

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, July 27, 2017
Place: Administrative Board Room #361
Time: 6:38 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:38 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

The following members were present:

Roll Call Mr. Barclay, Mr. Barth, Mr. DiClemente Mr. Dudash, Mr. Hutter, Mrs. Moore, Mrs. Morrow, and Mr. Young

Also present at the Board Meeting:

Janet Burkardt, Solicitor Dr. Stone, Superintendent of Schools
Tiffani Doyle, Recording/Board Secretary

The following Board Member was absent:

Mr. Rippole

Presentations

1. Fourth Rivers Development, LLC – Forest Grove Property (July 20th Planning Meeting)
2. Budget Update – Mrs. Borsos (July 20th Planning Meeting)

Reports Mr. Barclay and Dr. Stone presented the Reports section and made a motion to approve the following:

President

1. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of June 29, 2017.

Superintendent

2. Accept Pennsylvania Department of Education (PDE) monies for the 2017-2018 school year as follows:
 - \$293,404 – Title I
 - \$88,669 – Title II
 - \$10,000 – Title IV
3. Approve an agreement with the Allegheny Intermediate Unit and Waterfront Learning to provide a flexible cyber education program options based on student need at a cost ranging from \$615 - \$1,125 as per the attachment.
4. Approve the quote from Fun & Function, LLC for alternative ball seating at the new elementary school at a cost of \$18,106.63.
5. Approve elementary school signage provided by Image 360 at a cost of \$19,250 as per the attachment. (*new addition / presented on the 27th*)

Mrs. Morrow made the motion to approve the Reports, seconded by Mr. Barth.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Budget & Finance Mr. Barclay asked Mrs. Borsos to present her items at the Planning Meeting and tonight requested a motion to approve the following:

Treasurer's Report

6. Approve the Treasurer's Report for June of 2017 as follows:

FUND

10 GENERAL FUND	YTD TOTALS
Revenues Year to Date	\$ 65,387,289.59
Expenditures Year to Date	\$ 60,895,039.54
FNB Bank Balance as of 6/30/17	\$ 11,463,771.94
PSDLAF Bank Balance as 6/30/17	\$ 4,658.52
Audited Fund Balance as of 6/30/16	\$ 2,971,913.00

30 CAPITAL PROJECTS FUND	YTD TOTALS
<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 6/30/17	\$ 1,565.00
Audited Fund Balance as of 6/30/16	\$ 117,640.00

32 CAPITAL RESERVE FUND	YTD TOTALS	PTD TOTALS
Key Bank as of 6/30/17	\$ 381,538.68	
Audited Fund Balance as of 6/30/16	\$ 426,785.00	

39 CAPITAL PROJECTS FUND - ELEM	YTD TOTALS	PTD TOTALS
<u>Elementary Project #3777:</u>		
Total Value of Contracts		\$ 37,158,805.10
Approved Change Orders		\$ 517,891.06
Contract Sum to Date		\$ 37,676,696.16
Construction Dollars Spent to Date	\$ 16,743,049.76	\$ 33,672,181.31
Soft Costs Spent to Date	\$ 1,650,647.41	\$ 4,614,929.19
PCOs Under Review		\$ 317,957.40
PCOs Pending MSD Approval		\$ 54,195.10
PLGIT-2015 Bond Balance of 6/30/17	\$ 8,440,888.43	
Audited Fund Balance as of 6/30/16	\$ 23,466,749.00	

50 CAFETERIA FUND	YTD TOTALS
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Revenues Year to Date	\$ 1,145,096.10
Expenditures Year to Date	\$ 1,174,459.38
FNB Bank Balance as of 6/30/17	\$ 77,329.74
Audited Fund Balance as of 6/30/16	\$ (112,412.00)

70 FIDUCIARY FUND	YTD TOTALS
FNB Bank Balance as of 6/30/17	\$ 23,508.05

VIII. BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:

**MONTOUR BOARD OF SCHOOL DIRECTORS
BILLS FOR APPROVAL
7/27/2017**

General Fund 10		Totals
Bills to be Approved	\$	847,760.05
Bills to be Ratified	\$	199,847.18
 Capital Projects Fund 30		 Totals
Bills to be Approved	\$	-
Bills to be Ratified	\$	-
 Capital Reserve Fund 32		 Totals
Bills to be Approved	\$	382.46
Bills to be Ratified	\$	-
 Capital Project Fund 39		 Totals
Bills to be Approved	\$	2,155,814.47
Bills to be Ratified	\$	19,512.26
 Cafeteria Fund 50		 Totals
Bills to be Ratified	\$	106,562.12
 Activity Fund 70		 Totals
Bills to be Ratified	\$	12,905.51

2. Approve the Budget Transfers from July 2017:

\$ 12,145.00	FROM	10-1231-562-000-10-000-000-000-0025	Emotional Support Public – Tuition to PA Charter
	TO	10-2620-523-000-00-000-000-000-0026	Operation of Building– General Property and Liability insurance

3. Approve the following lunch prices effective the 2017-2018 school year: Elementary \$2.60 and Middle/High School \$2.85.
4. Approve a transfer of \$1,000,000 to the capital reserves fund to fund the District’s future capital

projects.

