 – Approved as presented

2. Conference/Convention Attendance 2  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

3. Williams Quarterly Report 3  
Receive the District's Williams Settlement Legislation Quarterly Uniform Complaint Report for the quarter ending September 30, 2010 to be submitted to the Los Angeles County Office of Education. Information only.

**B. Human Resources**

1. Personnel Assignment Report 4  
It is recommended that the Board of Education approve the revised Personnel Assignment Report No.10-11-06 as presented. Approved.

2. Teaching Assignment 5  
It is recommended that the Board of Education approve the assignment of Andrea Calderon to teach Drama as allowed under Education Code 44256(b). Approved.

- \*3. Job Description 6  
It is recommended that the Board of Education approve the job description for for Supervisor I, Food Services.

Dr. Sandra Johnson stated that the approval of this position is needed but the responsibilities have been reduced because of the addition of some of the Sodexo services to improve the cafeteria services. This is also an effort to reduce funding by adding a position with a reduced salary. All funds will come from Food Services.

Bob Bruesch asked that the job description make reference to a Board Wellness Policy. John Yuen recommended filling this position as soon as possible.

Bob Bruesch moved, Henry Lo seconded, and the motion carried by a vote of 5 to 0, to approve Item B-3.

**C. Pupil Personnel Services**

1. Change in Fee for a Non-Public School (NPS) 7  
It is recommended that the Board of Education ratify a revised contract with non-public school, Villa Esperanza, to reflect a change in daily rate. Approved.

2. Ratification of Contract with Leeway School for Education Therapy 8  
It is recommended that the Board of Education ratify a contract with Leeway School for Educational Therapy for services for a Garvey School District student. Approved.

**D. Business Services**

1. Purchase Order Report 9  
It is recommended that the Board of Education approve Purchase Order Report No.10-11-05 as presented. Approved.
2. Appropriation Transfers 10  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

3. Notice of Completion 11  
It is recommended that the Board of Education approve the Notice of Completion for Cabral Roofing and Waterproofing. Approved.
4. Special Education Transportation Contract Amendment 12  
It is recommended that the Board of Education ratify Amendment #3 to the contract with the Los Angeles County Office of Education for Special Education Transportation Services for Individuals with Exceptional Needs as presented. Approved.
- \*5. Resolution No. 10-11-07 Assignment of Delinquent Tax Receivables 13  
It is recommended that the Board of Education adopt Resolution No. 10-11-07 approving the assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority.

Michael Coughlin explained that the L.A. County enters in an agreement on behalf of school districts to collect delinquent property taxes by contracting with a third party agency that pursues the tax collections. Districts collect a certain amount upfront and the Collecting agency receives 8.5 percent premium for any amount collected. This agreement is for a 3-year term. Mr. Coughlin noted that approximately \$75,000 has been collected over the last 4 years.

Bob Bruesch moved, Tony Ramos seconded, and the motion carried by a vote of 5 to 0, to approve Item D-5.

#### **Reports and Information Items**

##### **A. Report on State Budget Agreement.**

Michael Coughlin described the State budget process, revenue projections, and required federal funding, along with transfers of money between funds to bring the State budget in balance. Mr. Coughlin addressed the State's revised Average Daily Attendance revenue and mandate reimbursements.

Mr. Coughlin spoke about the budget planning needs for the future. He indicated that the ARRA (American Recovery Reinvestment Act) funds need to be spent by September 30, 2011. Other considerations regarding the budget, are the CSR (Class Size Reduction) flexibilities that will end June 2012 and the effects of the Governor's veto of AB 3632, shifting mental health costs to school districts (this bill is currently being challenged in the courts).

Board members addressed the effects of Proposition 25 and 26 if passed by the voters on November 2, 2010.

##### **B. Healthy Kids Report.**

Dolores Preciado, Rosa Marquez, and Maro Magallon presented the results of the Healthy Kids survey conducted last October 2009. The survey consisted of questions asked of students in the 5<sup>th</sup> and 7<sup>th</sup> grades with parental consent. The areas surveyed included student use of alcohol, tobacco, and drugs, physical health and safety, resiliency and youth development. The presentation centered on three areas only; resiliency and school planning needs will be given at a separate Board presentation.

Rosa Marquez explained the raw data and the State and NCLB mandates to administer the survey to students. The survey is required every two years. Ms. Marquez emphasized the need to not generalize the questions and that the survey represents the children's voices-students talking to District administrators. Ms. Marquez indicated that the response rate was increased this year due to principals becoming more involved in the administration of the survey to students.

Ms. Preciado addressed the health and safety part of the survey questions including planning needs to ensure that children always feel safe in school in order for them to perform well at school. Staff is reviewing the curriculum for nutrition and exercise to enhance and meet the student health needs. Ms. Preciado talked about issues of prevention, intervention, and suppression with what small funding is available. Ms. Preciado indicated that excellent discussions are taking place among teachers and leadership teams to address cultural proficiency and staff development needs.

