

SAN JOSE CHARTER ACADEMY
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

September 6, 2016

5:00 p.m.
Regular Session

I. CALL TO ORDER: 5:07 p.m.

II. OPEN SESSION 5:07 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Jeff Coronado	<u> x </u>
Tony Song	<u> x </u>
Matt Smith	<u> Ab. </u>
Dave Wallach	<u> x </u>
Brad Manning	<u> Ab. </u>

ADVISOR TO THE BOARD

Dr. Denise Patton	<u> x </u>
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III. REPORT OF ACTION TAKEN IN CLOSED SESSION

IV. PRESENTATIONS: None

V. BOARD OF DIRECTORS' REPORTS

VI. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VII. BUSINESS SESSION

A. Organizational

1. #21 Approval of Agenda and Consent items

Moved by Mr. Wallach and seconded by Mr. Song

Approved the agenda and consent items for the regular meeting of September 6, 2016.

Ayes ___3___ Noes ___0___ Abstain ___0___

Coronado_x___ Song_x___ Smith___ Wallach_x___ Manning___

Consent

2. #22 Approval of Minutes

Moved by ___NA___ Seconded by _____

To approve the minutes of the regular meeting of August 1, 2016.

Ayes _____ Noes _____ Abstain _____

Coronado___ Song___ Smith___ Wallach___ Manning___

B. Education

3. Report of Information: 2016 Testing Results

Ms. Shiroma updated the Board on the 2016 testing results. SJCA did exceptionally well. Overall, students showed progress from last year's results. Testing results were showed proficiency at two-times the State average.

C. Business

Consent

4. #23 Purchase Orders

Moved by ___NA_____ Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Coronado___Song___Smith___Wallach___Manning___

Consent

5. #24 Warrant Approvals

Moved by ___NA_____ Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Coronado___Song___Smith___Wallach___Manning___

Consent

6. #25 Partnership with University of La Verne

Moved by ___NA_____ Seconded by _____

To approve the partnership between University of La Verne and San Jose Charter Academy.

Ayes _____ Noes _____ Abstain _____

Coronado___Song___Smith___Wallach___Manning___

Consent

7. #26 Donations

Moved by NA Seconded by _____

To approve the donations made to San Jose Charter Academy.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

8. Report of Information: Presentation of Unaudited Actuals

Kathy Cooper, Chief Education Officer will make a presentation on SJCA's Unaudited Actuals.

9. #27 Unaudited Actuals

Moved by Mr. Wallach and seconded by Mr. Song.

Approved the unaudited actuals as presented.

Ayes 3 Noes 0 Abstain 0

Coronado x Song x Smith ___ Wallach x Manning ___

Consent

10. #28 Classified Salary Scale Adjustment

Moved by NA Seconded by _____

To approve the adjustment to the classified salary scale.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

Consent

D. Personnel

11. #29 Personnel Report

Moved by NA Seconded by _____

To approve/ratify personnel as presented.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

Consent

12. #30 Employee Handbook

Moved by NA Seconded by _____

To approve the 2016 Employee Handbook.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

VIII. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Coronado spoke on behalf of the Board when he expressed his pride for the school's test scores. He thanked the staff and administration for their efforts.

Mr. Wallach also expressed his pride in the school's test scores and the work of the staff, students and parents.

Mr. Song thank the administration for the opportunity to attend the "Growth Mindset" professional development in August. He stated that it was very beneficial. He also stated that it was a great opportunity to work that day with the administrative team.

2. Dates to remember:

- a. Sept. 7th –Picture Day

- b. Sept. 9th – Miracle Jeans Day
- c. Sept. 25th – W.C. Day at the Fair
- d. **Sept. 19th – W.C. Charity Golf Classic**
- e. **Oct. 4th – Next Board Meeting**

There being no further business to come before the Board of Directors, the regular meeting of September 6, 2016 is adjourned at

___ **6:00** _____ p.m. by ___ **Chariman Jeff Coronado.** _____ .