Mr. Dudash made the motion to approve the Budget & Finance Report, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Education

Mr. Barclay called on Administration to present their items under Education at the Planning Meeting and tonight made a motion to approve the following:

Pupil Services, Dr. Robert Isherwood

1. Approve a contract with Longmore Academy to place students from the Montour School District with behavioral needs at the academy when necessary at a cost not to exceed \$100/day for special education students and \$90/day for general education students.

Director of 5-12 Academic Achievement & Support Services, Dr. Eric Sparkenbaugh

2. Approve Educational Support Services provided by the University of Pittsburgh Medical Center (UPMC) to assist the behavioral support programs at a cost of \$15,000 as per the attachment.
3. Approve an agreement with Crisis Center North (CCN) to provide consultation, individual counseling, and create safety plans for students at a cost of \$4,000 as per the attachment.
4. Approve the Student Assistant Program (SAP) agreement with Holy Family Institute for the 2017-2018 school year at no cost to the District as per the attachment.

High School Principal, Mr. Todd Price

5. Approve the Montour High School Musical to be held on April 20th – 22nd and April 26th – 28th in the Montour High School Auditorium.

David E. Williams Middle School Principal, Mr. Dominic Salpeck

6. Approve the proper disposal of the following DEW old/unused books:
 - "In Other Words" – Thesaurus - ISBN – 0-673-124878 – 10 books
 - Scott, Foresman – Beginning Dictionary – ISBN 0-673-12325-1 – 2 books
 - Scott, Foresman – Intermediate Dictionary – ISBN 0-673-12381-2 – 4 books
 - Scholastic Children's Dictionary – ISBN 0-590-25271-2 – 1 book
 - The American Heritage Dictionary (High School Edition) – ISBN 0-395-24575-3 – 1 book
 - Webster's Intermediate Dictionary – ISBN 0-87779-379-4 – 1 book
 - Scott, Foresman – Intermediate Dictionary – ISBN 0-673-12384-7 – 55 books
 - Webster School Thesaurus – ISBN 0-87779-178-3 – 22 books
 - Merriam Webster School Thesaurus – ISBN 0-87779-178-3 – 45 books
 - Roget's Student Thesaurus – ISBN 0-06-275005-4 – 24 books
 - Holt, Rinehart and Winston – Middle School Dictionary – ISBN 0-03-096483-0 – 30 books
 - Merriam Webster's Collegiate Dictionary – ISBN 0-87779-707-2 – 33 books
 - Thorndike Barnhart/Scott Foresman – Intermediate Dictionary – ISBN 0-673-12375-8 – 47 books
 - Merriam Webster's – High School Dictionary – ISBN 0-03-096484-9 – 9 books
 - Scott, Foresman – Intermediate Dictionary – ISBN 0-673-12326-X – 8 books

Elementary School Principal, Mr. Jason Burik & Mr. Jason Shoaf

7. Approve the YMCA after-school program at the Elementary School for the 2017-18 school year.

8. Accept the Lowes Toolbox for Education Grant in the amount of \$5,000.
9. Approve the acceptance of the PPG Public Education Leadership Grant in the amount of \$985.47.

Mr. Barth made the motion to approve the Education Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Facilities

Mr. Barclay called upon Dr. Stone at the Planning Meeting to present the Facilities agenda and tonight made a motion to approve the following:

Informational:

NRG savings update - \$2,865.30 received on July 6, 2017

1. Approve an agreement with Cintas Corporation to provide janitorial services for at a cost of \$433/weekly or \$22,500/year as per the attachment.
7. Approve advertisement for bids on the replacement of flooring in fourteen (14) restrooms at the David E. Williams Middle School.
8. Approve a state mandated training for the Nutrition Inc. staff to be held at the high school on August 9, 2017 at no cost to the District. *(new addition / presented on the 27th)*

Mr. Barth made the motion to approve the Education Agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Construction

Mr. Barclay called upon Mr. Follen and Mr. Parker at the Planning Meeting to present the Construction agenda and tonight made a motion to approve the following:

FMS Director of Operations, Mr. Mark Follen

1. Approve Change Order #GC-01 to the General Construction Contractor A. Folino Construction, Inc. for \$5,375.00 for the installation of a 24" precast concrete headwall and 8' of new concrete pipe for storm water conveyance at the shoulder of Clever Road in accordance with the proposal submitted by the Contractor and reviewed by the Architect and their consulting Engineer.
2. Approve the advertisement of bids for the construction of the dugouts for the new softball field. *(new addition / presented on the 27th)*
3. Approve the advertisement of bids for the construction of the handicap ramp and paved ramps for the new softball field and practice field. *(new addition / presented on the 27th)*

Massaro Project Manager, Mr. David Parker

4. Approve Change Order #6 to Preferred Fire Protection, Inc. for Fire Protection Construction in the amount of \$2,529.00 and Zero (0) days additional time for work required for Modifications to Branch Piping at Stairs A&C.
5. Approve Change Order #6 to Preferred Fire Protection, Inc. for Fire Protection Construction in the amount of \$2,386.00 and Zero (0) days additional time for work required for Modifications to Branch Piping at Stairs at Area F.

