

# Dual Credit Tuition Reimbursement Requirements:

Sam Rayburn ISD will reimburse each Dual Credit student's tuition fees if they meet the following criteria:

**\*\*Changes made for the 2016-2017 School Year. If you have any questions please contact Mrs. Keeton or Mrs. Cline**

- Receive A/B in their dual credit course (this is the grade before SRISD adds the extra points)
- The school will not pay any tuition if the grade is below a B.
- If you receive a C and/or drop you will be placed on probation for 1 semester and you will not be reimbursed for that class. After 2 C's or 2 dropped courses you will no longer be eligible to take dual credit courses.
- \*You must have a 97% or better attendance.
- \*A student cannot have served more than 2 days in ISS their entire High School career.
- A student will be reimbursed for the 1<sup>st</sup> 12 hours of college credit.
- **All courses must be approved by the Principal and Counselor!!**
- **A detailed expenditure sheet needs to be turned into Mrs. Cline.**
- **Only tuition is covered by the school.**

If the Dual Credit student meets all of the criteria they will be reimbursed once all materials have been turned into Mrs. Cline. Once the criterion is checked and the student has cleared the above stated criteria they will be given a reimbursement check. Everything needs to be turned into Mrs. Cline. She will then forward the information to the billing department. Checks are written on Fridays and will be made out to the parents. The checks will be picked up in Mrs. Cline's office.

**\*\***No Dual Credit classes will be reimbursed that are taken in the summer. Dual Credit classes take the place of high school classes offered during the school year. There will be one class period devoted to dual credit students with a teacher present. All other college assignments/classes that you sign up for will be required to be completed outside of school if that period does not work in your schedule. Attendance will be taken each day. During down times of your Dual Credit classes you will be required to work by the teacher in charge. You will be producing the Sam Rayburn Rebel newsletter. The Dual Credit Class will be treated like a class and follow the schools schedule. All assignments for the Dual Credit Class will take priority over the newsletter, but you will be expected to stay busy and complete all assignments on time. The teacher is there to help you, but will not complete your assignments for you. This is a class that will help prepare you for college classes. It is your responsibility, but we feel by providing a teacher we can help your transition from high school to college be more realistic. Everyone will be required to print out their syllabus and hand it in to the teacher in charge. A calendar will be produced to remind students when assignments are due. It will not be the teacher's responsibility to ensure that you complete all assignments. She will be a helpful resource.

**Please sign and return. If there isn't a signed copy on file you will not be reimbursed!**

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Parent Signature

Date

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Student Signature

Date