

RED LION AREA BOARD OF SCHOOL DIRECTORS  
DECEMBER 17, 2015  
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RED LION AREA BOARD OF SCHOOL DIRECTORS  
MEETING AGENDA  
(SUBJECT TO CHANGE)  
DECEMBER 17, 2015  
7:30 p.m.  
EDUCATION CENTER BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes (Motion Required) 13-16
- IV. Approval of the Agenda (Motion Required)
- V. Presentation
  - A. District Holiday Cards – DR. SCOTT DEISLEY
  - B. Senior High Updates – MARK SHUE
- VI. Board Member/Committee Reports
- VII. Superintendent’s Report
- VIII. Discussion Items 5
  - A. Policy Revisions – DR. SCOTT DEISLEY
    - 1. Policy 123.1, Concussion Management
    - 2. Policy 123.2, Sudden Cardiac Arrest
    - 3. Policy 209.1 to 209.2, Pediculosis, Head Lice
  - B. Other Items/Public Comment

CONSENT AGENDA (Motion Required)

IX. Personnel

A. Resignations

It is recommended the following resignations be accepted:

Support Staff

1. GINGER K. CADDEN as part-time cafeteria worker, 3.5 hours per day, during the school term at Pleasant View Elementary School effective December 23, 2015.

Extra-Curricular

1. CARLOS J. MENDOZA as head girls' soccer coach effective December 17, 2015.

B. Substitute Teacher

It is recommended the following name be added to the approved Substitute Teacher List effective for the 2015-2016 school year:

1. TINA S. JACKSON, 6586 Lake Road, York, PA 17403, Elementary K-6.

C. Support Staff Substitutes

It is recommended the following support staff substitutes be approved:

1. KERA J. KEHM, 3020 Faith Lane, Red Lion, PA 17356, cafeteria.
2. MEEGAN L. NIX, 2905 Freysville Road, Red Lion, PA 17356, building assistant, cafeteria/study hall assistant, personal assistant, clerical/secretary.

D. Revised Job Title and Job Description

It is recommended the following revised job title and job description be approved:

Support Staff

1. Purchasing Agent to Purchasing Specialist effective December 18, 2015. DANIA S. HARRINGTON will remain in this position. (See attached.)

E. Transfers

It is recommended the following transfers be approved:

Support Staff

1. WENDY S. MUMMERT, 665 White Oak Road, Windsor, PA 17366 from part-time reading remediation paraprofessional, 4.75 hours per day, during the school term at Clearview Elementary School to part-time reading remediation paraprofessional, 5.5 hours per day, during the school term at the rate established for the position effective January 4, 2016. This is due to the retirement of Debra Burke. (Present placement: Pleasant View Elementary School.)

Ratify

2. CARMEN E. SCHARF, 7768 Fulton School Road, Felton, PA 17322 from part-time learning support paraprofessional, 4.75 hours per day, during the school term at North Hopewell-Winterstown Elementary School to part-time personal paraprofessional assistant, 5.5 hours per day, during the school term at the rate established for the position effective December 16, 2015. This is due to the transfer of Betty Herbst and a change to the position. (Present placement: Pleasant View Elementary School.)

F. Appointments

It is recommended the following appointments be approved:

Administrative

1. GREGORY E. MONSKIE, 112 Pinnacle Point Drive, Lancaster, PA 17601 as full-time Director of Human Resources, twelve months per year, at the agreed upon salary for the position (pro-rated), effective on or before January 4, 2016, pending receipt of current Act 151 clearance. This is due to the resignation of Katherine Heintzelman.

Professional

Ratify

1. TYLER D. TAYLOR, 231 Buecker Road, Delta, PA 17314 as full-time substitute elementary physical education teacher at Locust Grove and Windsor Manor Elementary Schools on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective continuing from December 11, 2015 through the end of the 2015-2016 school year.

### Support Staff

1. CATHERINE M. STINE, 228B Friendship Avenue, Hellam, PA 17406 as part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective December 18, 2015. This is due to the transfer of Heather Groff. (Present placement: Larry J. Macaluso Elementary School.)
2. SCHNELL R. GREER, 1310 Karens Way, York, PA 17402 as part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective January 4, 2016. This is due to the resignation of Lori Heckman. (Present placement: Red Lion Area Senior High School.)

### Extra-Curricular

1. REGAN L. KAESTNER, 3372 Millers School Road, Felton, PA 17322 as assistant girls' lacrosse coach effective December 18, 2015.
2. ROGER J. CZERWINSKI, 195 Wimbledon Way, Red Lion, PA 17356 as an unpaid baseball coach effective December 18, 2015.

### York Adams Tax Bureau/Tax Collection Committee

1. TONJA J. WHEELER, 2008 Parkview Drive, Red Lion, PA 17356 as the Red Lion Area School District representative to the York Adams Tax Bureau's Board of Directors and the York County Tax Collection Committee for a one-year term effective January 1, 2016 through December 31, 2016.
2. STEPHANIE L. SCIORTINO, 11 Chapel Way, Red Lion, PA 17356 as the Red Lion Area School District alternate representative to the York Adams Tax Bureau's Board of Directors and the York County Tax Collection Committee effective January 1, 2016 through December 31, 2016.

#### X. Conference Attendance Requests

There are none.