6. Approve Change Order #8 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$10,928.90 and Zero (0) days additional time for work required to Add 25 Pair Cable Between the MDF and IDF Closets.
7. Approve Change Order #9 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$2,784.08 and Zero (0) days additional time for work required to provide equipment for an Additional IDF.
8. Approve Change Order #10 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$1,792.50 and Zero (0) days additional time for work required to Add WAPS to Multi-Purpose Room B112.
9. Approve Change Order #11 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$11,523.04 and Zero (0) days additional time for work related to Demarc Extension.
10. Approve Change Order #12 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$12,751.58 and Zero (0) days additional time for work related to ActivPanel Cable Management.

Mrs. Morrow made the motion to approve the Education Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"

MOTIONS CARRIED

Personnel

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Broadbeck, Christine	High School	Long Term Substitute	1/26/18-11/2018	\$100/day, \$54,225 (Master's Step 2, prorated after 45 th day)
Burik, Kathleen	Elementary School	.5 Nurse	8/28/17	\$23,187.50 (B+24, Step 1, contractual rate)
Hipfel, Anna	High School	Long Term Substitute	8/29/17-6/14/18	\$100/day, \$70,025 (Bachelor's Step 9, prorated after 45 th day)
Paddick, Jordan	DEW	Long Term Substitute	8/29/17-6/14/18	\$100/day, \$52,875 (Bachelor's Step 2, prorated after 45 th day)
Petrick, Melissa	Elementary School	Long Term Substitute	8/29/17-1/10/18	\$100/day, \$45,875 (Bachelor's Step 1, prorated after 45 th day)
Polk, Ross	Elementary School	Long Term Substitute	12/1/17-6/14/18	\$100/day, \$57,775 (Bachelor's Step 4, prorated after 45 th day)
Rusnak, Emily	DEW	Long Term Substitute	8/22/17-6/14/18	\$100/day, \$47,125 (Master's Step 1, prorated after 45 th day)
Schlight, Amy	Elementary School	Long Term Substitute	8/22/17-6/14/18	\$100/day, \$47,125 (Master's Step 1, prorated after 45 th day)

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Reagan, Janice	Transportation	Extra Bus Driver	7/28/17	\$21.36/hour

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Baron, Dena	Assistant Varsity Girls Volleyball Coach	7/28/17	\$2,364 (contractual rate)
Halulko, Annissa	DEW Assistant Girls Soccer Coach	7/28/17	\$1,655 (contractual rate)
Hopay, Brandon	Volunteer Football Coach	7/28/17	N/A
Karlick, Trent	Assistant Varsity Boys Golf Coach	7/28/17	\$3,589 (contractual rate)
Meehan, Zach	Assistant HS Boys Soccer Coach	7/28/17	\$3,821 (contractual rate)
Naylor, Sherrod	Volunteer Football Coach	7/28/17	N/A
Rose, Lauren	Assistant Varsity Girls Volleyball Coach	7/28/17	\$1,655 (contractual rate)
Stevens, Mikaela	Assistant Band Director	7/28/17	\$6,554 (contractual rate)

Professional Staff – Change of Status

Name	From	To	Effective
Keaton, Summer	M+20/BA+54, Step 14 (\$84,075, contractual rate)	M+30/BA+64, Step14 (\$84,675 contractual rate)	8/27/17

Professional Staff – Leave of Absence

Name	Location	Position	Type of Leave	Leave Dates
Kosarych, Jennifer	Elementary School	Teacher	FMLA/Sabbatical	12/4/17-6/14/17
Roehn, Kimberly	DEW	Teacher	Unpaid	8/29/17-6/14/18
Stacy, Jennifer	DEW	Counselor	Unpaid	8/29/17-6/14/18

2. Approve Keystone Consulting to provide an individual to support the Technology Department. Total cost would be \$14 per hour, not to exceed 260 work days per year.

Mr. Hutter made the motion to approve the Personnel Agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Solicitor

Mr. Barclay called upon Mrs. Burkardt to present the Solicitor’s Agenda and made a motion to approve the following:

1. Approve the Exclusive Sales Listing Agreement with Fourth River Development, LLC for a period of twelve (12) months commencing on August 1, 2017. In the event of a sale of the property commission shall be five (5%) percent of the sales price. In the event of a lease, commission shall be four (4%) percent of the gross lease value with a lease commission of two (2%) paid on any extensions, expansion or renewals.

Mr. Dudash made the motion to approve the Technology Agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments:

Mr. James Wiley, Kennedy Twsp. – Inquired about the Forest Grove property sale and what we can expect to get. Mr. Barclay responded that it was currently appraised for around 1.6 million and that we cannot get more than what it is appraised for.

Mr. Barclay asked if there were any more comments, hearing none he made the motion to adjourn the voting meeting at 6:50 p.m.

VOICE

ROLL CALL:

All Present Voted “YES”

MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary