



DISCIPLINARY OFFICE REFERRAL

Student ID: _____ Name: _____ Grade: _____ Period: _____

Referred by: _____ Location of Infraction: _____

Date: _____ Time: _____ Room: _____ Phone: _____

Reason for Referral

- Excessive Tardiness
- Disturbing Class
- Repeated Disobedience
- Defacing School Property
- Fighting
- Incomplete Assignments/Homework
- Inappropriate Language
- Truancy/Attendance
- Assault-School Employee
- Assault-Non School Employee
- Bullying
- Other: _____

Disciplinary Action By Teacher

- | | |
|---|---------------|
| <input type="checkbox"/> Warned | Date(s) _____ |
| <input type="checkbox"/> Student Conference | _____ |
| <input type="checkbox"/> Isolated | _____ |
| <input type="checkbox"/> Parent Contact | _____ |
| <input type="checkbox"/> Kept After School | _____ |
| <input type="checkbox"/> Withdrawal of Privileges | _____ |
| <input type="checkbox"/> Temporarily Reassigned | _____ |
| <input type="checkbox"/> Behavior Intervention Plan | _____ |
| <input type="checkbox"/> Academic Intervention Plan | _____ |
| <input type="checkbox"/> Detention | _____ |
| <input type="checkbox"/> Other: _____ | _____ |

Description of Offense: _____

-----FOR ADMINISTRATIVE USE ONLY-----

*Disciplinary Action(s) taken by Administrator

- Expulsion to JJAEP (02)
- Expulsion to DAEP (03)
- Out-of-School Suspension (05-25)
- In-of-School Suspension (06-26)
- Placement in DAEP (07)
- Admin./Teacher/Student Conference
- Behavior Modification Plan
- *Corporal Punishment
- Detention
- Parent Conference/Notified
- Referred to Counselor
- Student Conference
- Warned
- Truancy (16-17)
- Other: _____

*Incident #: _____

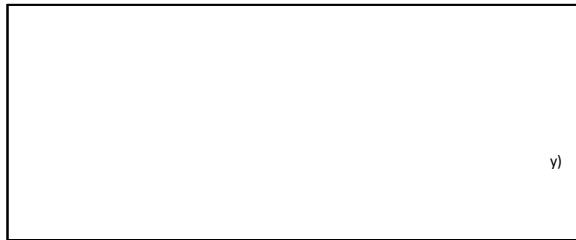
Action by: _____ Date: _____

Return Date: _____ Date: _____

*PEIMS Reason Code: _____ *PEIMS Action Code: _____

*Scheduled Days: _____ *Actual Days: _____

*Difference Code: _____



Campus ID of Disciplinary Assignment: _____

PEIMS Truancy Reason Codes: 42 – 43 – 44 – 45 – 46

Administrator's Signature: _____ Date: _____

Adult Witness Signature: _____ Date: _____

Parent/Student Signature: _____ Date: _____

Comments: _____

*Mandatory PEIMS fields

White – Office Original

Yellow – Teacher's Copy

Pink – Parent's Copy