

**MINUTES OF THE REGULAR MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Josephine Montoya, President, at 6:00 p.m., January 6, 2016, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mrs. Josephine Montoya  
Mrs. Marian Scheid  
Mrs. Beth Carlson  
Mrs. Roberta Hadnot  
Mrs. Marilee Ervien

**ABSENT:**

**ORGANIZATION OF GOVERNING BOARD:** Annually, the Board elects officers for the ensuing year. Mrs. Hadnot made a motion to nominate Mrs. Marian Scheid as President; Mrs. Carlson seconded the motion. All members voted "aye" and the motion carried. Mrs. Scheid then nominated Mrs. Beth Carlson to serve as Vice-President. The motion was seconded by Mrs. Ervien and carried with an affirmative vote from all members. For the office of Clerk, Mrs. Carlson nominated Mrs. Roberta Hadnot. This motion was seconded by Mrs. Scheid. All members voted "aye" and the motion carried.

Another routine annual procedure is to set the date, time and place of Governing Board meetings for the year. Mrs. Ervien made a motion to keep the current schedule of holding Governing Board meetings at 6:00 p.m. on the first and third Wednesdays of each month, to be held in the District Board Room, 800 Apache Ave., Second Floor, Winslow, Arizona. Mrs. Carlson seconded the motion, which carried with a vote of "aye" from all members.

Mrs. Scheid then assumed the position of President.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA:** Mrs. Carlson made a motion to approve the agenda. The motion was seconded by Mrs. Ervien and carried with a vote of "aye" from all members.

**APPROVAL OF MINUTES:** Mrs. Ervien made a motion to approve the minutes of the special meeting and executive session held December 14, 2015, and the regular meeting held December 16, 2015. The motion was seconded by Mrs. Montoya and carried with a vote of "aye" from all members.

**CALL TO PUBLIC:**

Mrs. Scheid invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public this evening.

**EMPLOYEES OF THE MONTH:**

None at this time

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. Request ratification of expense and payroll vouchers per Ratification List No. 774 totaling \$1,148,293.93. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Ervien made a motion to approve all vouchers on Ratification List No. 774. Mrs. Hadnot seconded the motion. All members voted "aye" and the motion carried.

- B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Misty Benham – Substitute Teacher – District

Mrs. Mattox recommended that the Governing Board approve the transfer of the following personnel:

- Mariah Bailon – from High Needs Sp Ed Aide to Parent Liaison at Washington School

Mrs. Mattox recommended that the Governing Board approve the following volunteer:

- Karen Crain – Volunteer – High School

Mrs. Carlson made a motion to approve the hiring, transfer, and volunteer as recommended by Mrs. Mattox. The motion was seconded by Mrs. Montoya. All members voted "aye" and the motion carried.

- C. The following donations were presented for acceptance by the Governing Board:
- \$66.00 to Jefferson Elementary School from Arizona Restaurant Systems, Inc. for Sonic Night
  - \$400.00 to be divided evenly between Winslow Junior High School and Winslow High School for guidance counseling needs from Darzac Services, LLC

A motion to accept the donations was made by Mrs. Hadnot and seconded by Mrs. Montoya. All members voted "aye" and the motion carried.

- D. Mrs. Mattox recommended that the Governing Board approve changes to the position description of Warehouse Worker. She explained that language regarding supervisory duties has been removed and that the position description is more concise and more accurately describes the duties of the warehouse worker.

Mrs. Hadnot made a motion, which was seconded by Mrs. Ervien, to approve the changes in the position description as recommended. All members voted "aye" and the motion carried.

**REPORTS:**

- A. The Board received copies of the student suspension logs.

- B. Governing Board Comments

Mrs. Ervien referred to an email she received about contacting our legislators regarding JTED and CTE funding. She said we need to do all we can to try to influence them so that our programs can continue.

Mrs. Hadnot said she prays that everyone will have a blessed and prosperous New Year.

Mrs. Scheid congratulated Mrs. Hadnot as her first great-grandchild has arrived.

Mrs. Carlson wished everyone a Happy New Year.

Mrs. Montoya welcomed everyone back and said she wishes them a great and wonderful year. She said the academic coaches are such a blessing. She thanked Mr. Gilmore, Mr. Hernandez and Mr. Hartman for the notice published in the Scoop regarding care of the high school track. She encouraged everyone to attend the orchestra concert Friday, when guest performers will be present.

Mrs. Montoya welcomed Ms. Linda Yazzie, the 2016 ASBA Navajo County Director. Ms. Yazzie said she hopes everyone had a good Christmas and a Happy New year.

C. Superintendent's Comments

Mr. Heister was not present this evening.

D. Assistant Superintendent's Comments

Mrs. Mattox welcomed everyone back from the break and said preparations are beginning for the spring intersession. Watch your email for details.

She said she recently had a meeting with Mrs. Denise Estudillo, our Federal Programs Director, and Mr. Hunt from Red Sands Christian School regarding Title 1 funding, eligibility, and services to be provided to their students. She complimented Mrs. Estudillo for her work on this matter.

**ADJOURNMENT:**

A motion to adjourn the meeting was made by Mrs. Carlson at 6:14 p.m. It was seconded by Mrs. Ervien. All members voted "aye" and the motion carried.

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President

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Vice-President

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Clerk

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Member

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Member

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Richard L. Heister, Superintendent

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Cyndie Mattox, Assistant Superintendent