

United School District
Reorganization Meeting
December 6, 2016

The Reorganization Meeting of the United School Directors was held on Tuesday, December 6, 2016, at 6:30 p.m. in the Junior/Senior High School Board Room, for general purposes including but not limited to the following.

Members Present: Eric Matava, Donald Davis, Leah Skedel, James Fry, Tommey Heming, Dan Henning, Sandra Mack, Ronald Moyer

Members Absent: Trudy DeRubis

Others Present: Dr. Barbara Parkins, Superintendent
G. Thomas Kalinyak, Director of Finance/Board Secretary
Lewis Kindja, Elementary Principal
Michael Worthington, High School Principal
Francine Ressler, Supervisor of Special Education
Clay Skedel, Supervisor of Maintenance
Robert Sarraf, Technology Services
Ronald Saffron, Solicitor

Others Absent: Barbara Turner, Recording Secretary

Salute to the Flag

Meditation Moment

Roll Call

Nominations of Temporary President: Eric Matava called for nomination of the Office of Temporary President three times. Tommey Heming moved to nominate Ronald Moyer as temporary president.

Election of Temporary President Results: Don Davis moved to elect Ronald Moyer as temporary president to conduct the meeting until President is elected. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all members voted yes. Motion carried.

Ronald Moyer stated the Purpose of Meeting which was for Reorganization and General Business purposes.

Ronald Moyer reviewed Rules of Election: Election will be by roll call vote by a majority vote of those members present and voting.

Election of President: Ronald Moyer called for nomination of the Office of President three times. Eric Matava was nominated by Sandra Mack. Donald Davis moved to close the nominations. Dan Henning seconded the motion, all voted YEA motion was closed. Ronald Moyer moved to elect Eric Matava as President. Don Davis seconded. Roll Call for election of President was as follows: YEA, all voted yes. Eric Matava was elected President.

Election of Vice President: Eric Matava called for nominations for the Office of Vice President three times. Donald Davis was nominated by Tommey Heming. Sandra Mack moved to close the nominations. Dan Henning seconded the motion, all voted YEA motion was closed. James Fry moved to elect Donald Davis as Vice President Sandra Mack seconded. Roll Call for election of Vice President was as follows: YEA, all voted yes. Donald Davis was elected Vice President.

Parliamentary Authority: Ronald Moyer moved to approve to acknowledge the Establishment of Parliamentary Authority for Board Procedures that shall be "Robert's Rules of Order Newly Revised." Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Regular Board Meetings: Leah Skedel moved to approve the establishment of Time, Date and Location of the Regular Board Meetings as follows: 7:30 p.m., on the second Tuesday of each month in the Junior/Senior High School Board Room, except for the meeting of January 2017 which shall be held on the time, date, and location set forth in motion number 17. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

Work Session Meetings: Donald Davis moved to approve the establishment of Time, Date and Location of the regularly scheduled Work Session Meetings as follows: 7:30 p.m., on the first Tuesday of each month in the Junior/Senior High School Board Room, except for the meeting of January 2017 which shall be held on the time, date, and location set forth in motion number 17. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes.

Executive Session: Sandra Mack moved to approve the establishment of time, date and location of the Executive Sessions as follows: 6:00 p.m., on the first Tuesday of each month in the Junior/Senior High School Board Room, except for the meeting of January 2017 which shall be held on the time, date, and location set forth in motion number 17. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

January 2017 Meetings: Ronald Moyer moved to approve the establishment of time, date and location of the January 2017 Executive Session, Work Session Meeting, and Regular Board Meeting as follows:

Executive Session 6:00 p.m. – 6:30 p.m.

Work Session 6:30 p.m. – 7:30 p.m.

Regular Board Meeting 7:30 p.m.

All of the meetings shall be held on January 10, 2017 in the Junior/Senior High School Board Room. Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes.

Legislative Chairperson: Donald Davis moved to appoint Eric Matava as the Legislative Chairperson for a one-year appointment. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes.

Board Policy Chairperson (Ad-Hoc): Dan Henning moved to appoint Trudy DeRubis as the Board Policy Chairperson (Ad-Hoc). Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Facsimile Signatures: Leah Skedel moved to approve the motion to adopt the following resolution authorizing the Officers of the Board of School Directors to use facsimile signatures:

BE IT RESOLVED, by the Board of School Directors of the United School District and it is hereby resolved by and with the authority of the same:

That in compliance with the Uniform Facsimile Signature of Public Officials Act, 1961, June 25, P. L. 849, 65 P.S. Section 301 *et seq.*, as amended, the following Officers of the Board of School Directors are authorized to use a facsimile signature: President, Vice President, Treasurer and Secretary.

BE IT FURTHER RESOLVED that the President, Vice President, Treasurer and Secretary are authorized to file with the Secretary of the Commonwealth of Pennsylvania an appropriate affidavit setting forth his or her manual signature certified by him or her under oath in accordance with the Uniform Facsimile Signature of Public Officials Act.

Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Reorganization Meeting was adjourned at 6:45 p.m.

The Board went into the Work Session Meeting Agenda at 7:30 p.m.

