

**FREEHOLD TOWNSHIP BOARD OF EDUCATION**  
**June 27, 2017**  
**Regular Meeting Minutes**

***The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.***

The Freehold Township Board of Education met in Regular Session on Tuesday, June 27, 2017, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:02 p.m.

Mr. Levy read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 12, 2017 and the News Transcript on Wednesday, January 18, 2017."

**PLEDGE OF ALLEGIANCE**

Mr. Levy led the Board in the pledge of allegiance.

**ROLL CALL**

Board Members Present: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Patten, Mrs. Lambert, Mr. Levy

Board Members Absent: Mrs. O'Sullivan

Also Present: Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; staff members; township residents.

**COMMUNICATION - None**

**PRESIDENT'S REMARKS - Mr. Levy thanked everyone for attending the meeting.**

**ADMINISTRATIVE REPORT - Dr. Kasun discussed the recent 8<sup>th</sup> grade graduation ceremonies and how the District continued to excel and implement more personalized learning. There were 2 HIB incidents reported with 1 confirmed and 1 unfounded.**

**PUBLIC PARTICIPATION – None**

**BOARD REPORTS AND ACTIONS**

**PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE**

Mrs. Lambert reviewed the minutes of the June 27, 2017 Personnel/Policies/Communication Committee meeting.

On Motion of Mrs. Lambert, seconded by Mr. Amoroso, authorization was given to approve the following:

**BULLYING INVESTIGATION REPORT**

1. The Superintendent recommends approval to accept the bullying investigation reports received from June 9, 2017 through June 23, 2017.

## NEW EMPLOYMENT

2. The Superintendent recommends approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Samantha Seward  
 POSITION: Teacher - Eisenhower Middle School  
 SALARY: \$57,082.00 GUIDE: C STEP: 3  
 ACCOUNT #: 11-213-100-101-10  
 EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Amanda Siegman  
 POSITION: Teacher – Early Childhood Learning Center  
 SALARY: \$57,082.00 GUIDE: C STEP: 3  
 ACCOUNT #: 11-215-100-101-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Kerri D’Amico  
 POSITION: Teacher – Applegate Elementary School  
 SALARY: \$70,182.00 GUIDE: C STEP: 10  
 ACCOUNT #: 11-214-100-101-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Mackenzie Nee  
 POSITION: Teacher – West Freehold Elem. School  
 SALARY: \$56,082.00 GUIDE: C STEP: 2  
 ACCOUNT #: 11-213-100-101-10  
 EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Michelle Sperling  
 POSITION: Replacement Teacher – West Freehold Elem. School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-120-100-101-10  
 EFFECTIVE: September 1, 2017 through February 6, 2018

## CONTRACT RENEWALS FOR 2017-2018

3. The Superintendent recommends approval, of the following revised contracts for the 2017-2018 school year, as approved by the Monmouth County Superintendent of Schools:

NAME: Neal Dickstein  
 POSITION: Assistant Superintendent of Human Resources & Technology  
 SALARY: \$164,862.00

NAME: Pamela Nathan  
 POSITION: Assistant Superintendent of Curriculum & Instruction  
 SALARY: \$156,892.00

NAME: Robert De Vita  
 POSITION: Business Administrator/Board Secretary  
 SALARY: \$164,424.00

4. The Superintendent recommends approval to issue contracts to the following certified staff members for the 2017-2018 school year, effective July 1, 2017 through June 30, 2018, as per the negotiated contract. This list includes teachers, nurses, media specialists, guidance counselors, technology integration coordinators and members of the child study team and related services.

Last Name	First Name
Abrams	Helen
Albanese	Holli
Amalfitano	Gloribel
Amin	Helaine
Andrews	Denyel
Areman	Paige
Armstrong	Jill
Austein	Ilene
Ayres	Kathleen
Bacchetta	Stephanie
Baker	Kimberly
Baker	Gary
Banks	Mary
Barry	Michele
Barthel	Jason
Basso	Geena
Baudo	Amanda
Bavaro	Sandra
Baxter-Monahan	Suzann
Beeler	Nancy
Belka	Tina
Benjamino	Michael
Bergen	Laura
Berkowitz	Mandy
Bernazzoli	Kelly
Bezanson	Colleen
Blessing	Kathleen
Blind	Melissa
Block	Andrea
Boehler	Emily
Bohringer	Rita
Bonaventura	Jennifer
Borgatti	Sharon
Boyle	Christine
Bradus	Kim
Brady	Cynthia
Brower	Kara
Bruno	Katie
Brusotti	Kevin
Bucci	Diane
Buckner	Shannon
Buhl	Donna
Caiazza	Thomas
Campfield	Tami
Campion	Meghan
Capodanno	Gina
Capone	Elizabeth
Caputo	Janette
Caputo	Robert

Caracappa	Susanne
Cardone	Kathleen
Cardwell	Michelle
Carson	Jennifer
Caruso	Jamie
Caruso	Nicole
Cascarelli	Jennifer
Castell	Esta
Chapman	Amber
Charles	Melissa
Chiera	Lindsay
Cicero	Lisa
Clavin	Joseph
Cleffi	Christine
Cocchiola	Jodi
Codispoti	Nina
Cohen	Alyssa
Coffey	Megan
Colford	Courtney
Collins	Laura
Colvin	Frank
Coogan	Michele
Coronado	Karen
Corrigan	Donna
Cosentino	Jenna
Costelloe	Peter
Crawford	Daniel
Creech	Catherine
Cugini	Daniel
Curcic	Stephanie
Curatolo	Leah
Cwiakala	Tracy
Czerminski	Diane
D'Angelo	Sarah
Damo	Rafael
Dansberry	Melissa
Dantzler	Sonia
Davison	Carol
Del Galdo	Michael
Deseno	Amy
Deutsch	Melissa
Diaz	Patricia
Dilworth	Michael
Distefano	Sherri
Dobronski	Gizelle
Dombrowski	Deborah
Domini	Lorraine
Doran	Nancy
Doyle	Kim
Drinkuth	Cheryl
Duffy	Clare

Durante	Gregory
Dutka	Allison
Eichner	Ryan
Ellena	Mary Claire
Elman	Elisa
Emma	Jill
Ennis	Kathleen
Erndl	Lexine
Ewig	Carol Ann
Farrell	Kerri
Faust	Susan
Fazio	Jeanne
Feist	Kristina
Feist	Alyssa
Feldman	Christine
Femiano	Tamara
Fern	Jennifer
Fernandez	Carola
Fernandez	Diane
Ferraioli	Rosemarie
Filozof	Christine
Finn	Karen
Finucane	Matthew
Fischer	Erin
Fitzpatrick	Kimberly
Flickinger	Susan
Flinn	Kaitlin
Force	Lisa
Fossa	Kristen
Fossetta	Nancy
Frederick	Ashley
Galli	Alisha
Gardner	Elaine
George	Danielle
Gershon	Kirsten
Gerula	Terese
Giglio	Janet
Giglio	Julianna
Gilmartin	Jamie
Giordano	Brittany
Gleason	Tara
Glusko	Lisa
Goldberg	Jessica
Goldstein	Scott
Gouveia	Mary
Greenfield	Brett
Griffin	Janet
Grimshaw	Lisa
Gueci	Carrie
Gutierrez	Lauren
Hall	Margaret

Halligan	Ann
Hanlon	Dana
Harmon	Jennifer
Heckler	Samantha
Hegt	Deidre
Height	Gatian
Henderson	Julia
Henricks	Lisa
Heyesey	Leanne
Hinchliffe	Hallie
Hirschorn	Carla
Hittinger	Monica
Hoehman	Deborah
Hoff	Eileen
Hoffman	Kelsey
Hohenshilt	Bonnie
Holleran	Brianne
Horowitz	Lindsay
Hoskins	Karen
Howard	Jennifer
Ioviero	Robyn
Ippolito	Larisa
Jahn	Karen
Jahoda	Kathleen
Jimenez	Luisa
Johnston	Lisa
Jones	Kara
Kablaoui	Jane
Kaiser	Megan
Kale	Stacy
Kale	Thomas
Kaltenbach	Louise
Kane	Melissa
Karlsson	Lisbeth
Katz	Carmela
Keker	Lindsay
Killian	Tiffany
King	Debra
King	Annette
Kirton	Janiece
Klusewicz	Ryan
Knapp	Tiffany
Kolodziej	Jessica
Kotran	Margaret
Kowalewski	Katherine
Kriete	Tara
Krongold	Nancy
Krupp	John
Kuhn	Julie
Kutz	Jean
LaBarbara	Alexandra

Lackey	Emily
Lambert	Megan
Lasalle	Colleen
Lasky	Clair
Lawlor	Jennifer
Lawrence	Kristen
Lay-Alaimo	Nicole
Layman	Kimberly
Layne	Christine
Lempka	Margaret
Levine	Natalie
Lewkowicz	Diana
Libenson	Amy
Lins	Gregory
Logan	Bridgid
Luethold	Rena
Lugo	Joelle
Maher	Jennifer
Mahon	Leslie
Makaro	Jennifer
Malanoski	Kristi
Mallon	Christina
Maniquis	Tabitha
Marcinkiewicz	Teresa
Marini	Bonniejoy
Marino	Marisa
Marinos	Lynn
Marotta	Lisamarie
Marra	Debra
Martin	Jessica
Masella	Kathleen
Masterson-Mills	Danielle
Mc Dow	Kelly
Mcclish	Carla
Mcconnell	Jennifer
McCormick	Colleen
Mcgowan	Laura
Mcinerney	Timothy
Meeker	Amy
Meisner	Elise
Meisner	Marianne
Meisner	Nicole
Mercadante	Leanne
Metti	Samantha
Milchuk	Maureen
Minter	Maureen
Mohr	Tamara
Monroe	Joanne
Moran	Jason
Morris	Dana
Morris	Elizabeth

Mosenson	Heather
Motola	Amanda
Moynihan	Lauren
Mullan	Lynne
Mulligan	Kim
Murphy	Christina
Murphy	Jodi
Murphy	Lynsey
Murphy	Maryellen
Murphy	Shannon
Murray	Carrie
Napolitano	Jacqueline
Nappi	Joelle
Neron	Victoria
Nesci	Kimberly
Nicola	Bridget
Nielsen	Katlyn
Nightingale	Karen
Nord	Kathleen
O'Brien	Laura
Odas	Maureen
Olsen	Edward
Ortlieb-Herbert	Denise
Pagenkopf	Jessica
Panza	Jennifer
Parker	Elizabeth
Pascale	Kathleen
Pasola	Melissa
Pearce	Laurie
Perez	Jessica
Perry	Anessa
Peters	Erica
Pietsch	Erin
Piscitelli	Angela
Polakowski	Lara
Pope Tucker	Rachel
Posner	Leah
Potts	Taylor
Puntolillo	Anitra
Pyott	Colleen
Rachlin	Julia
Reardon	Susan
Reed	Kathy
Reed	Rachel
Reha	Stacey
Rieg	Karen
Rihacek	Jennah
Rinelli	Dina
Riordan	Mary Pat
Rispoli	Lisa
Roberts	Deborah



Marcantonio	
Roche	Robyn
Rodia	Lauren
Roohr	Lisa
Rosenberg	Esther
Ross-Fekety	Corrynn
Rowe	Christine
Rubins	Leslie
Rusterholz	Kristen
Ryan	Jesse
Sabo	Kimberly
Saghini	Jessica
Sahlin	Jennifer
Salkin	Lynn
Salvani	Theresa
Sammy	Christopher
Sanches	Danielle
Sandvik	Kelly
Schlesinger	Randy
Schreck	Cristina
Schwerin	Helen
Sciaraffo	Ashley
Sciarappa	John
Scott	Lisa
Segarra	Carla
Senna	Jessica
Sharma	Richa
Sica	Michelle
Sleight	Elizabeth
Sliwoski	Jill
Smith	Lisa
Snow	Denise
Soheily	Meghan
Somma	Patricia
Sorce	Mary
Staiger	Melissa
Strazzella	Sarah
Summonte	Lara
Szeliga	Carolyn
Szoc	Elizabeth
Taddeo	Nanette
Tamborini	Catherine
Tamimi	Lisa
Tansey	J Martin
Taverna	Virginia
Tibbett	Julia
Tkacs	Amy
Todaro	Jaclyn
Todd	Rebecca
Toth	Heidi
Tranberg	Susan

	Anne
Travia	Linda
Trebour	Kaitlyn
Trojan	Lauren
Tuccillo	Kimberly
Turner	Dana
Tweten	Margaret
Tyrrell	Megan
Urso	Christopher
Valenti	Nicole
Van Der Stad	Amy
Velez	Danielle
Vieth	Dana
Volosin	Christine
Wagner	Corinne
Walby-Santoro	Stephanie
Walsh	Beverly Jean
Weber	Kerry
Weiss	Mary
Weissman	Michele
Whille	Diana
Whirledge	Stephanie
Williams	Christopher
Wilson	Deborah
Wiltbank	Lawrence
Wissman	Samantha
Wood	Elizabeth
Woods	Patricia
Wyrwa	Christen
Wysocki	Jenny
Yelk	Jade
Yostpille	Tracie
Zaborny	Katie
Zak	Kristina
Zamrzycki	Jo Ann
Zappulla	Victoria
Zupa	Shaina

5. The Superintendent recommends approval to issue contracts to the following support staff members for the 2017-2018 school year, July 1, 2017 through June 30, 2018, as per the negotiated contract. This list includes teacher assistants, COTA, secretaries and office assistants:

<b>Teacher Assistants</b>	
<b>Last Name</b>	<b>First Name</b>
Allen	Patricia
Annese	Rita
Arnold	Judith
Arroyo	Loyda
Bauernfeind	Louise
Bertolini	Jean

Bertscha	Jennifer
Besmanoff	Marsha
Blanc	Maria
Blazejewski	Francine
Borchert	Catherine
Bothmann	Carol
Brophy	Laura
Burlew	William
Burroughs	Wendy
Cain	Karen
Caravella	Natalie
Caruso	Christina
Caruso	Michele
Cascone	Rosina
Cestero	Caroline
Cirincione	Lisa
Cohen	Wendy
Collins	Stacy
Cordiner	Carol
Crismale	Catherine
Czajkowski	Amy
De Ceglie	Cynthia
De Lutio	Vickie
Depietri	Alexa
Dermon	Marcia
Dixon	Carol
Donahoe	Pamela
Dziobak	Donna
Etlinger	Kelly
Ernst	Kathleen
Evangelista	Elizabeth
Fabiano	Janine
Faryna	Shannon
Feldman	Martha
Feller	Arleen
Feniger	Danielle
Fernandez	Jackeline
Ferro Armitt	Teresa
Fonte	Judy
Gazzillo	Irena
Giuffrida	Grace
Glatzer	Bonnie
Gonzalez	Alice
Good	Meryl
Goodhartz	Carol
Gorsky	Ronda
Grimm	Susan
Hannigan	Lisa
Hazell	Sarah
Heider	Eileen
Hockenjos	Jaclyn

