

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
February 24, 2014

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability who requires reasonable accommodation to
participate in a Board meeting may request assistance by contacting the
Superintendent's Office
(714) 522-8412; fax (714)521-4475

Agenda documents that have been distributed to the Governing Board less than
72 hours before the meeting are available for public inspection at
6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
www.bpsd.k12.ca.us

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by the President, Ms.
Helen Lee.

FLAG SALUTE

MEMBERS PRESENT

Ms. Helen Lee; Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L.
Carole Jensen; Mr. Brian Chambers.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Dr. Deanna Glenn, Assistant
Superintendent, Educational Services; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Mrs. Carma
Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mr. Chambers made a motion to table Consent Calendar Item .08
Board Policy 5141.3 Health Examinations, seconded by Mr.
Hamblen. The agenda was approved as amended.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

II. CLOSED SESSION

At 5:02 p.m., Mr. Chambers made the motion, seconded by Mr.
Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, February 24, 2014 (Continued)

III. RECONVENE

At 5:54 p.m., Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - SUPERINTENDENT

No comments made at this time.

V. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF FEBRUARY 11, 2014

Agenda Exhibit A.

Mrs. Michel made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of February 11, 2014.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VI. HEARING SESSION

The Governing Board heard comments from seven members of the audience in support of a General Obligation Bond.

VII. PROGRAMS AND REPORTS

.01 ANNUAL PARENT INVOLVEMENT REPORT

Ms. Seri Hwang, Interim Director of Student Programs and Staff Development presented the 2013-14 Parent Involvement Report to the Governing Board. Ms. Hwang discussed the mandated requirements for parent involvement at both the district and school site levels which includes the District English Learner Advisory Council (DELAC), District Advisory Council (DAC), School Site Council Advisory (SSC), English Learner Advisory Council (ELAC), and Title I Annual Meeting. In addition to the mandated programs, Buena Park School District provides parent involvement opportunities through the GATE Advisory Council, parent organizations, Gang Reduction and Intervention Program (GRIP) and the Community Building Initiative (CBI).

Minutes, February 24, 2014 (Continued)

VII. PROGRAMS AND REPORTS (Continued)

.01 ANNUAL PARENT INVOLVEMENT REPORT (Continued)

Numerous parent education workshops were offered including: Boys Town Parenting Classes, GRIP Parents Supporting Parents, Domestic Violence Prevention, 21st Century Learning, Parent Institute of Quality Education and Grupo Crecer. Students and parents were afforded the opportunity to complete a brief four-question survey on student and parent supports to help strengthen the services provided by the District. Federal and state laws require districts to provide communication in another language when a demographic population is 15% or greater. In addition to English, Buena Park School District provides translations and bilingual services in Spanish and Korean. School Readiness services are offered to children ages 0-5 which includes, health screenings, parent education, Kindergarten Round-up facilitation, coordination and referral to outside agencies providing school readiness support, THINK Together an early literacy and math program, Whitaker Preschool, Learning Link and the Beatty Full-Inclusion Preschool.

VIII. ACTION CALENDAR

.01 APPOINTMENT OF DIRECTOR OF STUDENT PROGRAMS AND STAFF DEVELOPMENT: DR. KAIVAN YUEN, ED.D.

The Governing Board approved the appointment of Dr. Kaivan Yuen, Ed.D. as the new Director of Student Programs and Staff Development effective March 3, 2014. Dr. Yuen, a graduate of UCLA, has served as a primary and upper grade elementary teacher, assistant principal, principal and most recently as a middle school principal in the San Gabriel Unified School District.

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve the appointment of Dr. Kaivan Yuen, Ed.D. as Director of Student Programs and Staff Development effective March 3, 2014.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, February 24, 2014 (Continued)

VIII. ACTION CALENDAR (Continued)

.02 ACCEPTANCE OF BUENA PARK SCHOOL DISTRICT'S 2014 FACILITIES MASTER PLAN

Agenda Exhibit B.

BCA Architects was contracted by the Governing Board to develop a Facilities Master Plan for the District. This plan will provide a strategic tool which will enable the District to identify and prioritize short and long-term facility goals for the next 10 to 20 years. With significant input from District stakeholder groups including parents, community leaders, site staff, labor associations, administrators, etc., the Master Plan Process has been concluded and administration is seeking acceptance by the Governing Board.

Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board accept the Buena Park School District's 2014 Facilities Master Plan.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 RESOLUTION #13-07: ORDERING A SCHOOL BOND ELECTION, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH

Agenda Exhibit C.

