

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF BOARD MEETING
JANUARY 16, 2018**

BOARD MEMBERS PRESENT: Dr. Bonnie Castrey
Dr. Duane Dishno
Susan Henry
Kathleen Iverson
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Clint Harwick, Superintendent
Dr. Carolee Ogata, Deputy Superintendent, Human Resources
Dr. Owen Crosby, Assistant Superintendent, Educational Services
Jeff Starr, Assistant Superintendent, Business Services
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office
January 16, 2018

CALL TO ORDER: The Board President, Dr. Castrey, called the meeting to order at 5:00 p.m.

CLOSED SESSION: (I) The Board recessed to Closed Session at 5:01 p.m. to consider Student Expulsions: Education Code section 48918; Public Employee Appointment/Assignment/Reassignment/Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; and Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and no-represented contracts – Government Code section 54957.6. Present were Dr. Clint Harwick, Dr. Carolee Ogata and Dr. Dan Bryan.

RECONVENED: The meeting was reconvened at 6:12 p.m. Dr. Castrey announced that no action was taken in Closed Session.

PLEDGE OF ALLEGIANCE: (II) The Pledge was led by Riess Rouser, Student Representative to the Board from Coast High School.

APPROVAL OF
MINUTES: (III-A)

It was moved by Mrs. Henry, seconded by Dr. Dishno, to approve the minutes of the December 12, 2017 Board meeting as presented.

Motion unanimously carried.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-C)

Riess Rouser, Student Representative to the Board from Coast High School, presented reports on campus activities.

SUPERINTENDENT'S
REPORT: (III-D)

Dr. Harwick showed a video of the Orange County Register Top Workplace in which the district came in third place in the large companies' category. He stated that the district is a great place to work.

PUBLIC DISCLOSURE
OF COLLECTIVE
BARGAINING
AGREEMENTS FOR
DEA, CSEA AND
HBPSA: (III-E)

Jeff Starr, Assistant Superintendent, Business Services, provided background information on the enactment of AB1200 and subsequent legislation requiring public disclosure of agreements between the district and the bargaining units prior to adoption. The public disclosures were presented in the form prescribed by the Orange County Department of Education.

SUNSHINE PROPOSAL
BETWEEN DISTRICT
AND CSEA: (III-F)

Dr. Carolee Ogata, Deputy Superintendent, Human Resources, and Brian Flook, President of CSEA, announced that the district and the California School Employees and its HBUHSD Chapter No. 157 are requesting to sunshine articles for negotiations on the issue of salaries and benefits, as well as continuation of current contract language in the existing collective bargaining contract for the 2018-19 fiscal year.

PRESENTATION BY
VAVRINEK, TRINE,
DAY & CO., LLP:
(III-G)

Brandon Harrison, a representative from the independent audit firm Vavrinek, Trine, Day & Co., LLP, presented findings from the 2016-17 Annual Financial Report. Mr. Harrison described issues within Financial, Federal Compliance and State Compliance which received an unmodified opinion. A number of minor areas in which the district did not comply were discussed. Board members asked questions, and Dr. Simons indicated that the district was in transition with staff in the Business Division this past year. The Board takes these incidents very seriously and he indicated that in future months this will not occur, stating that the Board is very confident in the staff we have now.