Holmes	Arleen
Horton	Amy
Horvath	Katherine
Joseph	Shamica
Kehoe	Catherine
Kellerman	Laurie
Krosner	Nancylee
Lewis	Mary Ann
Madonna	Deborah
Martucci	Annemarie
Matthews	Carmen
Mayer	Robert
Mc Kenna	Constance
McKinnon	Tyler
Meicke	Rosemary
Merola	Virginia
Mirabelli	Laura
Monteforte	Candace
Mudd	Elvira
Naqvi	Najmul-Nissa
Natoli	Renee
Neely	Candace
O'Brien	Jane
O'Keefe	Mary
Pacicca	Joyce
Panzarino	Carolyn
Perrotta	Cathy
Petroff	Beth
Pfister	Julie
Piazza	Debra
Polanco	Alma
Potis	Patrice
Powell	Jacqueline
Preston	Anne
Pringle	Kathryn
Prochnow	Patricia
Purcell	Regina
Rafferty	Shannon
Ramirez	Elizabeth
Reed	Maureen
Rizzo-Labbate	Michele
Roche	Marci
Romano	Patricia
Russo	Judy
Saltzman	Laurie
Schaffner	Lois
Schapiro	Stacey
Schoch	Jayne
Selah	Aurora
Seward	Maureen
Sherman	Stephie

Shjarback	Kimberley
Siegel	Pamela
Silverman	Laurie
Sinha	Rashmi
Soriano	Debra
Stonaker	Suzanne
Sullo	Dawn
Tarrant	Lois
Tepedino	Donna
Terlato	Louise
Tozzi	Anne
Verzolini	Silvana
Wagner	Marcie
Weiss	Debra
Widota	Cynthia
Winitt	Mae
Yeager	Constance
York	Michele
Zanetti	Faith
Zappia	Maryellen
Zuccarelli	Karen

<b>Secretaries</b>	
<b>Last Name</b>	<b>First Name</b>
Ambrose	Traci
Bresnahan	Lynette
Costanza	Debra
Donofrio	Jennifer
Erickson	Traci
Etlinger	Julianne
Favale	Joann
Franceschetti	Maria
Hamilton	Lisa
Massato	Corey
Orrico	Diane
Pasqualetti	Annemarie
Patmore	Kristine
Perry	Susan
Ranieri	Deborah
Rusterholz	Donna
Salce	Kellie
Winter	Meta

<b>Dispatcher</b>	
<b>Last Name</b>	<b>First Name</b>
Yaeger	Patricia

<b>Office Assistants</b>	
<b>Last Name</b>	<b>First Name</b>
Belfiore	Lorraine
Distasi	Linda
Favara	Carol
Finnegan	Maria
Hanson	Patricia
Leone	Kelly
Verde	Vita
Wright	Danielle

<b>COTAS</b>	
<b>Last Name</b>	<b>First Name</b>
Moss	Tami
Sherman	Lauren

6. The Superintendent recommends approval to issue contracts to the following staff members for the 2017-2018 school year, July 1, 2017 through June 30, 2018, as per the negotiated contract. This includes custodians, maintenance and grounds personnel:

<b>Last Name</b>	<b>First Name</b>
Astorini	Enrico
Astorini	Vincent
Bonk	James
Bonk	Michael
Burke	Ronald
Casella	Dennis
Catalano	Barbara
Catalano	Vincent
Ceravolo	Frank
Dejesus	Osvaldo
Deriso	David
Etlinger	Peter
Gulemmo	Kim
Hirschhorn	Stanley
Hotelling	Thomas
Kelly	Brian
Lacagnina	Diane
Lanahan	Joseph
Longo	Anthony
Manning	Michael
Marino	Michael
McManus	Raymond
Mindo	Michael
Muratore	Michael
Oldham	Michael
Pacheco Oropeza	Hector
Pacitti	Michael

Perez	Rolando
Pinto	Ricardo
Pishioneri	Richard
Sammons	William
Scott	Michael
Studva	Robert
Turley	Steven
Volker	Lane
Wicks	Cynthia
Wolek	Rachel

7. The Superintendent recommends approval to issue contracts to the following administrators for the 2017-2018 school year, July 1, 2017 through June 30, 2018, as per negotiated contract. This list includes principals and supervisors:

<b>Last</b>	<b>First</b>
Aldarelli	Edward
Areman	Cathleen
Benbrook	Jennifer
Brethauer	Dianne
Cecilione	Laura
Gambino	Lori
Gassner	Sandra
Harms	Katie
Huguenin	Jeffrey
Kuras	Anne
Marchese	Charlene
McKim	Christine
Millaway	Bradley
Mills	Heather
Rosen	Cathleen
Shaw	Traci
Smith	Thomas
Soviero	John
Winters Montgomery	Rebecca

8. The Superintendent recommends approval to issue contracts to the following staff for the 2017-2018 school year, July 1, 2017 through June 30, 2018 as per the negotiated contract. This list includes drivers and transportation attendants:

<b>Last Name</b>	<b>First Name</b>
Adamczyk	Cynthia
Anderson	Suzanne
Anderson	William
Angotti	June
Armstead	Amanda
Barbalinardo	Sandra
Barkalow	Karen

Barkawitz	Susan
Barrera	Kim
Bellia	Michelina
Benedetti	Joseph
Bogoney	Stacey
Bromell	Rose
Buffone	Denise
Carr	Janet
Casso	Lisa
Castronova	Maryann
Compton	Yvonne
Costagliola	Yvonne
Cross	Barbara
Cummings	Gary
Cuzzolino	Danielle
Dailey	Cheryl
Daley	Kimberly
DaMesquita	Frances
Dos Santos	Maria
Frank	Donna
Gant	Teresa
Grandi	Angela
Guinan	Marylou
Hamilton-Benjamin	Desery
Hammond	Lisa
Hirshberg	Vicki
Horton	Eileen
Housey	Camille
Iacovino	Alaine
Infanti	Kelly
Katerinis	George
Katerinis	Harriet
Kilduff	Margaret A
Kozlowski	Barbara
La Forge	Barbara
Lacagnina	Dianne
Lizaire	Marie
Madge	Deborah
Madge	Elizabeth
Mallm	Carla
Manfre	Danielle
Marx	Eva
Matthes	Connie
Messer	Allison



Moffler	Valentina
Moyoli	Yeissa
Nix	Melanie
O'Sullivan	Christina
Pagut	Ronald
Parker	Joann
Patten	Ann
Perkins	Cheryl
Pira	Carmela
Reeves	Dawn
Ricci	Kathleen
Ricciardi	Susan
Ropp	Amelia
Rose	Karen
Saker	Patricia
Santos	Doreen
Saporita	Mary Ann
Tepford	Diana
Walsh	Robin
Wurth	Lisa
Yanko	Jane
Zarow	Tanya

9. The Superintendent recommends approval to issue contracts to the following lunchroom assistants for the 2017-2018 school year, July 1, 2017 through June 30, 2018:

<b>Last Name</b>	<b>First Name</b>
Bostic	Francine
Brophy	Joanne
Busso-Raglievich	Lisa
Costantino	Marie
Cross	Barbara
Cullen	Christine
D'Amico	Ann Marie
DiCarlo	Marie
Everett	Susan
Gershenow	Rosa
Granito	Jennifer
Howard	Debra
Hudak	Danielle
Kenney	Patricia
Lacava	Rosanne
Lloyd	Ann-Marie
Lodico	Lisa
Martinelli	Tammy
Marx	Eva
Morgan	Gail

Murphy	Linda
Parillo	Lori
Pinto	Sheree
Powers	Susan
Ross	Eileen
Rossi	Kathleen
Santos	Elizabeth
Sultana	Zofia
Toto	Maryrose
Venza-Adler	Joanna
Wiles	Denise