Pursuant to California Education Code 5304, 5322, 15100 et seq., and 15266, a special election shall be held within the boundaries of the District on June 3, 2014, for the purpose of submitting a bond proposition to the registered voters of the District. Pursuant to Section 13247 of the Elections Code and Section 15122 of the Education Code, the Governing Board hereby directs the Register of Voters to use the following abbreviation of the bond proposition on the ballot:

"To improve student safety and security; repair/replace aging schools' old roofs, leaky plumbing and outdated wiring; upgrade school classrooms, science rooms, libraries and facilities with modern technology to meet 21st Century standards; and qualify for State matching funds, shall Buena Park School District, serving Buena Park neighborhoods in La Palma and Fullerton, issue \$71 million in bonds, at legal rates, with independent citizen oversight, no money for administrator salaries, and all money controlled locally?"

Minutes, February 24, 2014 (Continued)

VIII. ACTION CALENDAR (Continued)

- .03 RESOLUTION #13-07: ORDERING A SCHOOL BOND ELECTION, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH
(Continued)

Mrs. Michel made the motion, seconded by Mr. Chambers, that the Governing Board approve Resolution #13-07: Ordering a School Bond Election, and Authorizing Necessary Actions In Connection Therewith.

AYES: 4; NOES: 1; ABSENT: 0.

Roll Call vote: Ayes: Chambers, Hamblen, Michel, Lee;
Noes: Jensen

The president declared the motion carried, and ordered it so recorded in the minutes.

- .04 CALIFORNIA SCHOOL BOARDS ASSOCIATION 2014 DELEGATE ASSEMBLY BALLOT, REGION 15

Agenda Exhibit D.

The Governing Board voted for the following eight candidates on the California School Boards Association (CSBA) 2014 Delegate Assembly Ballot: Dana Black-Newport-Mesa USD, Stephen Blount-Cypress School District, Lauren Brooks-Irvine USD, Meg Cutuli-Los Alamitos USD, Judith Franco-Newport-Mesa USD, Jamison Power-Westminster SD, Francine Scinto-Tustin USD, and Don Sedgwick-Saddleback Valley USD. CSBA delegates will serve two-year terms beginning April 1, 2014 through March 31, 2016.

Mrs. Michel made the motion, seconded by Mr. Chambers, that the Governing Board approve the California School Boards Association 2014 Delegate Assembly Ballot, Region 15.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VIII.ACTION CALENDAR (Continued).05 PERMISSION TO GO TO BID: CLASSROOM REFRESH OF WALL/CEILING/FLOOR FINISHES AND UTILITY CONNECTIONS

Agenda Exhibit E.

In concert with the District's Facilities Master planning and specifications adopted by the District's Technology Task Force, administration seeks authorization to repair, refresh, and/or renovate classroom walls, ceilings, floors, finishes, and cabinetry, reconfigure utility connections as needed, etc. Products and services obtained from this bid will provide for changes in one classroom each at Buena Park Junior High School, Arthur F. Corey School and Gordon H. Beatty School.

Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board approve Permission To Go To Bid: Classroom Refresh of Wall/Ceiling/Floor Finishes and Utility Connections.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.06 APPROVAL OF SCHOOL UNIFORMS BEING IMPLEMENTED AT WHITAKER SCHOOL IN 2014-2015

Agenda Exhibit F.

James A. Whitaker School parents have expressed interest in implementing a schoolwide uniform policy at Whitaker School. Parent surveys were conducted and a town hall meeting held to solicit public comment. All comments were positive and in favor of a uniform policy being implemented in 2014-15. Board Policy 5132 states that "the principal, staff, and parents/guardians at a school may establish a reasonable dress code requiring students to wear uniforms. Such a dress code may be included as part of the School Safety Plan and must be presented to the Governing Board for approval."

Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board approve School Uniforms Being Implemented at Whitaker School in 2014-2015.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, February 24, 2014 (Continued)

VIII.ACTION CALENDAR (Continued)

.07 RESOLUTION #13-08: WEEK OF THE SCHOOL ADMINISTRATOR, MARCH 3-7, 2014

Agenda Exhibit G.

"School Administrator" is a broad term used to define many education leadership posts; superintendents, assistant superintendents, principals, assistant principals, special education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators. Research shows great schools are led by great principals, and great districts are led by great superintendents supported by extensive administrative networks throughout the state. Buena Park School District declares the week of March 3-7, 2014 as Week of the School Administrator and commends all school leaders for the contributions they make to successful student achievement.

