

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE**

April 25, 2016

7:00 p.m.

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, April 25, 2016.

Those present: **Mr. Raleigh O. Ward, Jr.**
 Mr. Thadis D. Calcutt, Jr.
 Mrs. Angela P. Keith
 Mr. Johnny R. Jenkins
 Mr. Bradford C. Poston
 Mrs. Elleveen T. Poston
 Mr. Robert B. Singletary

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

Call to Order

Mr. Raleigh O. Ward, Jr. called the meeting to order at 7:00 p.m. by welcoming visitors and staff. Mrs. Angela P. Keith served as secretary.

Recognition and Awards

Mr. Raleigh O. Ward, Jr. presented Mrs. Mona Lisa Andrews with a Certificate of Outstanding Contribution. He stated that he appreciated her years of service to the Board. Further, he noted that Mrs. Andrews has served nine years as a Board of Trustees member for Florence County School District Two. She stated that it was an honor to have served three terms. She added that she will continue to be actively involved in our school district.

New Board member, Robert B. Singletary, took the Oath of Office and signed the Board's Code of Ethics. His term of office will end in 2019.

Consent Agenda Items

A motion was made by Mrs. Elleveen T. Poston to accept Consent Agenda Items: Approval of Agenda, Approval of Board Minutes and Approval of Financial Reports but to pull the Approval of the Personnel Sheet for discussion in Executive Session. Mrs. Angela P. Keith seconded the motion. The motion carried unanimously.

Public Participation

None

Superintendent Update

Mr. Neal Vincent expressed his excitement about this time of the year. He noted that Junior Scholar, Caleb Jackson, attended a reception at Pee Dee Education Center on April 11, 2016. In addition, he stated that several athletes have been selected for all-star games. He also noted that there has been a large number of families interested in the Montessori program.

Action Items

Classified Salary Scales - At the March Board meeting, administration presented to the Board proposed 2016-2017 Classified Salary Scales. Mr. Neal Vincent requested the Board's approval of these scales pending available funding. Mr. Bradford C. Poston made a motion to accept the 2016-2017 Classified Salary Scales and Mr. Thadis D. Calcutt, Jr. seconded the motion. The motion carried unanimously.

Change in Meeting Location for May 2016 - Due to the number of retirees, Mr. Neal Vincent requested that the Board consider changing May's meeting location to Hannah-Pamplico Elementary/Middle School. Mrs. Elleveen T. Poston made a motion to accept the meeting location change and Mr. Johnny R. Jenkins seconded. The motion carried unanimously.

2016-2020 Strategic Plan - Mr. Neal Vincent presented the Board with copies of the Profile of the South Carolina Graduate, Florence County School District Two District/School Performance Goals 2016-2020, 2016-2020 Strategic Plan, and a Florence County School District Two draft Mission, Vision, and Beliefs statements. Mr. Johnny R. Jenkins asked what are the numbers for the Florence-Darlington Technical College Dual Enrollment Program. Mr. Vincent replied that the unduplicated enrollment is around 50 students. Mrs. Angela P. Keith made a motion to approve the 2016-2020 Strategic Plan and Mrs. Elleveen T. Poston seconded the motion. The motion carried unanimously.

Reports and Items for Discussion

Board of Trustees Election Update - Mr. Charles Hyman stated that the last Board of Trustees Election is now behind us and he would like to get feedback from the Board and the community. Mr. Raleigh O. Ward, Jr. stated that the election was conducted in a very professional manner. Mr. Johnny R. Jenkins suggested that a comment section be added to the website. Mr. Hyman asked the Board to keep in mind that there has been discussion of letting the Election Commission conduct the elections. Mrs. Angela P. Keith asked what is current cost for Board elections. Mr. Hyman stated that the cost is very minimal.

Capital Update - Mr. Charles Hyman presented the Board with a proposal for updating the lighting on the football field from Barry Jones of Musco Sports Lighting. Mr. Hyman asked the Board to review the information presented as the administration continues to identify capital needs/updates.

2016-2017 Budget Update - Mr. Neal Vincent and Mrs. Tracy Coward gave the Board an update on the 2016-2017 Budget. Both stated that the allocations were projections and provided a comparison report between the current year and next year.

Mr. Vincent also noted a decrease in 2015-2016 revenue due to the decline in student enrollment. A positive indicator was that Average Daily Membership (ADM) totals from 45th Day to 135th Day were stable. Mr. Vincent asked the Board to contact him and/or Mrs. Coward if they have any questions.

Early Childhood Update - Mrs. Angela Tanner gave the Board an update on the Early Childhood Program. She stated that a successful parent meeting was held on April 12 for community and parent input. The 2016-2107 4K/5K program will consist of four Montessori blended classrooms (4K/5K) and two traditional kindergarten classrooms (5K). Mrs. Tanner added that administrators will use current personnel and all will have to be trained using the Montessori model. Mrs. Angela P. Keith asked if the grant will take care of everything. Mr. Neal Vincent stated that the EOC Block Grant and Title 1 will cover all costs. Mr. Raleigh O. Ward, Jr. stated that parents were excited about this opportunity for their children.

10-point Grading Scale – Mr. Neal Vincent shared a handout from the South Carolina Department of Education concerning the implementation of the 10-Point Grading Scale. He stated that in August, 2016, Florence County School District Two will implement this scale.

Executive Session

At 7:55 p.m., Mrs. Elleveen T. Poston made a motion to go into Executive Session to discuss Personnel and a Personnel Grievance. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

In open session, the following action was taken:

At 9:01 p.m., Mrs. Elleveen T. Poston made a motion to come out of Executive Session and Mr. Bradford C. Poston seconded the motion. The motion carried unanimously.

A motion was made by Mr. Raleigh O. Ward, Jr. to deny an employee's request for an appeal hearing before the Board (Employee A). Mr. Thadis D. Calcutt, Jr. seconded the motion. The motion carried unanimously.

A motion was made by Mr. Thadis D. Calcutt, Jr. to deny a classified employee grievance hearing (Employee B). Mr. Bradford C. Poston seconded the motion. The motion carried 6-1.

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Mrs. Angela P. Keith made a motion to approve the Personnel Sheet. Mr. Thadis D. Calcutt, Jr. seconded the motion. The motion carried unanimously.

Mr. Neal Vincent conducted the Election of Board Officers for Chairman, Vice-Chairman, and Secretary. The voting process took place per Board policy. Mr. Charles Hyman and Mr. Sterling Mosby tabulated the votes. The results of the Board election were as follows:

Mr. Raleigh O. Ward, Jr. - Chairman
Mrs. Angela P. Keith - Vice-Chairman
Mrs. Elleveen T. Poston - Secretary

Adjournment

At 9:30 p.m., Mrs. Angela P. Keith made a motion to adjourn. The motion was seconded by Mr. Bradford Poston. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:30 p.m.

Mr. Raleigh O. Ward, Jr
Chairman

Mrs. Angela P. Keith
Secretary