## NON AFFILIATED STAFF CONTRACT RENEWALS

10. The Superintendent recommends approval to issue contracts to the following non-affiliated employees for the 2017-2018 school year, July 1, 2017 through June 30, 2018:

Angelina Casaletto	\$ 83,640.00
Robert Lykes	\$ 73,709.00
Paul Rowan	\$107,406.00
Ilene Tepper	\$ 84,118.00
Theresa Angello	\$57,664.00
Linda Dispenziere	\$77,024.00
Christine Tashian	\$55,120.00
Margaret Caiozza	\$66,504.00
Cynthia Giannotto	\$64,143.00
Lori Simonelli	\$54,337.00
Nancy Tigue	\$67,036.00
Maria Ventura	\$52,542.00
Edith Wolf	\$65,962.00
Doreen Beaumont	\$66,343.00
Adam Brown	\$71,164.00
Raffaele Donofrio	\$87,020.00
Raymond Nesci	\$88,218.00
Kristopher Pallein	\$50,605.00
Kofi Wimbush	\$47,840.00
Alison Ryan	\$84,531.00
Tamala Baum	\$49,015.00
Penny Santamauro	\$50,015.00
Beth Keklak	\$24,508.00

11. The Superintendent recommends approval to issue contracts to the following lead custodians for the 2017-2018 school year, July 1, 2017 through June 30, 2018:

George Abate	\$68,508.00
Gary Cole	\$68,508.00
Pauline Crespo	\$57,470.00+ \$500 stipend
Daniel Crespo	\$55,338.00
William Davenport	\$50,866.00
Jason Hammond	\$56,919.00
Donald Herbert	\$68,508.00+ \$500 stipend
Daniel Spicuzza	\$68,508.00

## CHANGE OF ASSIGNMENT

12. The Superintendent recommends approval of the following change of assignment for the 2017-2018 school year:

NAME: Leslie Mahon  
FROM: Teacher Sp. Ed. – Donovan Elementary School  
TO: Teacher Reg. Ed. – Donovan Elementary School  
EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Marsha Besmanoff  
FROM: Teacher Assistant (.7) – Eisenhower Middle School  
TO: Teacher Assistant (full time)– Barkalow Middle School  
EFFECTIVE: July 1, 2017 through June 30, 2018

#### TRANSFER OF ASSIGNMENT

13. The Superintendent recommends approval of the following transfer of assignment for the 2017-2018 school year:

NAME: Catherine Tamborini  
FROM: Teacher Sp. Ed. – Applegate Elementary School  
TO: Teacher Sp. Ed. – West Freehold Elementary School  
EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: William Burlew  
FROM: Teacher Assistant – Applegate Elementary School  
TO: Teacher Assistant – Barkalow Middle School  
EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Cathy Borchert  
FROM: Teacher Assistant – Applegate Elementary School  
TO: Teacher Assistant – Early Childhood Learning Center  
EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Patti Allen  
FROM: Teacher Assistant – Early Childhood Learning Center  
TO: Teacher Assistant – Donovan Elementary School  
EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Michele York  
FROM: Teacher Assistant – Early Childhood Learning Center  
TO: Teacher Assistant – West Freehold Elementary School  
EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Judy Russo  
FROM: Teacher Assistant – Early Childhood Learning Center  
TO: Teacher Assistant – Donovan Elementary School  
EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Marci Roche  
FROM: Teacher Assistant – Barkalow Middle School  
TO: Teacher Assistant – Early Childhood Learning Center  
EFFECTIVE: July 1, 2017 through June 30, 2018

NAME: Nancy Krosner  
FROM: Teacher Assistant – Early Childhood Learning Center  
TO: Teacher Assistant – Barkalow Middle School  
EFFECTIVE: July 1, 2017 through June 30, 2018

## HONORARIA 2017-2018

14. The Superintendent recommends approval of the following honoraria for the 2017-2018 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
John Krupp	Academic Team	DDES	\$1,500.00*
MaryPat Riordan	Academic Team	DDES	\$1,500.00*
Chris Sammy	Academic Support	DDES	\$2,000.00
John Krupp	Student Council	DDES	\$4,000.00
Christine Feldman	Band	DDES	\$3,000.00
Scott Goldstein	Drama	DDES	\$1,000.00*
Holli Albanese	Drama	DDES	\$1,000.00*
Linda DiStasi	Drama	DDES	\$1,000.00*
Scott Goldstein	Asst. Drama	DDES	\$ 666.66*
Holli Albanese	Asst. Drama	DDES	\$ 666.66*
Linda DiStasi	Asst. Drama	DDES	\$ 666.66*
Scott Goldstein	Yearbook	DDES	\$2,000.00*
Mary Gouveia	Yearbook	DDES	\$2,000.00*
Susan Flickinger	Peer Leadership	DDES	\$2,000.00
Lisa Force	Peer Leadership	DDES	\$2,000.00
Jesse Ryan	Chorus	DDES	\$3,000.00
Tracie Yostpille	National Jr. Honor Society	DDES	\$1,000.00
Robert Caputo	Field Hockey	DDES	\$3,000.00
Thomas Kale	Boys Soccer	DDES	\$3,000.00
Megan Coffey	Girls Soccer	DDES	\$1,500.00*
Dana Turner	Girls Soccer	DDES	\$1,500.00*
Thomas Caiazza	Head Coach - Cross Country	DDES	\$3,000.00
Maureen Minter	Asst. Coach – Cross Country	DDES	\$2,000.00
Marcia Dermon	Asst. Coach – Cross Country	DDES	\$2,000.00
Jesse Ryan	Boys Basketball	DDES	\$5,000.00
John Krupp	Girls Basketball	DDES	\$5,000.00
Thomas Kale	Head Wrestling Coach	DDES	\$2,500.00*
Ryan Klusewicz	Head Wrestling Coach	DDES	\$2,500.00*
Thomas Kale	Asst. Wrestling Coach	DDES	\$1,666.50*
Ryan Klusewicz	Asst. Wrestling Coach	DDES	\$1,666.50*
Mary Gouveia	Cheerleading	DDES	\$2,500.00*
Anne Preston	Cheerleading	DDES	\$2,500.00*

\*shared honorarium

15. The Superintendent recommends approval of the following PTO honoraria for the 2017-2018 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Jesse Ryan	Fall Intramural Basketball	DDES	\$1,000.00
John Krupp	Fall Intramural Floor Hockey	DDES	\$1,000.00
Dana Turner	Fit Club	DDES	\$1,000.00
Mary Gouveia	Walking Club	DDES	\$1,000.00
Mary Gouveia	Breakfast Club	DDES	\$1,000.00
John Krupp	Table Tennis Club	DDES	\$1,000.00
John Krupp	Debate Team	DDES	\$1,000.00
Jesse Ryan	Fall Talent Showcase	DDES	\$1,000.00

## PBS SUPPORT COACHES

16. The Superintendent recommends approval of the following staff members to work as PBS coaches for the 2017-2018 school year:

**Positive Behavioral Support Coaches**

Angela Piscitelli	\$2,000.00
Erin Fischer	\$ 500.00*
Jill Sliwoski	\$1,500.00*
Sarah D'Angelo	\$1,000.00*
Colleen LaSalle	\$ 500.00*
Jessica Senna	\$ 500.00*
Diane Fernandez	\$1,000.00*
Leslie Mahon	\$1,000.00*
Melissa Blind	\$1,000.00*
Kim Tuccillo	\$1,000.00*
Holli Albanese	\$1,000.00*
Lynsey Murphy	\$1,000.00*
Susan Reardon	\$1,000.00*
Samantha Wissman	\$1,000.00*
Corrynn Ross-Fekety	\$2,000.00

\*shared position

**EXTENDED SCHOOL YEAR STAFF**

17. The Superintendent recommends approval for the following staff members for the 2017 extended school year program at the prevailing curriculum rate for the certified staff and hourly rate for the support staff unless otherwise noted below:

<b>NAME</b>	<b>POSITION</b>
Karen Rogers	Nurse
Elizabeth Wood	ESL Teacher
Jessica Perez	ESL Teacher
Alice Gonzalez	ESL Teacher Assistant
Patricia Woods	ESL Substitute Teacher
Carol Cordiner	Teacher Assistant
Debra Weiss	Substitute Teacher

**EXTENDED SCHOOL YEAR TRANSPORTATION STAFF**

18. The Superintendent recommends approval for the following transportation staff members for the 2017 extended school year program at the prevailing rate of pay for contracted and substitute drivers and attendants:

<b>NAME</b>	<b>POSITION</b>
Julia Orrico	Van Attendant
Linda Johnson	Van Attendant
Michele Perricone	Van Attendant
Jamie Warwick	Van Attendant
Gail Morgan	Van Attendant
Kathy Kiernan	Van Attendant

**ESY VOLUNTEER**

19. The Superintendent recommends approval of the following volunteer for the 2017 Extended School Year program:

Erika DeSantis  
Caroline Marrone

## RESCIND SUMMER WORK

20. The Superintendent recommends rescinding approval for the following staff members to work during the summer effective July 1, 2017 through September 1, 2017:

Christopher Tramontana	Grounds
Sean Lang	Custodial

## PART-TIME PERMANENT SUBSTITUTE OFFICE ASSISTANT/RECEPTIONIST

21. The Superintendent recommends approval of the following staff member as part-time permanent substitute office assistant/receptionist for the 2017-2018 school year:
- |              |                  |
|--------------|------------------|
| Theresa Lang | \$15.00 per hour |
|--------------|------------------|

## CERTIFIED SUBSTITUTES

22. The Superintendent recommends approval of the following persons, as per ATTACHMENT A, to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.,; 39-17 et seq.; 6-4.13 et seq.

## SUPPORT STAFF SUBSTITUTES

23. The Superintendent recommends approval of the following persons, as per ATTACHMENT B, to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.,; 39-17 et seq.; 6-4.13 et seq.

## NCLB TITLE I

24. The Superintendent recommends ratification of the following staff members' salaries and benefits to be charged to the NCLB Title I FY 17 grant:

Carol Davison	\$87,417
Kelly Sandvik	\$63,027

25. The Superintendent recommends ratification of the following honoraria to be charged to the NCLB Title I FY 17 grant:

Marisa Marino	Afterschool Basic Skills	\$2,000.00
Leslie Mahon	Afterschool Basic Skills	\$2,000.00
Beverly Walsh	Afterschool Basic Skills	\$1,000.00
Taylor Potts	Afterschool Basic Skills	\$1,000.00
Shannon Murphy	Afterschool Basic Skills	\$1,000.00
Erica Peters	Afterschool Basic Skills	\$1,000.00
Lisa Glusko	Homework Club	\$2,000.00
Christine Layne	Homework Club	\$2,000.00
Nanette Taddeo	Afterschool Basic Skills	\$1,333.33
Nanette Taddeo	Homework Club	\$1,333.33
Kathy Ayers	Afterschool Basic Skills	\$1,333.33
Kathy Ayers	Homework Club	\$1,333.33
Samatha Wissman	Afterschool Basic Skills	\$1,333.33
Samatha Wissman	Afterschool Basic Skills	\$1,333.33
Elizabeth Kradjel	Homework Club	\$2,000.00
Jodi Murphy	Homework Club	\$2,000.00

26. The Superintendent recommends approval to charge the following staff members to the FY 18 Title III grant for hours worked during the ESL Summer School program:  
 Jessica Perez  
 Elizabeth Wood  
 Alice Gonzalez

#### FIRST READING POLICIES AND REGULATIONS

27. The Superintendent recommends approval of the first reading of:

##### Policies

- 3126 District Mentoring Program  
 3221 Evaluation of Teachers  
 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators  
 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals  
 3224 Evaluation of Principals, Vice Principals, and Assistant Principals

##### Regulations

- 3126 District Mentoring Program  
 3221 Evaluation of Teachers  
 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators  
 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals  
 3224 Evaluation of Principals, Vice Principals, and Assistant Principals

#### SECOND READING POLICIES AND REGULATIONS

28. The Superintendent recommends approval of the second reading of:

##### Policies

- 1240 Evaluation of Superintendent  
 4126 Terms and Conditions of Employment for Non-Affiliated Support Staff Members  
 8550 Unpaid Meal Charges/Outstanding Food Service Charges

##### Regulations

- 1240 Evaluation of Superintendent  
 2418 Section 504 of the Rehabilitation Act of 1973

#### NCLB TITLE III

29. The Superintendent recommends ratification of the following staff members' salaries to be charged to the FY 17 Title III Grant for ESL Summer School between July 1, 2016 and August 31, 2016:

Elisa Elman  
 Elizabeth Wood  
 Jessica Perez

#### MERIT GOALS

30. **The Board of Education** approves the certification that **Edward Aldarelli, Cathleen Areman, Jennifer Benbrook, Dianne Brethauer, Brad Millaway, Katie Harms, Cathleen Rosen, Lori Gambino, Traci Shaw, Christine McKim, and Sandra Gassner** of the Freehold Township School District have met and achieved the following quantitative goal and directs Robert DeVita, Board Secretary, as per the Memorandum of Understanding for Merit Goals, to pay **Edward Aldarelli** \$2,125, **Cathleen Areman** \$2,125, **Jennifer Benbrook** \$2,125, **Dianne**

**Brethauer \$2,125, Brad Millaway \$2,125, Katie Harms \$2,125, Cathleen Rosen, Lori Gambino \$2,125, Traci Shaw \$2,125, Christine McKim \$2,125, and Sandra Gassner \$2,125.**

Quantitative Goal:

K-8 Utilizing a Standard/Skillset (Construct) from the Learning Progressions, 85% of students will advance along their Personalized Learning trajectory one grade level or more.

**The Board of Education** approves the certification that **Rebecca Montgomery** of the Freehold Township School District has met and achieved the following quantitative goal and directs Robert DeVita, Board Secretary, as per the Memorandum of Understanding for Merit Goals, to pay **Rebecca Montgomery \$2,125.**

Quantitative Goal:

Through structured staff professional development, program changes, and placement of students, the district data in Indicator 6:Pre-School LRE, will increase by at least 10 percentage points for students included in regular early childhood programs, and correspondingly decrease by at least 10 percentage points for students only placed in separate self-contained programs.

**The Board of Education** approves the certification that **Charlene Marchese, John Soviero, and Thomas Smith** of the Freehold Township School District have met and achieved the following quantitative goal and directs Robert DeVita, Board Secretary, as per the Memorandum of Understanding for Merit Goals, to pay **Charlene Marchese \$2,125, John Soviero \$2,125 and Thomas Smith \$2,125.**

Quantitative Goal:

Using the LearnBop assessment and intervention tool: students in grades 6-8 who score less than 80% on a LearnBop pre-assessment will increase their score on the post-assessment by 20 percentage points

**The Board of Education** approves the certification that **Heather Mills**, of the Freehold Township School District has met and achieved the following quantitative goal and directs Robert DeVita, Board Secretary, as per the Memorandum of Understanding for Merit Goals, to pay **Heather Mills \$2,125.**

Quantitative Goal:

As a result of the Power of Partnership initiative CST staff will have increased their level of knowledge by at least one metric for 7 of the 10 agencies who presented at the full day workshop on 3/3. Further, at least three of the 11 agencies will have provided direct services by 5/1/2017 as a result of this relationship building goal to support students, staff, parents and the Freehold Township School District.

