

**AGENDA**  
**Kit Carson International Academy**  
**School Organizational Team Meeting**  
**Location: Carson Library**  
**Date: October 17, 2017**  
**Time: 4:15 p.m.**

**School Organizational Team Members:**

Tryena Hopkins, Member  
Diamond Kelly, Member  
Chaniece Williams, Member  
Shannon O'Connor, Member  
Lynn Wilson, Member  
Support Staff, Member  
Ayoka Snipes, Principal

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This meeting agenda is posted publicly on the school website at [www.kitcarsoncougars.org](http://www.kitcarsoncougars.org).

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Aleka Jackson @ 702.799.7113 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

***It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.***

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**1.0 Welcome & Roll Call**

**2.0 New Items**

- 2.1** FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM – comments from the principal explaining the function of the School Organizational Team and scope of the Team's advisory authority.
- 2.2** SELECTION OF CHAIR – discussion and action on selection of the SOT chair.
- 2.3** SELECTION OF VICE CHAIR – discussion and action on selection of the SOT chair.
- 2.4** MINUTES – discussion and possible action on the designation of an individual to be responsible for taking minutes during SOT meetings.
- 2.5** AGENDA – discussion and possible action on assigning responsibility for creating agendas for SOT meetings.
- 2.6** MEETING ANNOUNCEMENTS – discussion and possible action on assigning responsibilities for posting meeting announcements and agendas to the school website.

**3.0 General Discussion**

- 3.1** TEAM NORMS – discussion on norms that the Team will establish to guide behavior of members and the public.
- 3.2** MEETING PROCEDURES – discussion of procedures that the Team will follow during meetings.
- 3.3** AGENDA PLANNING – items for future agendas.
- 3.4** FUTURE MEETINGS – discussion and possible action regarding the dates and times of future meetings.

**4.0 Information**

- 4.1** Results Month – discussion of school data and school action steps
- 4.2** Transfer of Responsibilities – discussion of Assembly Bill 469 and SOT feedback
- 4.3** Next Meeting – [LOCATION, DATE, TIME]

**5.0 Public Comment Period**

- 5.1** (2 minutes maximum allotted)

*“Academic Excellence for Every Student, Every Day!”*