

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

December 6, 2016

4:30 p.m.
Regular Session

I. CALL TO ORDER: 4:30 p.m.

II. CLOSED SESSION

a. Employee Compensation

III. OPEN SESSION 4:50 p.m.

a. Flag Salute

b. Roll Call

BOARD OF DIRECTORS

Jeff Coronado x

Tony Song x

Matt Smith x

Dave Wallach x

Brad Manning Absent

ADVISOR TO THE BOARD

Dr. Denise Patton x

IV. REPORT OF ACTION TAKEN IN CLOSED SESSION

With a 4-0 vote (Mr. Manning not present), the Board of Directors increased the CFO salary by \$10,000. This was approved due to the extensive amount of oversight this position is responsible for.

V. PRESENTATIONS (None)

VI. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

Mr. Wallach was astonished by the positive reaction of the staff regarding the performance recognition. He really enjoyed the staff meeting.

The SJCA Board was very impressed with the Blue Ribbon Ceremony. It was a terrific event...well organized and well done.

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

A. Organizational

1. #48 Approval of Agenda and Consent items

Moved by Mr. Wallach and seconded by Mr. Song

Approving the agenda and consent items for the regular meeting of December 6, 2016.

Ayes 4 Noes 0 Abstain 0

Coronado x Song x Smith x Wallach x Manning

Consent

2. #49 Approval of Minutes

Moved by NA Seconded by

To approve the minutes of the regular meeting of November 1, 2016.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

B. Education

3. ***Report of Information: Blue Ribbon Award***

Dr. Patton gave a brief report on the National Blue Ribbon Award and celebrations. She was very appreciative and proud of the work done by staff lead by Principal, Erin Shiroma.

4. ***Report of Information: 10 Reasons to Brag About Your Child's School During the Holidays***

Administration shared an informative communication that will be going home to all SJCA families.

C. Business

Consent

5. ***#50 Purchase Orders***

Moved by NA Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

Consent

6. ***#51 Warrant Approvals***

Moved by ___*NA*_____ Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Coronado___Song___Smith___Wallach___Manning___

Consent

7. #52 Donations

Moved by ___*NA*_____ Seconded by _____

To approve donations made to SJCA as presented.

Ayes _____ Noes _____ Abstain _____

Coronado___Song___Smith___Wallach___Manning___

8. Report of Information: 1st Interim PowerPoint

Kathy Cooper presented an overview of the 1st Interim Budget

9. #53 1st Interim Budget

Moved by Mr. Smith and seconded by Mr. Wallach

Approving the 2016-2017 1st Interim budget.

Ayes ___4___ Noes ___0___ Abstain ___0___

Coronado_x___Song_x___Smith_x___Wallach_x___Manning___

10. Report of Information: Local Control Accountability Program update.

Dr. Patton updated the Board on the progress being made towards completion of the 2016-2017 LCAP goals.

11. Report of Information: 2016 Audit

Mrs. Cooper provided details of SJCA's recent audit.

Consent

12. #54 Foster Youth Transportation Policy

Moved by NA Seconded by _____

To approve the Foster Youth Transportation Policy.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

Consent

13. #55 Schools Excess Liability Fund (SELF) Designee

Moved by NA Seconded by _____

To approve Kathy Cooper as the SELF designee.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

Consent

14. #56 CA Charter School Association Membership

Moved by NA Seconded by _____

To approve SJCA's membership in the CA Charter School Association.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

D. No Personnel This Month

IX. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
 - Dec. 6th – WC City Council recognizing SJCA 7:00p.m.
 - Dec. 7th – Choir's Winter Concert
 - Dec. 10th – Builder's Club Bell Ringing for Salvation Army (Mr. Manning & Dr. Patton, too)
 - Dec. 14th – Band Concerts (5:30 & 6:30)
 - Dec. 16th – Early dismissal – 12:45 p.m.
 - Dec. 19th – Jan. 6th : Winter Break
 - **Next Board Meeting – Jan. 10, 2017: 5:00 p.m.**

X. There being no further business to come before the Board of Directors, the regular meeting of December 6, 2016 is adjourned at _____ **5:43 p.m.** by _____ **Chairman Jeff Coronado** _____.