#### XI. Building and Grounds Usages

- A. The Red Lion Swimming Booster Club requests permission to use the Red Lion Area Senior High School cafeteria on Tuesday, January 12, 2016 from 6:00 p.m. to 7:00 p.m. for a swim booster club meeting. A custodian will be on duty for security purposes.
- B. The Windsor Township Recreation Commission requests permission to use the Windsor Manor Elementary School all-purpose room on Fridays, January 15, 2016 through March 18, 2016 from 6:30 p.m. to 9:15 p.m. for dodge ball. A custodian will be on duty for security purposes.

- C. The Larry J. Macaluso Elementary School P.T.O. requests permission to use the Larry J. Macaluso Elementary School cafeteria on Thursday, January 28, 2016 from 1:15 p.m. to 7:00 p.m. for sandwich sale pick up. Also requested is the cafeteria and LGI on Fridays, January 29, 2016 and March 18, 2016 from 3:00 p.m. to 9:00 p.m. for book bingo. A custodian will be on duty for security purposes.
- D. The Windsor Township Recreation Department requests permission to use the Red Lion Area Junior High School gymnasium on Saturday, February 27, 2016 from 1:00 p.m. to 10:00 p.m. for youth basketball tryouts. Mr. Kevin Lawrence will be on duty for security purposes.
- E. The Red Lion Baseball Booster Club requests permission to use Red Lion Area Senior High School Horn Field on Sundays, March 13 & 20, 2016 from 12:00 p.m. to 6:00 p.m. Mr. Kevin Lawrence will be on duty for security purposes.
- F. The Red Lion Girls' Volleyball Booster Club requests permission to use the Red Lion Area Senior High School Fitzkee Center lower level on Fridays, April 15 & 29, 2016, May 5, 2016, and June 10, 17, & 24, 2016 from 6:00 p.m. to 7:30 p.m. and Sundays, June 12, 19, & 26, 2016 from 2:00 p.m. to 4:00 p.m. for open gym girls' volleyball. Ms. Heather Shoemaker will be on duty for security purposes.
- G. The Pleasant View Elementary School P.T.O. requests permission to use the Pleasant View Elementary School all-purpose room on Wednesday, May 11, 2016 from 3:00 p.m. to 8:00 p.m. for a fundraiser pick up. A custodian will be on duty for security purposes.
- H. Science Explorers requests permission to use Pleasant View Elementary School classrooms 9, 10, 11, and 12 Monday through Thursday, June 20, 2016 through June 23, 2016 from 8:00 a.m. to 4:00 p.m. for Camp Invention and Science Explorer. A custodian will be on duty for security purposes.

### Ratify

- I. The North Hopewell-Winterstown Elementary School P.T.O. requests permission to use the North Hopewell-Winterstown Elementary School all-purpose room on Friday, December 4, 2015 from 3:00 p.m. to 10:00 p.m. for Santa's Secret Shop. A custodian will be on duty for security purposes.

## ACTION AGENDA

### XII. Other Business

- A. Approval of Policy Revision (Roll Call Vote)

It is recommended the following policy be approved:

1. Policy 209.2, Pediculosis, Head Lice

B. Action on Student Hearing (Roll Call Vote)

It is recommended by the hearing committee that the Adjudication regarding the student discipline hearing held at 9:00 a.m. on December 11, 2015 be adopted.

C. Action on Student Discipline (Roll Call Vote)

It is recommended the December 17, 2015 student discipline action regarding a 10<sup>th</sup> grade student be approved.

D. Approval of the Act 93 Administrator Wage and Benefit Package (Roll Call Vote)

It is recommended the Red Lion Area Board of School Directors approve the Act 93 Administrator Wage and Benefit Package for the period of July 1, 2014 through June 30, 2019.

XIII. Finance

A. Approval of Act 93 Administrator Salaries for the 2015-2016 School Year (Roll Call Vote)

It is recommended the 2015-2016 Act 93 Administrator salaries be approved.

B. Approval of Salary (Roll Call Vote)

Ratify

It is recommended the 2015-2016 salary being paid to a union exempt member be approved effective December 1, 2015.

C. Approval of Deputy Tax Collector (Roll Call Vote)

It is recommended the following deputy tax collector appointment be approved:

1. ELIZABETH ADCOCK, 4900 Brown Lane, York, PA 17406 as deputy tax collector for Windsor Township effective January 1, 2016 through December 31, 2017. Any remuneration for this appointment will be made by the Windsor Township tax collector and not the school district. This is due to the resignation of Kathy Kerchner.

D. Approval of Audit (Roll Call Vote)

It is recommended the annual audit for the period July 1, 2014 through June 30, 2015, as submitted by the accounting firm of Smith, Elliott, Kearns & Company be approved.



E. Tax Rate Resolution (Roll Call Vote)

BE IT RESOLVED, that the Board of School Directors of Red Lion Area School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year 2016-2017 based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 3.2% and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date and in the future will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

F. Treasurer's Report (Roll Call Vote)

G. School Depositories Report (Roll Call Vote)

H. Cash Receipts (No Action Required)

I. Expenditures (Roll Call Vote)

1. Cafeteria
2. General

J. Allied Finance Report (Roll Call Vote)

1. Junior High School
2. Senior High School

K. Adult Education Report (Roll Call Vote)

XIV. Future Agenda Items

- A. York County School of Technology 2016-2017 Operating Budget

XV. Other Materials Attached

- A. Reports of Conference Attendance
- B. Personnel Materials (Board Members Only)

XVI. Announcements

- A. THURSDAY, JANUARY 7, 2016 – Next Regular Meeting, Education Center, 7:30 p.m.