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve Resolution #13-07: Week of the School Administrator, March 3-7, 2014.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IX. DISCUSSION CALENDAR

.01 Board Policy Adoption/Review/Revision/Deletion

- BP1114 District-Sponsored Social Media (adopt)(Magnuson)
- BP1325 Advertising and Promotion (revise)(Magnuson)
- 3100 Budget (revise)(Tsunezumi)
- BP3514.1 Hazardous Substances (revise)(Tsunezumi)
- BP3551 Child Nutrition Cafeteria Fund (revise)(Tsunezumi)
- BP3553 Free and Reduced Price Meals (revise)(Tsunezumi)
- BP5030 Student Wellness (revise)(Tsunezumi)
- BB9220 Governing Board Elections (revise)(Magnuson)

Agenda Exhibit H.

The Governing Board considered the listed board policies for adoption/review/revision/deletion and indicated changes where necessary. Indicated changes will be made and the policies will be included on the Consent Calendar for approval on the next Board agenda.

Minutes, February 24, 2014 (Continued)

X. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.10 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .02, .03, .04, .05, .06, .07, and .09, according to the Education Code. Item .08 Board Policy 5141.3 Health Examinations, was tabled by the Governing Board.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #13-14-14

Agenda Exhibit I.

CLASSIFIED PERSONNELI. NEW HIRES

Hankins, Taletha - 02/25/2014

Substitute Playground Supervisor

Santos, Ericson - 02/25/2014

Substitute Custodian

II. CHANGE OF ASSIGNMENT

Trujillo, Lucy - 02/25/2014

From: Playground Supervisor #081137E004

Add: Playground Supervisor #081137E005

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit J.

February 27, 2014 - "Interpreting Challenging Behaviors"
- M. Garcia

March 7, 2014 - "CASBO Spring Workshop: Funding and
Buying Technology & Technology for All" - D. Glenn, R.
Palomino

.04 INTER-DISTRICT TRANSFERS, 2013-2014

Agenda Exhibit K.

Permits granted to date: In: 175

Out: 167

Minutes, February 24, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.05 BUSINESS SERVICES REPORT

Agenda Exhibit L.

- a. Purchase Orders dated 02/12/14-02/24/14 were approved in the total amount of \$513,366.79.

.06 APPROVAL OF THE 2013-2014 CONSOLIDATED APPLICATION AND REPORTING SYSTEMS (CARS), WINTER DATA COLLECTION

Agenda Exhibit M.

Each year, school boards are required to approve the CARS for Funding Categorical Aid Programs. The CARS winter data collection includes reporting on categorical funding, certification that all state and federal rules and regulations will be observed, and the use of funds will be reviewed and audited according to the standards set forth in the California Department of Education's Categorical Program Monitoring manual.

The CARS winter data collection is approved on an annual basis. By approving the CARS winter data collection, the Governing Board approves the legal assurances that govern each program funded in this application and allows the authorized submission of the CARS winter data collection. The CARS winter data collection is due February 28, 2014.

The CARS is the vehicle by which we secure state and federal categorical program funding for the District. Approval is required for acceptance of funds.

Administration requests Governing Board approval of the 2013-14 CARS winter data collection for submission.

.07 BOARD POLICY 3580 DISTRICT RECORDS

Agenda Exhibit N.

.08 BOARD POLICY 5141.3 HEALTH EXAMINATIONS

Agenda Exhibit O.

This item was tabled by the Governing Board.

.09 BOARD BYLAW 9130 BOARD COMMITTEES

Agenda Exhibit P.

XI. BOARD COMMENTS

Mr. Chambers, Mrs. Jensen, Ms. Lee and Mr. Magnuson attended the OCSBA/ACSA Joint Dinner Meeting on February 19, 2014.

Mrs. Jensen and Ms. Lee accompanied Mr. Magnuson on the Emery School visitation held February 20, 2014.

Mrs. Michel, Mr. Chambers and Mr. Magnuson attended the Bond Committee meeting at the American Legion Hall on February 13, 2014.

Mrs. Michel attended a fundraising workshop in connection with the Foundation.

XII. INFORMATION/CORRESPONDENCE

.01 Correspondence

.02 Major Topics for Governing Board

Agenda Exhibit Q.

.03 School Site Activities Calendar

Agenda Exhibit R.

.04 Orange County Treasurer-Tax Collector Treasurer's Management Report

Agenda Exhibit S.

As of December 31, 2013, the current yield on investments in the Orange County Tax Collectors Educational Investment Pool is 0.45%.

XIII. CLOSED SESSION

At 7:20 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIV. RECONVENE

At 8:33 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XV. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - SUPERINTENDENT
Discussion was held regarding Public Employee Performance
Evaluation-Superintendent.

XVI. ADJOURNMENT

At 8:35 p.m., Mr. Chambers made the motion, seconded by Mrs.
Jensen, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member