AFTER SCHOOL TRAINING

31. The Superintendent recommends ratification of the following staff members to attend after school training of 2 hours at the district training rate:

Mary Ellen Zappia  
Judy Arnold  
Loyda Arroyo  
Lisa Cirincione  
Stacy Collins  
Lisa Force  
Arleen Feller  
Sarah Hazell

Patricia Potis  
Jacqueline Powell  
Patricia Prochnow  
Michele Rizzo-Labbate  
Marci Roche  
Laurie Saltzman  
Stacey Shapiro  
Pamela Siegel



Katherine Horvath  
Robert Mayer  
Laura Mirabelli

Rashmi Sinha  
Debra Soriano  
Suzanne Stonaker

## IEP MEETINGS

32. The Superintendent recommends approval for the following staff members to participate in summer Child Study IEP meetings at the district training rate:

Carmela Katz	Geena Basso	Sherri DiStefano
Melissa Kane	Randy Schlesinger	Victoria Neron
Janet Giglio	Christine Boyle	Alyssa Feist
Lisa Roohr	Jennifer Bonaventura	Trish Somma
Sandy Bavaro	Erin Fischer	Martin Tansey
Lynne Mullan	Peg Hall	Karen Nightingale
Meg Kotran	Janiece Kirton	Shannon Duffy
Elizabeth Krajdel Wood	Christine Layne	Shannon Murphy
Megan Lambert	Taylor Potts	Dana Kelly
Emily Lackey	Jessica Perez	Amy Van Der Stad
Alisha Galli	Tami Campfield	Tricia Woods
Lisbeth Karlsson	Mary Sorce	Terese Gerula
Suzann Monahan	Mandy Berkowitz	Carol Davison
Kimberly Nesci	Brittany Giordano	Peter Costelloe
John Krupp	Clare Duffy	Christina Murphy
Lisa Cicero	Michael Dilworth	Ashley Frederick
Kaitlyn Trebour	Annette King	Susan Reardon
Elise Meisner	Lisa Urbanowitz	Kelsey Hoffman
Christina Schreck	Nicole Caruso	Jessica Martin
Danielle Mills	Natalie Levine	Sarah Strazzella
Michelle Cardwell	Lisa Tamimi	Christen Wyrwa
Lisa Johnston	Tiffany Knapp	Leslie Mahon
Erica Peters	Beverly Walsh	Marisa Marino
Danielle Sanches	Leanne Heyesey	Melissa Blind
Shannon Buckner	Jeanne Fazio	Jodi Cocchiola
Suzanne Scarnati	Maureen Minter	Chris Sammy
Eileen Hoff	Joelle Nappi	Brianne Holleran
Samantha Seward	Leanne Mercadante	Catherine Tamborini
Elaine Gardner	Carola Fernandez	Rachel Reed
Carla Hirschhorn	Kimberly Tuccillo	Michele Coogan
Nancy Fossetta	Robyn Ioviero	Jackie Napolitano
Denise Herbert	Esther Rosenberg	Debbie Dombrowski
Leah Curatolo	Amy Deseno	Katie Blessing
Nina Codispoti	Robert Caputo	Carrie Murray
Diane Czerminsky	Cheryl Drinkuth	Meghan Soheily
Carrie Gueci		

## CURRICULUM COMMITTEES

33. The Superintendent recommends approval of the following staff members to work on a curriculum committee at the contracted hourly rate.

**PBS Building-Based Summer Committees – maximum 30 hours per committee not to exceed 10 hours per staff member**

**Early Childhood Learning Center**

- Melissa Blind
- Shannon Buckner
- Rosina Cascone

- Jeanne Fazio
- Shannon Rafferty
- Kimberly Tuccillo

**C. Richard Applegate School**

- Michele Barry
- Jennifer Howard
- Leanne Mercadante
- Angela Piscitelli
- Sarah Strazzella
- Mary Weiss

**Joseph J. Catena School**

- Sarah D'Angelo
- Colleen LaSalle
- Christine Layne
- Nicole Meisner
- Lisa Smith

**Laura Donovan School**

- Diane Fernandez
- Monica Hittinger
- Leslie Mahon
- Amy Meeker
- Mary Sorce

**Marshall W. Errickson School**

- Kim Fitzpatrick
- Susan Reardon
- Christina Schreck
- Samantha Wissman
- Katie Zaborny

**West Freehold School**

- Paige Areman
- Geena Basso
- Kevin Brusotti
- Elise Meisner
- Lisa Roohr
- Corrynn Ross-Fekety

**Clifton T. Barkalow School**

- Michael DelGaldo
- Erin Fischer
- Deidre Hegt
- Kathleen Masella
- Laura O'Brien
- Jill Sliwoski
- Christen Wyrwa

**Dwight D. Eisenhower School**

- Holli Albanese
- Kathleen Blessing
- Elaine Gardner
- Scott Goldstein
- Mary Gouveia

- John Krupp
- Maureen Minter
- Lynsey Murphy

**Project Engage Grades K-2 ELA – maximum 30 hours each**

- Cheryl Drinkuth
- Dana Kelly
- Terese Gerula

**Middle School Pull Out Resource Committee – maximum 10 hours at the district meeting/training/monitoring rate and 20 hours at the curriculum rate**

- Christen Wyrwa
- Mary Gouveia

**NJTSS Planning Committee – maximum 30 hours per staff member**

Cheryl Drinkuth  
 Laurie Pearce  
 Natalie Levine  
 Sarah Strazzella  
 Jessica Martin  
 Mary Gouveia  
 Amy Deseno  
 Ann Halligan  
 Leslie Rubins  
 Nancy Beeler  
 Karen Hoskins  
 Kim Fitzpatrick  
 Jessica Goldberg  
 Jennifer Harmon

ADDITIONAL COMPENSATION

34. The Superintendent recommends approval for payment to the following staff member to prepare for transfer of assignment/room at the rate of \$90.00 per day for a maximum of three days:

Julia Henderson                      Michele Coogan

SUMMER CLERICAL WORK

35. The Superintendent recommends approval for the following staff members to perform summer clerical work for a maximum of 30 hours each at \$25.00 per hour.

Kristy Patmore                      Kelly Leone

TRANSLATORS

36. The Superintendent recommends approving the following staff members to serve as a translator/interpreter for the 2017-2018 school year at the district monitoring rate:

Ana Reily	Elizabeth Wood
Diane Fernandez	Donna Buhl
Virginia Taverna	Cathy Crismale
Elvira Mudd	Gloribel Amalfitano
Lisbeth Karlsson	

## BEFORE/AFTER SCHOOL REGISTERED NURSES

37. The Superintendent recommends approval for the following staff members to provide health services during before/after school activities for the 2017-2018 school year at the curriculum rate:

Jill Armstrong	Tamala Baum
Kelly Bernazzoli	Kathleen Cardone
Larisa Ippolito	Debra King
Clair Lasky	Penny Santamauro
Heidi Toth	Michele Weissman
Beth Keklak	

## AFTER SCHOOL MONITORS

38. The Superintendent recommends approving all staff members at the Barkalow and Eisenhower Middle Schools to serve as district monitors at the district's monitoring rate for the 2017-2018 school year, as needed.

## SHELTERED INSTRUCTION OBSERVATION PROTOCOL (SIOP) TRAINER

39. The Superintendent recommends approval for the following staff member to work a maximum of 20 hours as Sheltered Instruction Observation Protocol (SIOP) Trainer at the curriculum rate for the 2017-2018 school year:

Elisa Elman

## RATIFY AFTER SCHOOL MONITOR

40. The Superintendent recommends ratifying the following staff member to serve as a district monitor at the district's monitoring rate for the 2016-2017 school year:

Carmen Matthews	Mae Winitt
Brooke Hoblitzell	

## RATIFYING – CLASS COVERAGE

41. The Superintendent recommends ratifying the following staff member to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed for the 2016-2017 school year:

Meghan Campion  
Carmela Katz

## SUMMER WORK

42. The Superintendent recommends approval for the following staff member to work as an office assistant July 1, 2017 through July 31, 2017 for a maximum of 5 hours per day at her contracted hourly rate:

Lorraine Belfiore

## INCREMENT WITHHOLDING

43. The Superintendent recommends approval to withhold a salary increment from the following staff members for the 2017-2018 school year:

Employee # 0877  
Employee # 093520

## JOB DESCRIPTION

44. The Superintendent recommends approval of the following job description:

**Non-Certified Confidential Staff****Receptionist/Office Assistant****QUALIFICATIONS:**

1. High School diploma, some college preferred, and 1 year business office experience preferred.
2. Proficient in Microsoft office with an emphasis on Excel and Word.
3. Knowledgeable in utilizing computerized systems and financial software.
4. Such alternatives to the above qualifications as the board may find appropriate and acceptable.

**REPORTS TO:** Business Administrator/Assistant Business Administrator

**MAJOR DUTIES AND RESPONSIBILITIES:**

1. Greets all visitors to the district Administrative Offices and directs them to appropriate destination.
2. Projects and acts in a professional manner when greeting, interacting, and/or responding to the public.
3. Answers incoming district calls and routes to appropriate department.
4. Takes and relays messages and responds to requests for information.
5. Receives and distributes all incoming and outgoing mail at the central office daily. Weighs and posts all outgoing mail and receives all incoming package deliveries.
6. Assists Payroll Accountant with processing and calculating district payroll. Requires strong attention to detail and accuracy. Must be proficient at proofing all calculations.
7. Processes all paperwork and forms for Workers Compensation cases along with maintaining contact with all parties involved to ensure prompt and efficient management of all issues and assistance to staff involved.
8. Assists in the reconciliation of bank statements.
9. Must be effective at multi-tasking. Works independently and/or collaboratively on projects as needed.
10. Prepares and assists with the confidential and sensitive information necessary for the negotiation process between the Board and Unions.
11. Processes applications for district Facility Use. Schedules Facility Use through "School Dude" Facility Use software program. Send letters of confirmation to all approved applicants. Processes invoicing to applicable parties on a monthly basis. Tracks payments received to ensure prompt collection.
12. Understands the importance of confidentiality in all matters and in the processing of secure data.
13. Assists with Business Office operations and Human Resources operations as needed.
14. Performs such other duties as may be assigned by the Business Administrator and/or Assistant Business Administrator that are within the scope of the qualifications.
15. Maintains a professional appearance.

**TERMS OF EMPLOYMENT:**

12 Months

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of board policy #407.

FTEA CONTRACT/SALARY GUIDES 2017-18 & 2018-19

45. The Superintendent recommends the approval of the contract and salary guides with the Freehold Township Education Association for 2017-2018 and 2018-2019.

**Motion for items 1, 6, 9-29, 31, 32 and 34-44 carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mr. Levy, Mrs. Patten  
Nays:  
Abstain:  
Absent: Mrs. O'Sullivan

**Motion for item 2 and 33 carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mr. Levy  
Nays:  
Abstain: Mr. DiBlasio  
Absent: Mrs. O'Sullivan

**Motion for items 3, 4, 7, 30 and carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mr. Levy  
Nays:  
Abstain: Mr. DiBlasio, Mrs. Patten  
Absent: Mrs. O'Sullivan

**Motion for item 5 and 8 carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mr. Levy  
Nays:  
Abstain: Mrs. Patten  
Absent: Mrs. O'Sullivan

**Motion for item 45 carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mrs. Holtz, Mrs. Lambert, Mr. Levy  
Nays:  
Abstain: Mr. Hudak, Mr. DiBlasio, Mrs. Patten  
Absent: Mrs. O'Sullivan

**CURRICULUM/STAFF DEVELOPMENT COMMITTEE**

Mr. DiBlasio reviewed the minutes of the June 27, 2017 Curriculum/Staff Development Committee meeting.

On Motion of Mr. DiBlasio, seconded by Mr. Amoroso, authorization was given to approve the following:

**HOME INSTRUCTION**

1. The Superintendent recommends approval/ratification for the following students to receive home instruction:

Student: 4025217140  
Classification: 504  
Tutors: Chris Sammy, Alyssa Cohen, Janiece Kirton, Amy Deseno  
Rate: \$50.00 per hour – not to exceed 10 hours per week  
Start Date: 06/05/17  
End Date: 06/30/18

Student: 1476238632  
Tutors: Christina Murphy, Laura Bergen  
Rate: \$50.00 per hour – not to exceed 10 hours per week  
plus compensatory hours for a total not to exceed 85 hours  
Start Date: 05/25/17  
End Date: TBD

Student: 7783586899  
 Tutor: Leslie Mahon  
 Cost: \$50/hour – not to exceed 10 hours per week  
 Start Date: 03/20/17  
 End Date: TBD

## COURSE APPROVAL

2. The Superintendent recommends approval of the following course requests for the 2017 Summer Semester and subsequent reimbursement after successful completion:

**STAFF MEMBER****COURSE TITLE****Georgian Court University**

Clare Duffy

Literacy Skills for 2<sup>nd</sup> Language Learners  
Philosophical and Psychological Foundations  
of Inclusive Education

Geena Basso

Philosophical and Psychological Foundations  
of Inclusive Education

Kim Fitzpatrick

Literacy Skills for 2<sup>nd</sup> Language Learners  
Internship in Counseling II**University of Delaware**

Jennah Rihacek

Teacher Leadership in Educational Policy

**Seton Hall University**

Christine Cleffi

Curriculum Design and Engineering  
Organization and Administration of  
Education**New Jersey City University**

Tiffany Knapp

Technology Facilitator: Issues and  
Challenges**Shenandoah University**

Daniel Crawford

The Musician Teacher  
Special Topics in Music Education  
Research/Teaching Project  
German Romantic Music and Aesthetics  
Rehearsal Techniques and Score Analysis**Rutgers University**

Esta Castell

Curriculum and Instruction for the Gifted

**Nova Southeastern University**Raymond Nesci  
Raffaele DonofrioSocial Media  
Research Methods**Monmouth University**Jessica Perez  
Amy Van Der StadPhysio Aspects of Learning  
Strategies for Teaching Writing, K-12**Rider University**

Ali Ryan

Educational Leadership and Organizational  
Theory  
Group Process in Supervision

ADOPTION OF STATE APPROVED TEACHER AND PRINCIPAL PRACTICE EVALUATION INSTRUMENTS

3. RESOLVED the Freehold Township School District Board of Education approves the adoption of The Framework for Teaching Evaluation Instrument (2007) based on the work of Charlotte Danielson for Teacher evaluation and the 2013 Marshal Principal Evaluation Rubric for Administrative Evaluation commencing implementation in September 2017 in accordance with the New Jersey Department of Education mandate.

