

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - March 4, 2015

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 12, 2015. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on February 27, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Mercantini, and Mr. Drew. ABSENT: Ms. Brennan (Arrived 6:51), Mr. Creegan (Conflicted--Excused from Executive, Arrived 7:00), and Mr. Tyler (Arrived 6:57).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.
Staff attending: Ellen Kirk, Dawn Patterson, Lisa Muolo, Becky Sullivan, Ann Marie O'Leary, Patty Ridolfi, Tom Ridolfi, Elizabeth Santillo, Greg Poole, Christopher O'Leary, Doug Corbin, Liz Brotherton, and Lisa Hudik.
Visitors attending: Hannah Heberling, Walter Kosul, Rita Bergen, and Jim Brotherton.

D. EXECUTIVE SESSION RESOLUTION

Mr. Hartmann read the following resolution, seconded by Mr. Heberling and unanimously approved at 6:35pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy _____);

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
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MINUTES - March 4, 2015

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is (BRMS Principal _____));

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/2015.

The Board returned to open session at 7:07pm.

E. RECOGNITION/PRESENTATION - None

F. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

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MINUTES - March 4, 2015

maximum time per member of the public shall be five minutes. Please state your name and address for the record.

G. STUDENT REPRESENTATIVES - Ms. Michelle Hazlett

1. Winter sports are winding down; boys & girls basketball teams advanced to the playoffs.
2. Student Council hosted the annual Lock-In, February 27th.
3. Spring sports begin March 6th.
4. Senior Class Florida trip March 10th.
5. Student Council Black-Out Dance to be held March 20th.
6. NHS Blood Drive in April

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Hartmann, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Mr. Roselli. ABSENT: None.

Motion approved by majority.

J. COMMITTEE REPORTS

1. Athletic Committee Meeting, 2/27/15 - Mr. Kevin Creegan, Chair
 - a. Discussion on "pay to play" or "activity fee" (does not seem to be favored at this time).
 - b. Update on the auxiliary gym leak from the pipe burst 2-22-15.
 - c. Discussion regarding "gate" revenues to date.
 - d. CDA's involvement pertaining to scheduling events, paying fees for officials, and security (NOTE: CDA is only responsible for these costs for their own events).

INFORMATION:

1. +Updated Board Committee List

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. +Motion to accept HIB Report & Determinations

| School | # of Reports | # of HIB |
|--------|--------------|----------|
| CBS | 0 | 0 |
| PMS | <u>1</u> | <u>1</u> |
| MIS | 0 | 0 |
| BRMS | 0 | 0 |
| BRHS | 0 | 0 |
| TOTAL: | <u>1</u> | <u>1</u> |

INFORMATION:

2. Budget Discussion: Dr. Forsthoffer provided update of 15/16 budget development status; follow-up meeting(s) to be held with Finance Committee to provide more details; tentative budget to Board at its 3/18/2015 meeting, with submission to County Office thereafter and public hearing in April.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - March 4, 2015

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

L. CURRICULUM REPORTS - None

M. PERSONNEL REPORT

A motion was made by Mr. Roselli, seconded by Mr. Heberling to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to approve Mr. Sam Tola as the Bordentown Regional Middle School Principal, effective March 19, 2015, with a pro-rated salary of \$114,000.
2. Motion to accept resignation from Ms. Catherine Anderson from the position of Instructional Aide, effective March 6, 2015.
3. Motion to accept resignation from Mr. David Misselhorn from the position of Head Track and Field Coach, effective immediately.
4. +Motion to approve Ms. Michele Enrico as a long term leave replacement at PMS. Ms. Enrico will be compensated in accordance with the long term leave replacement pay scale from March 23, 2015 through June 22, 2015.
5. Be it resolved that the commencement of leave of absence requested by employee #4659, effective February 23, 2015 through approximately March 13, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
6. Be it resolved that the commencement of leave of absence requested by employee #4045, effective February 2, 2015 through approximately April 24, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
7. Be it resolved that the commencement of leave of absence requested by employee #5318, effective April 20, 2015 through June 12, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
8. Motion to approve to contract Mission 1 for a full-time aide in the Autism Program at PMS to replace two part-time district aides that have resigned.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - March 4, 2015

