



Charter School

Personalized Learning for Student Success!

Application for Employment

CORE Charter School is an equal opportunity employer dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, veteran status, political belief or disability that does not prohibit performance of essential job functions or any other basis prohibited by federal or applicable state or local law.

Date: _____

I. Personal Information

Name: _____
Last First Middle

Current Address: _____
Street No. City County State Zip

Mailing Address: _____
(If different than above)

Email Address: _____
(Please print clearly with correct casing and spacing)

Home Telephone Number

Cell Phone Number

Social Security Number

1. Have you ever applied to or worked for CORE Charter School before? YES NO
If yes, when: _____
2. Do you have any friends or relatives working for the School? YES NO
If yes, who & what relationship: _____
3. If hired, can you present evidence of our U. S. citizenship or proof of your legal right to live and work in this country? YES NO
4. Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? YES NO
If no, describe the functions that cannot be performed: _____
5. Have you ever been convicted of a criminal offense other than traffic routine violations? YES NO
If yes, state the nature of the crime(s), when & where convicted, and disposition of the case: _____

II. Educational History

High School:	_____	_____	_____
	School Name/Location	Yrs. Completed	Diploma or GED
College/University:	_____		
Degree/Major:	_____		
Credentials Held (issuing state, type, & expiration date):	_____		
Language(s) Other than English/ Fluency level:	_____		

III. Employment Record

List below all present and past employment, starting with your most recent employer. Account for all periods of unemployment. You must complete this section, even if attaching a resume. Attach additional pages as necessary.

Employer Name:	_____	_____
	(Current or most recent employer)	Position Held
Address:	_____	
	(Street, City, State Zip Code)	
Manager/Supervisor, Title:	_____	Telephone #: _____
	Dates Employed: From _____	to _____
Reason for Leaving:	_____	
	May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO	

Employer Name:	_____	_____
	(Current or most recent employer)	Position Held
Address:	_____	
	(Street, City, State Zip Code)	
Manager/Supervisor, Title:	_____	Telephone #: _____
	Dates Employed: From _____	to _____
Reason for Leaving:	_____	
	May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO	

Employer Name: _____ (Current or most recent employer) _____ Position Held _____

Address: _____ (Street, City, State Zip Code)

Manager/Supervisor, Title: _____ Telephone #: _____

Dates Employed: From _____ to _____

Reason for Leaving: _____

May we contact this employer for a reference? YES NO

IV. References

List below three (3) persons not related to you who have knowledge of your work performances within the last three (3) years.

Name	Yrs. Known	Telephone
		()
		()
		()

V. Work Availability

If your application receives favorable consideration, when will you be available to begin work? _____

About You (Optional)

Are you Hispanic or Latino? Yes No

What is your race? (Check one or more)

- American Indian/ Alaskan Natives
- Asian
- Black or African American
- Cambodian
- Chinese
- Filipino
- Guamanian
- Hawaiian
- Hmong
- Japanese
- Korean
- Laotian
- Pacific Islander
- Samoan
- Tahitian
- Vietnamese
- White
- Other

Gender? Male Female

Please Read Carefully and Sign Below:

I certify that I, the undersigned applicant, have personally completed the application and authorize CORE Charter School to conduct a background investigation and authorize release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release CORE Charter and reference source from any liability in connection with its release or use. I waive my right of access to any such information, and without limitation hereby release CORE Charter and reference source (except in relation to prior contractual agreements, public policy, legal/labor/education code, former employers and their agents or employees, as provided by law) from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: the local law enforcement agencies, information from the Central Criminal Records Exchange or either data on all criminal convictions or certification that no data on criminal convictions are maintained, information from the California or other State Department of Social Services Child Protective Services Unit and any locality to which they may refer for release of information to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or falsely answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with CORE Charter School.

Applicant's Signature: _____ Date: _____

Applicant's Printed Name: _____ Date: _____

Please direct application and documents to:
Angela Choate, Operations Director
CORE Charter School
321 16th Street
Marysville, CA 95901

Submit the following documents with Employment Application:

- Personal cover letter
- Resume
- Three letters of recommendation
- Current teaching credential, if applying for a teaching position
- CA driver's license
- Evidence of insurance