STUDENT TEACHER PLACEMENT

4. The Superintendent recommends approval of the following student teacher and practicum placements for the 2017-2018 school year:

STUDENT	COOPERATING STAFF	DATES
Erica Wisk (TCNJ)	Jodi Murphy/ Julie Kuhn	10/23/17 – 12/15/17

EXTENDED SCHOOL YEAR

5. The Superintendent recommends approval for the 2017 Summer ESL program as follows:

Dates: July 5, 2017 through August 11, 2017 (Tuesdays and Thursdays)  
8:30AM – 12:30PM

**Motion carried by voice vote as follows:**

- Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,  
Mrs. Patten, Mr. Levy
- Nays:
- Abstain:
- Absent: Mrs. O’Sullivan

**FINANCE/FACILITIES/TRANSPORTATION COMMITTEE**

Mr. Hudak reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of June 27, 2017.

On Motion of Mr. Hudak, seconded by Mrs. Holtz, authorization was given to approve the following:

BILLS & CLAIMS

1. The Superintendent recommends approval of the following list of bills dated June 27, 2017, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	436,327.94	57,534.91	493,862.85
Capital Outlay	70,364.73		70,364.73
Education Job Fund			
Special Revenue	1,423.32	14.97	1,438.29
Capital Project			
Debt Service			
Total Bills	508,115.99	57,549.88	565,665.87

TRANSFERS

2. The Superintendent recommends approval of the following transfers for the 2016-2017 school year:



<u>Amount</u>	<u>From</u>	<u>To</u>
\$ 800.00	11-000-230-340-07-000 Gen. Admin. Purch. Tech. Ser.	11-000-230-585-07-000 Oth. Purch. Services

<u>Amount</u>	<u>From</u>	<u>To</u>
\$17,428.95	20-250-100-100-40-017 FT IDEA Salaries	20-250-200-200-40-017 FT IDEA Benefits

3. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

\$ 3,888.00	11-000-213-600-09-000 Health Services Supplies	12-000-213-730-09-000 Health Services Equipment
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APPROVAL OF TRAVEL AND RELATED EXPENSES

4. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Dickstein, Neal	Asst. Supt.	2017 NJSBA Workshop and Exhibition	10/23/17-10/26/17	\$600.00

TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

5. WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and  
 WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and  
 WHEREAS, the Freehold Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and  
 WHEREAS, the Freehold Township Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer, and  
 WHEREAS, the Freehold Township Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and  
 WHEREAS, the Freehold Township Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;  
 NOW THEREFORE BE IT RESOLVED by the Freehold Township Board of Education that it hereby authorizes the district’s School Business Administrator to make these transfers consistent with all applicable laws and regulations.

RESOLUTION

6. The Superintendent recommends approval of the following resolution authorizing Disposal of Surplus Property conducted through GovDeals.com:

WHEREAS, the Freehold Township Board of Education is the owner of certain surplus property which is no longer needed for educational purposes; and

WHEREAS, the Freehold Township Board of Education desires to sell said surplus property in “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Freehold Township Board of Education, County of Monmouth, as follows:

- A. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement

entered into with GovDeals are available online at govdeals.com and also available from the Freehold Township Board of Education.

B. The sale will be conducted online and the address of the auction site is govdeals.com.

C. The sale is being conducted pursuant to Local Finance Notice 2008-9.

D. A list of the surplus property to be sold is as follows:

<u>Quantity</u>	<u>Item</u>
5	Computer Tables with Wiring Trough, Adjustable Legs 30" Wide x 60" Long
3	Tables with Privacy Screen, 26" High x 30" Wide x 60" Long
Appx. 350 Feet	3" Type "L" Copper Pipe used for 4 months for temporary hot water heating

E. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

F. The Freehold Township Board of Education reserves the right to accept or reject any bid submitted.

**DONATIONS**

7. The Superintendent recommends approval to accept a donation in the amount of \$8,000 from the Eisenhower PTO to be used for the following honoraria at the Eisenhower Middle School:

Fall Intramural Basketball	\$1,000
Fall Intramural Floor Hockey	\$1,000
Fit Club	\$1,000
Walking Club	\$1,000
Breakfast Club	\$1,000
Table Tennis Club	\$1,000
Debate Team	\$1,000
Fall Talent Showcase	\$1,000

8. The Superintendent recommends approval to accept a donation in the amount of \$40,000 from the West Freehold PTO to be used to purchase technology for the 2017-2018 school year at the West Freehold School.

**TRANSPORTATION JOINTURE**

9. The Superintendent recommends approval of a transportation jointure for Route S160 with the Camden County Educational Services Commission serving as the host district to transport one Freehold Township student from a residential placement to the Burlington County Special Services Commission during the period of July 5, 2017 to August 1, 2017 in the amount of \$1,861.60.

**CONTRACT**

10. The Superintendent recommends approval of the contract with CPC Behavioral Services for student referrals.

**DISPOSAL**

11. The Superintendent recommends disposal of the following District items which can no longer be used for educational purposes:

Boys Basketball uniforms

15 Royal Blue Uniforms  
 55 White Uniforms  
 55 Carolina Blue Uniforms

Girls Basketball uniforms

77 White & Carolina Blue Uniforms

## AMEND PACE GRANT MOTION OF DECEMBER 13, 2016

12. The Superintendent recommends approval to amend the PASS grant award from the December 13, 2016 agenda to read as follows:

<u>Grant #</u>	<u>Name</u>	<u>Teachers</u>	<u>School</u>	<u>Total</u>
2016-12	PASS	Tracy Cwllakala Allison Dutka	CTBS	\$2,024.00

## REPORT OF AWARDED CONTRACTS

13. The Superintendent recommends approval of the following:  
 Pursuant to PL. 2015, Chapter 47, the Freehold Township Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (A list of these contracts is available in the Board office for review.)

**Motion carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,  
 Mrs. Patten, Mr. Levy  
 Nays:  
 Abstain:  
 Absent: Mrs. O'Sullivan

## OLD BUSINESS

NEW BUSINESS - Mr. Levy welcomed the new staff approved on the agenda and told them they are coming to a fantastic district. He also thanked those BOE members that were able to attend the 8<sup>th</sup> grade graduation. The Board also agreed to move the July 25 meeting to 7 PM to accommodate the Board Member interviews. Committee meetings will be held at 6:30.

Mr. Hudak discussed the recent exterior facility review that he and Mr. De Vita performed the previous week.

Mr. Levy also announced that starting July 1 that Mr. Amoroso would become the Chairman of the Personnel Committee and Mr. Levy would take his place on the Finance Committee.

Dr. Kasun discussed with the Board a plan to realign the District Supervisors. The plan could save the District about \$100,000 if an open position was not filled and the realignment went forward.

Mr. Dickstein announced that June 28, 2017 would be Courtney Colford Day in Freehold Township to recognize her achievement as Monmouth County School Counselor of the Year.

PUBLIC PARTICIPATION – None

## EXECUTIVE SESSION

On motion of Mr. Hudak, seconded by Mr. Amoroso, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, June 27, 2017 at 9:03 p.m., for the purposes of discussing an FTEA Grievance on Summer PD, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

**Motion carried unanimously by voice vote.**

MOTION TO RECONVENE THE MEETING AT 9:44 P.M.

On a motion of Mr. Holtz, seconded by Mr. Hudak, the board reconvened as follows:

**Motion carried by voice vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,  
Mrs. Patten, Mr. Levy

Nays:

Abstain:

Absent: Mrs. O'Sullivan

ADJOURNMENT

On motion of Mr. DiBlasio and seconded by Mrs. Lambert, and by unanimous voice vote of those present, the meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Robert DeVita  
Business Administrator/Board Secretary  
RD:db