9. Motion to approve to provide a 1:1 aide for a Preschooler at PMS. Aide will be hired through Mission 1.
10. Motion to approve Ms. Cassie Bolinger as a PAC student usher at an hourly wage of \$9/hr.
11. Motion to approve Ms. Kelly Gray as a Before School/After School counselor for CDA with an hourly wage of \$13/hr.
12. Motion to approve the following staff members to help out at the Tournament of Champion practices after school at MacFarland Intermediate School in May. Compensation will be at their hourly contracted rate per each hour of practice they attend.
 - a. Mike Priano - \$46.86/hr.
 - b. Loren Grabowski - \$59.65/hr.
 - c. Maura Hollern - \$38.60/hr.
 - d. Elaine Mitchell - \$16.50/hr.
13. Motion to approve the following BRHS Girls' Spring Track Coaches:
 - a. Brian Wheeler, Head Coach, Step 1, with a stipend of \$5,907.
 - b. Bill Lloyd, Assistant Coach, Step 3, with a stipend of \$4,984.
 - c. Mandrele Hansford, Assistant Coach, Step 1, with a stipend of \$4,037.
14. Motion to approve Ms. Debora Tartaglia as a volunteer assistant golf coach at BRHS.
15. Motion to approve Mr. Steven Perry as a volunteer assistant golf coach at BRHS.
16. Motion to approve Ms. Ashlee Marie Rossi, a student of Rutgers, to observe Ms. Christina Kittel, an Occupational Therapist for the District, for one day.
17. Motion to approve Ms. Jennifer Dawson, a student of The College of New Jersey, to continue her guidance / SAC internship with Ms. Katerina Angelopoulos, Ms. Margaret Muha, and Ms. Nell Geiger for the 2015-2016 school year.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Mercantini, and Mr. Drew.
NOES: None. ABSTENTIONS: Mr. Creegan-conflicted. ABSENT: None.
Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-17):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.
NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Hartmann, seconded by Mr. Mercantini to To approve the following:

1. Motion to approve Bordentown Regional School District to:
 - a. Utilize the enhanced bid and quote thresholds, [raising the District's bid threshold from \$26,000 to \$36,000 and the corresponding quote threshold from \$3,900 to \$5,400], pursuant to N.J.S.A. 18A:18A-3.1 and, when deemed appropriate, utilize competitive contracting for specialized goods and services pursuant to 18A:18A-4.3, on appointment of a Qualified Purchasing Agent (QPA) meeting the

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - March 4, 2015

professional and educational qualifications of N.J.S.A
40A:11-9.

- b. Appoint Eloi Richardson-SBA/BS as the Qualified Purchasing Agent for the District, effective as of March 5, 2015, under the enhanced bid and quote threshold levels indicated above and, when deemed appropriate, to initiate competitive contracting.

2. Motion to pre-approve, as recommended from the audit for June 30, 2012, annual limits for "regular business travel" for school year 2014-2015 by employees whose duties require such, as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b). These employees will still need to submit proper evidence of their "regular business travel".

- a. Mr. Robert Frumin, Desktop Support (not to exceed \$105.00 till the end of the school year).

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

O. POLICY - None

P. BOARD and PUBLIC FORUM - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

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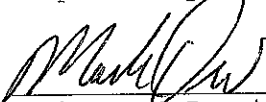
Q. NEW BUSINESS - None

R. ADJOURNMENT

A motion was made by Mr. Hartmann, seconded by Mr. Roselli to adjourn the meeting at 7:41 p.m.

Motion unanimously approved.

Respectfully submitted,


Mark Drew, President


Eloi Richardson, SBA/BS