

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

1<sup>st</sup> Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

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## MINUTES

November 3, 2016

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### CONVENE PUBLIC SESSION

9:14 a.m.

#### A. Call to Order

Pledge of Allegiance led by Desirée Gardner

Roll Call

Board President Colleen Kuhn - present

Board Vice President Dale Lintner – not present

Board Member Cindy Joris - present

Board Member Robert Jackson - present

Board Member Kenneth Courtney - present

Also Present

Dr. Randy Wormmeester - present

Desirée Gardner - present

#### B. Public Comment – None

#### C. Items to be Removed from Consent or Action Agendas –

5. APPROVAL OF CDFI CHANGE IN TERMS – removed from Action Agenda

#### D. Consent Agenda –

Board Member Joris motioned to approve the Consent Agenda; Board Member Jackson seconded the motion. Motion carried 4/0.

1. Approval of Board minutes for the October 13, 2016 regular board meeting and October 25, 2016 special meeting.
2. Approval of Expenditure Report for October 2016, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of October 2016 Credit Card Statements.
4. Petty Cash reimbursements for October 2016.

#### F. Business Manager Report –

Gardner: Reported on Quickbooks challenges, CALPADS certification progress, and plans for accounting over the next month.

#### G. Executive Director/Commandant Report –

Wormmeester: Reported on status of on-site modulars and junior high charter amendment, growth and discussed holiday party plans.

#### H. Charter Advisory Report –

Joris: Reported on plans for holiday events with parents and establishment of new culture.

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**I. Construction Committee Report- None**

**K. Action Agenda**

**Public Comment –**

A parent notified Board of potential Color guard opportunities with his affiliations.

1. APPROVAL OF 2016-2017 PRESENCE LEARNING CONTRACT – Board Member Joris motioned to approve the contract with Presence Learning to provide online speech therapy services to students in the 2016-2017 school year; Board Member Courtney seconded the motion. Motion carried 4/0.
2. APPROVAL OF RUN/ADP CONTRACT - Board Member Jackson motioned to approve the contract with Run powered by ADP to provide payroll services and support beginning check date 11/4/16; Board Member Courtney seconded the motion. Motion carried 4/0.
3. APPROVAL OF SAN DIEGO SUPERINTENDENT OF SCHOOLS MOU – Board Member Joris motioned to approve the Memorandum of Understanding with San Diego Superintendent of Schools to provide service and support for Adult and Career Technical Education Designated Subjects Credentials; Board Member Jackson seconded the motion. Motion carried 4/0.
4. APPROVAL OF 1<sup>ST</sup> INTERIM BUDGET – Board Member Joris motioned to approve the first interim budget of 2016-2017 which will be submitted to the authorizer; Board Member Jackson seconded the motion. Motion carried 4/0.

**MOVE TO CLOSED SESSION**

**10:10 a.m.**

The Board moved to closed session to discuss the following:

1. PERSONNEL MATTERS – This is for the Board to discuss issues related to personnel.
2. PROPERTY DISCUSSION – This if for the Board to discuss updates in property financing, selling, and acquisition.

Courtney exited 11:16am

**RECONVENE PUBLIC SESSION**

**11:18 a.m.**

**M. Closed Session Report –**

Discussed property status and personnel matters.

**N. Board Member Comments –**

Jackson: Expressed desire to cut strings and allow Wormmeester to keep pushing forward. Feels more communication between the Board Chair and Executive Director would be helpful.

Joris: Agrees with Jackson.

Gardner: Agrees that better communication between Board Chair and Executive Director would be beneficial.

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**O. Items for Future Board Meetings –**  
None

**P. Next Meeting Date –**  
Regular Meeting: December 1, 2016 at 9:00 a.m.

**Q. Adjournment of Meeting –** Board Member Jackson motioned to adjourn the Governing Board meeting at 11:28 a.m.; Board Member Joris seconded the motion. Motion carried 3/0.