- STAFF PRESENTATION – MARINA HIGH SCHOOL: (III-H) Dr. Jessie Marion, Principal of Marina High School, together with Tom Cook, teacher and faculty advisor for robotics, and students presented on the Robotics program at Marina High School and how it focuses on STEAM and Project Based Learning.
- PUBLIC COMMUNICATION TO THE BOARD: (III-G) Jon Virak, parent, addressed the Board on the aquatics program at his son’s school.
Janice Gill-Hester spoke on facilities fees relating to a dance program.
- CONSENT CALENDAR: (IV) It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the Consent Calendar as presented, with a correction to item IV-F, New Haven Youth and Family Services (W18176), and with the exception of three items on page 1, IV-D, Field Trips, which were pulled by Mrs. Iverson for separate consideration.
Motion unanimously carried.
- PURCHASE ORDERS: (IV-A) Approval was granted for purchases orders in the amount of \$1,120,258.30 as presented.
- PERSONNEL REPORT: (IV-B) Approval was granted for the Certificated and Classified Personnel Report No. 6 as presented.
- PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C) Approval was granted for the Professional and Official Business activities as presented.
- FIELD TRIPS: (IV-D) Approval was granted for the field trips as presented, with the exception of the three items listed immediately following the Consent Calendar items (see page 5).
- CONTRACTS AND CONSULTING AGREEMENTS: (IV-E) The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
- NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ AMENDMENTS: (IV-F) Approval was granted to enter into the non-public school/agency contracts and amendments as presented, with a correction to New Haven Youth and Family Services where number W18175 should have read W18176. The West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

PARENT
REIMBURSEMENT
FOR
TRANSPORTATION
OF A SPECIAL
EDUCATION
STUDENT
WOCCE CONTRACT
NO. W18173: (IV-G)

Approval was granted to reimburse parents for transportation of a special education student, as the student requires transportation to non-public schools located outside district boundaries per their IEP.

Effective: November 2, 2017 to June 30, 2018
Fiscal Impact: Amount not to exceed \$1,150.00
District: Huntington Beach Union High School District

GRANT
APPLICATION –
SIMON YOUTH
FOUNDATION –
COAST HIGH
SCHOOL: (IV-H)

Approval was granted for Coast High School (CHS) to submit an application to the Simon Youth Foundation for the 2018 Student Enhancement Grant. This grant will be used to invest in a classroom set of Adidas Spirit Systems that will allow students to participate in transformational Physical Education. The grant is in the amount of \$5,000. No matching funds were required. Authorization to expend funds upon receipt was granted.

GRANT
APPLICATION –
SIMON YOUTH
FOUNDATION –
HUNTINGTON
BEACH ADULT
SCHOOL: (IV-I)

Approval was granted for the Huntington Beach Adult School (HBAS) to submit an application to the Simon Youth Foundation for the 2018 Student Enhancement Grant. The grant is in the amount of \$5,000. No matching funds were required. Authorization to expend funds upon receipt was granted.

GRANT
APPLICATION –
SIMON YOUTH
FOUNDATION –
VALLEY VISTA HIGH
SCHOOL:
(IV-J)

Approval was granted for Valley Vista High School (VVHS) to submit an application to the Simon Youth Foundation for the 2018 Student Enhancement Grant. This grant will be used for supplies to enhance the curriculum and various field trips throughout the school year. The grant is in the amount of \$5,000. No matching funds are required. Authorization to expend funds upon receipt was granted.

GRANT
APPLICATION –
SOUTH COAST AIR
QUALITY
MANAGEMENT
DISTRICT: (IV-K)

Approval was granted for the district to submit an application to the South Coast Air Quality Management District. This grant will be used for tank replacement for 2 CNG school buses. The grant is in the amount of \$40,000. No matching funds were required. Authorization to expend funds upon receipt was granted.

INSURANCE AND
LIABILITY CLAIM:
(IV-L)

Approval was granted to reject a claim for general and personal liability damages FVHS06042017. Claim information was available in the Insurance Office.

