

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, March 13, 2017
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On January 5, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
 - 1. Minutes of the Regular Public Meeting of, February 27, 2017
 - 2. Minutes of the Closed Meeting of February 27, 2017

- E. PRESENTATION
 - 1. HS Literary Magazine “Word” Award
 - 2. 2017-2018 Budget

- F. BOARD PRESIDENT’S REPORT

- G. BOARD COMMITTEE REPORTS
 - 1. Finance Committee
 - 2. Program Committee
 - 3. Property Committee
 - 4. Policy Committee
 - 5. Legal Review Committee

H. SUPERINTENDENT’S REPORT

1. Fire/Security Drills for February 2017:

High School	February 26 /February 28
Middle School	February 8 / February 8
Deerfield	February 8 / February 2
Glenwood	February 27/ February 16
Hartshorn	February 6 / February 9
South Mountain	February 17/ February 15
Wyoming	February 8 / February 16

2. Referendum Update

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the*

statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 2/17/17 to 3/2/17 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the legal settlement for student #14191 regarding a settlement agreement for a portion of the educational costs for the 2016-2017, 2017-2018, 2018-2019, 2019-2020 school years.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, March 13, 2017.

3. Business Agenda Items

- a. Resolve to approve the Preliminary SY 2017-2018 budget for submission to the County Superintendent:

RESOLUTION REGARDING BUDGET ADOPTION

WHEREAS, the Millburn Township Board of Education must submit a FY 2017-2018 school district budget to the Essex County Office of the Department of Education for review;

WHEREAS, it is necessary for the Board to increase the General Fund tax levy for the 2017-2018 school year above the 2% cap imposed by the state in order for it to meet the Thorough and Efficient Education requirements to reflect increased health care costs of \$695,982; and;

Business Agenda Item M.3.a. continued:

BE IT RESOLVED, that the Board approves and authorizes the application to the Commissioner of Education to increase the General Fund tax levy for the 2017- 2018 school year by \$695,982 for increased health care costs.

THEREFORE BE IT RESOLVED to approve a FY 2017-2018 school district budget for submission to the Essex County Office of the Department of Education for review:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 87,452,718	\$ 81,901,838
Special Revenue Fund	\$ 1,408,651	
Debt Service Fund	\$ 5,724,427	\$ 5,129,644
Total Base Budget	<u>\$ 94,585,796</u>	<u>\$ 87,031,482</u>

And,

WHEREAS, N.J.A.C. 6A:23A-7.3 requires districts to establish in the annual school budget a maximum expenditure that may be allotted for travel; and

THEREFORE BE IT RESOLVED, that the Millburn Township Board of Education hereby establishes the maximum expenditure that may be allotted for travel supported by state, federal and local funds for the 2017-2018 school year shall not exceed \$80,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the Millburn Township Board of Education hereby establishes the maximum amount budgeted for the 2017-2018 school year for each professional service and public relations amount.

b. **RESOLUTION REGARDING THE TRANSFER OF UNEXPENDED BOND FUNDS TO THE DEBT SERVICE FUND**

WHEREAS, the voters of Millburn Township authorized by capital referendum on September 26, 2006 Additions and Renovations to Millburn High School and Millburn Middle School in the amount of \$21,302,000, and

WHEREAS, the Millburn Township Board of Education has determined that \$69,037 of unexpended funds from the referendum will not be expended, and

WHEREAS, N.J.A.C. 6A:26-4.6(c)1 requires that unexpended funds from a capital referendum must be used to pay debt service principal on the capital project,

NOW THEREFORE BE IT RESOLVED that the Millburn Township Board of Education immediately cancel \$69,037 of the unexpended funds authorized for Additions and Renovations to Millburn High School and Millburn Middle School and transfer the funds to the Debt Service Fund, such funds to be used for the repayment of bond principal (tax relief) related to the project in FY 2017-2018.

4. **Policy Agenda Items**

First Reading:

- a. P 1510 Americans with Disabilities Act (M) (Revised)
- b. P 2415.30 Title I - Educational Stability for Children in Foster Care (M) (New)
- c. P 2418 Section 504 of the Rehabilitation Act of 1973 -- Students (M) (New)
- d. R 2418 Section 504 of the Rehabilitation Act of 1973 -- Students (M) (New)
- e. P 5116 Education of Homeless Children (Revised)
- f. R 5116 Education of Homeless Children (Revised)
- g. P 8330 Student Records (M) (Revised)
- h. R 8330 Student Records (M) (Revised)
- i. P 2460 Special Education (Revised)

Policy Agenda Items continued:

- j. P 2467 Surrogate Parents and Foster Parents (Revised)
- k. R 2460 Special Education (Revised)
- l. R 2460.1 Special Education - Location, Identification, and Referral (Revised)
- m. R 2460.8 Special Education - Free and Appropriate Public Education (Revised)
- n. R 2460.9 Special Education - Transition From Early Intervention Programs to Preschool Programs (Revised)
- o. R2460.15 Special Education - In-Service Training Needs for Professional and Paraprofessional Staff (New)
- p. R 2460.16 Special Education - Instructional Material to Blind

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, March 13, 2017, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT