

LONG-RANGE FACILITIES MASTER PLAN OVERSIGHT COMMITTEE

Meeting Minutes for June 4, 2009

[UNOFFICIAL COPY]

Present:

Hugo Correa
John Harrington
Philip Hu

Alan Lee
Tim McGrath
Jerry Schwartz

Absent:

Tak Chow
Cody Decamp

Eric Kirchhoff
Kenneth Maxey
Dave Ueblehack

Other Attendees:

Marc Chaldu
Lee Freeman

Marla Nadolney

I. GENERAL FUNCTIONS

The meeting was called to order at 7:15 p.m.

II. MINUTES

Tim McGrath moved and John Harrington seconded to approve the minutes for the April 30, 2009 meeting with corrections. The minutes were approved unanimously.

III. ACTION ITEMS

Chair Jerry Schwartz requested to postpone the Action Items and move to agenda item V. Project Status Report until Tim McGrath arrives. There were no objections.

V. PROJECT STATUS REPORT

An update on the 2002 Bond Major Maintenance Allocation of \$870,000 was distributed. Questions were answered and a copy of the full 2002 General Obligation Bond breakdown per campus was also distributed to update the new members. Staff to provide quarterly updates for all bond expenditures.

An updated Master Schedule for the 2008 Bond was distributed from IBI Group. An additional item was added to the Jefferson site which broke up the remaining work into Sports Facilities and Additions due to phasing on campus. A request was made to delete the District Office and COP's from the schedule however these items are tied to the overall bond funding.

III. ACTION ITEMS (continued)

A. Recommend Award of Bid

The results of the bids for the Jefferson Middle School Completion of Phase 1 Electrical Work project were presented. There was a total of 6 bids submitted ranging from \$237,500 to \$487,500. After staff contacted the lowest bidder, McKoy Electric to confirm their bid, they withdrew due to a clerical error. Staff contacted the second lowest bidder, Graphic Tech Electric, Inc. and confirmed their \$307,000 bid, subcontractors, and schedule and deemed them a responsible bidder.

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John Harrington moved to recommend the Governing Board award the bid to the lowest responsible bidder, Graphic Tech Electric, Inc. Tim McGrath seconded. The vote was unanimous.

B. Recommend Award of Bid

The results of the bids for the Coolidge Elementary School Fencing Project were presented. There was a total of 3 bids submitted ranging from \$181,067 to \$418,445 not including additive and deductive alternates. Staff contacted the lowest bidder, Econo Fence Inc. and confirmed their \$181,067 bid and deemed them a responsible bidder. Econo Fence Inc. has done acceptable work for the district in the past. Discussion ensued regarding the acceptance of the additive alternate which would add more cut-out figures to the kindergarten fence and the deduct alternate which would lower the kindergarten fence to 5 feet.

Tim McGrath moved to recommend the Governing Board award the bid to the lowest responsible bidder, Econo Fence Inc. without the add alternate and without the deduct alternate. Philip Hu seconded. The vote was 4 ayes [Hu, Lee, McGrath, Schwartz] and 2 noes [Correa, Harrington]. Motion passed.

C. Recommend Call for Bids for Improvements at Del Mar High School

It was determined that the next meeting of the Oversight Committee will come after the time to recommend to the Governing Board a call for bids for the Del Mar project therefore a motion was requested by Jerry Schwartz that was not on the agenda. Tim McGrath moved to recommend the Governing Board call for bids at the July 14 Board meeting. Philip Hu seconded. The vote was unanimous.

IV. DISCUSSION ITEMS

New Business:

A. Brown Act

Regarding questions about the committee's responsibilities under the Brown Act, Lee Freeman noted that the district's counsel, Keith Breon will be giving a presentation to the Board Advisory Improvement Committee on Wednesday June 10 at 6:30PM in the Board Annex next door. He invited any committee members to attend as the BAIC meetings are also open to the public and under the Brown Act. A confirming e-mail will be sent to all members.

B. Jefferson Middle School Tour

A tour of the past, ongoing and future projects at Jefferson Middle School was requested. Marla Nadolney will coordinate after the school year ends.

Old Business:

A. Ground Breaking at Jefferson

Jerry Schwartz noted that public relations opportunity for the Jefferson Media Center is in discussion and he will update us before any event happens.

B. Prop 39 requirements

Tim McGrath reminded the committee about the requirements.

V. NEXT MEETING

Thursday, August 27, 2009, at 7:00 p.m. at the District Education Center Board room.

VI. ADJOURNMENT

The meeting was adjourned at 9:25 p.m.