PIGGYBACK BIDS AND CONTRACTS: (IV-M)	Approval was granted to utilize the public agency contracts as presented. Contracts to be used on an as-needed basis through the term of the contract.
SALE OF SURPLUS AND OBSOLETE DISTRICT PERSONAL PROPERTY: (IV-N)	Approval was granted to declare the following items as surplus and approve the disposition of these items in accordance with Education Code Section 17545 <i>et seq</i> and Board Policy 3270.
QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS: (IV-O)	The quarterly report on Williams Uniform Complaints was presented for the second quarter of the fiscal year 2017-18.
NOVEMBER 2017 DISBURSEMENTS: (IV-P)	A recap of the payments processed during the month of November 2017 was presented.
2016-17 ANNUAL FINANCIAL REPORT: (IV-Q)	Approval was granted to accept the 2016-17 District Annual Financial Report as presented under separate cover.
STUDENT EXPULSIONS: (IV-R)	Approval was granted for the expulsion and enrollment following the expulsion period for the cases as presented. It was further moved that the students be placed within a Huntington Beach Union High School District program, placed in an Orange County Department of Education alternative education program, or, in the case of a Special Education student, an IEP team will convene to determine placement. Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.
FIELD TRIPS: (IV-D) Three items pulled for separate consideration:	Board discussion took place about various aspects of three items – EHS, 14 Varsity Girls’ Cheer team to Orlando, Florida; HBHS, 11 World Language students to visit Canada; and HBHS, Advanced Placement Environmental Science students to visit the Bahamas. Concern was expressed regarding process, about out-of-state travel, and the item was postponed for future discussion. It was moved by Dr. Simons, seconded by Mrs. Henry, to approve the Edison High School, 14 Varsity Girls’ Cheer team to Orlando, Florida.

Motion unanimously carried.

Main Motion: It was moved by Dr. Simons, seconded by Dr. Dishno, consider approval of the HBHS, 11 World Language students to visit Canada.

Following much discussion, it was moved by Mrs. Iverson, seconded by Mrs. Henry, to postpone this item.

Motion unanimously carried.

Main Motion: It was moved by Dr. Simons, seconded by Mrs. Henry, to consider approval of the Huntington Beach High School 12 Advanced Placement Environmental Science students to visit Nassau, Bahamas.

Following further discussion, it was moved by Mrs. Iverson, seconded by Mrs. Henry, to postpone this item.

Motion unanimously carried.

RESOLUTION NO. 16
CALLING FOR FULL
AND FAIR FUNDING OF
CALIFORNIA’S PUBLIC
SCHOOLS:
(V-A)

It was moved by Mrs. Henry, seconded by Dr. Simons, to support and adopt CSBA’s recommended Resolution No. 16 calling for full and fair funding of California’s Public Schools.

RESOLUTION NO. 16: AYES: DISHNO, IVERSON, HENRY, SIMONS, CASTREY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Resolution unanimously adopted.

PROPOSED SALARY
INCREASE FOR ALL
CERTIFICATED,
CLASSIFIED,
CLASSIFIED SERVICE
EXEMPT,
CERTIFICATED
ADMINISTRATORS
INCLUDING
ASSISTANT AND
DEPUTY SUPERIN-
TENDENTS,
SUPERINTENDENT,
CLASSIFIED
MANAGEMENT,
CONFIDENTIAL
EMPLOYEES, AND
BOARD MEMBERS:
(VI-A)

It was moved by Mrs. Henry, seconded by Dr. Dishno, to grant a .957 percent salary increase to all certificated, classified, classified service exempt, certificated administrators, including assistant and deputy superintendents, superintendent, classified management, confidential employees, and Board members retroactive to July 1, 2017.

Motion unanimously carried.

NEW BUSINESS: (VII)

Dr. Simons asked to be provided with a list of dates for TBC meetings. Mrs. Iverson mentioned that she had attended the December meeting.

Mrs. Iverson requested that we look at ROP. A Workshop was scheduled prior to the February 13 Board meeting.

Mrs. Iverson expressed interested in getting information on field trips revised and out to staff.

Dr. Castrey indicated that an ROP Workshop will take place soon, a March Study Session will take place on Board Policies and a later one on field trips.

Dr. Harwick stated that the February 13, 2018 meeting will begin at 4:00 p.m. with an ROP Workshop.

ANY OTHER PUBLIC
COMMUNICATION TO
THE BOARD: (VIII)

None.

ADJOURNMENT:

The meeting was adjourned at 7:46 p.m.



Clerk



Secretary