### Action Items

- A. Public Hearing 14  
A public hearing opened at 8:32 p.m., and closed at 8:33 p.m., regarding the sufficiency of instructional materials, to confirm that all students are provided with instructional materials in core subjects, that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education. There were no requests to speak.
- B. Resolution No. 10-11-06 – Sufficiency of Instructional Materials 15  
On the motion of Henry Lo, seconded by John Yuen, and carried by a vote of 5 to 0, the Board approved the recommendation to adopt Resolution No. 10-11-06 to verify compliance with the requirements of Education Code Section 60119 on the sufficiency of instructional materials in core subjects for all students.
- C. Certification of Provision of Standards-Aligned Instructional Materials 16  
On the motion of Bob Bruesch, seconded by John Yuen, and carried by a vote of 5 to 0, the Board approved the recommendation to approve the certification of provision of standards-aligned instructional materials for all students in each core subject for 2010-2011, as required by Education Code Section 60422 (a) and California Code of Regulation (CCR), Title 5, Section 9531 (a).  
  
Bob Bruesch stressed the need for staff to give accurate information to parents regarding the provision of Standards-Aligned instructional materials.
- D. Supplemental Educational Services (SES) 17  
On the motion of Henry Lo, seconded by John Yuen, and carried by a vote of 4-1-0 (Bob Bruesch opposed), the Board approved the recommendation to approve contracts with the Supplemental Educational Services (SES) providers that are selected by parents of eligible students from Bitely, Dewey, Garvey, Marshall, Rice and Temple Schools, beginning November 1, 2010 to June 10, 2011.  
  
Bob Bruesch commented on the need to have SES providers correlate their program results with State teaching standards.
- E. Contract with Jam Corporation 18  
It is recommended that the Board of Education approve termination of the contract with Jam Corporation as presented.  
  
On a question from Tony Ramos, Michael Coughlin explained that the contractor did not get a notice to proceed, and according to Jim Lynch, District's Counsel, there is contract language that allows the District to terminate the contract with minimal set up costs billable to the District.

John Yuen asked about the electrical power distribution needs of the classroom. Dr. Johnson noted that Marshall School, where the contractor would have served, does have a full functioning computer lab and there are some electrical areas that are fully functioning. Bob Bruesch recommended looking at major problems within the school walls before proceeding with any electrical panel distribution needs.

Bob Bruesch moved, Tony Ramos seconded, and the motion carried by a vote of 5 to 0, to approve Item E with a proviso that staff came back at a given time on what needs to be done at Marshall School.

- F.** Board Policy/Administrative Regulation 5141.21 19  
On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the first reading and possible approval of revised Board Policy/Administrative Regulation 5141.21 – Administering Medication and Monitoring Health Conditions.

- G.** Administrative Regulation 5145.8 20  
On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the first reading and possible approval of revised Administrative Regulation 5145.8 – Refusal to Harm or Destroy Animals.

Dr. Sandra Johnson clarified that students have a right to object to dissect animals during science lab classes.

- H.** Board Policy 3220.1 21  
On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the first reading and possible approval of revised Board Policy 3220.1 - Lottery Funds.

- I.** Board Policy 5118 22  
On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the first reading and possible adoption of Board Policy 5118 – Transfers; Withdrawals.

On a question from Bob Bruesch, Dr. Sandra Johnson stated that a formal survey on the reasons for parent requests to transfer requires many phone calls and different methods of finding people who might respond to such a survey.

- J.** Board Policy 4020 23  
On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the first reading and possible approval of revised Board Policy 4020 – Drug and Alcohol-Free Workplace

- K.** Administrative Regulation/Exhibit 4112.62 24  
On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the first reading and possible approval of revised Administrative Regulation/Exhibit 4112.62 Maintenance of Criminal Offender Records

- L.** Board Goals 25  
On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the recommendation to adopt the Revised Board/Superintendent Goals for 2010-2011.

Bob Bruesch commented that aside from the goal of improving “curb appeal”, there is a need for District staff to treat people courteously and treat parents with respect. Dr. Johnson noted that would be covered under staff evaluation.

**PUBLIC AGENDA ITEMS:** None


**FUTURE MEETINGS**

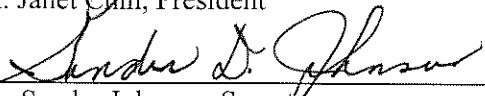
The following are future Board meetings and agenda topics. Closed session will begin at 6:00 p.m., and public session to begin at 6:30 p.m.

Meeting Date	Agenda Topic
November 18, 2010	Results of Study on flu
December 9, 2010	Reorganization Meeting First Interim Report

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 8:45 p.m.

  
M. Janet Chin, President

  
Dr. Sandra Johnson, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Jessica Lu  
Alicia Saulino  
Ted Saulino  
Vickie Walker