

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
June 20, 2011

CLOSED MEETING/CALL TO ORDER	President Schambeck called the meeting to order at 6:00 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:01 p.m.
CALL TO ORDER	President Schambeck reconvened the meeting to open session at 7:37 p.m. The flag salute was led by Mrs. Martha Leonard, Macy PTA President. Trustees Present: Darin W. Barber, William A. Hinz, James A. Najera, Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: Patricia A. Howell, Superintendent of Schools; Andrea Reynolds, Assistant Superintendent of Administrative Services; and Tiffany Rudek, Assistant Superintendent of Instruction.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	The Board took action (5 – 0) to suspend an employee (EID #BF2814105) for ten days without pay.
INTRODUCTION/ WELCOME	President Schambeck welcomed LJEAs Co-President Shelly Pimper, CSEA President Darleene Pullen, and guests.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Hinz and Mr. Barber acknowledged receiving a letter, addressed to all the Board Members, from a Macy parent. The contents of the letter were distressing and will be looked into further.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to remove Item VIII-A8 – Approval of Agreement to Terminate Membership with Whittier Area Schools Insurance Authority (WASIA), Amend Item VIII-A6 – Approval of Award of Bus Transportation Services Bid #10/11 to reflect Approval of Award of Bus Transportation Services Bid #10/11 and Rejection of All Bids for Field and Athletic Trips as Needed, and Add Item IX – Topics Not on the Agenda, to the June 20, 2011, Board Agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the Board Meeting of June 6, 2011.

TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	<p>Dr. Howell thanked the Board Members for attending the eighth grade graduation ceremonies on Friday, June 17, 2011.</p> <p>Holly Wolfe, IMC/GATE Technician from the Curriculum Office, was recognized for preparing the bulletin board in the Board Room.</p>
SCHOOL REPORTS	<p>None.</p>
ADOPTION OF NEW BOARD POLICY 3105, FUND BALANCE POLICY	<p>It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve the new Board Policy 3105 Budget – Fund Balance, and authorized the Superintendent or designee to execute the necessary documents.</p>
REVISION/UPDATE OF BOARD POLICIES	<p>It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve the revisions and updates to Board Policy 5132, Dress and Grooming, and Board Policy 5144.1, Suspension and Expulsion/Due Process, and authorized the Superintendent or designee to execute the necessary documents.</p>
SUBMISSION OF WILLIAMS LITIGATION SETTLEMENT – QUARTERLY UNIFORM COMPLAINT REPORT FOR QUARTER APRIL 1 – JUNE 17, 2011	<p>It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 17, 2011, with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.</p>
PUBLIC HEARING: RESOLUTION 2010/11 NO. 552, UTILIZATION OF CATEGORICAL FUNDING FLEXIBILITY FOR THE 2011/12 SCHOOL YEAR	<p>The Budget Act of 2009 granted local school agencies the authority to use the funds received from the state for Tier III programs for “any educational purpose, to the extent permitted by federal law.” The flexibility to transfer funds from these programs is authorized for five years from the current year through 2012/13.</p> <p>A Public Hearing was opened at 7:47 p.m. and no public comments were received. The Public Hearing was closed at 7:48 p.m.</p> <p>It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2010/11 No. 552 Utilization of Categorical Funding Flexibility for the 2011/12 school year, and authorized the Superintendent or designee to execute the necessary documents.</p>

**PUBLIC HEARING:
ADOPTION OF THE
PROPOSED 2011/12
BUDGET**

Ms. Reynolds, Chief Business Official, updated the Board of Trustees on Education Code Section 42103 requiring the Board of Trustees to conduct a public hearing of the proposed 2011/12 budget. Board approval of the 2011/12 proposed budget is required prior to July 1 of each year.

A Public Hearing was opened at 8:12 p.m. and no public comments were received. The Public Hearing was closed at 8:13 p.m.

It was moved, seconded, and carried by unanimous vote (5 – 0), to adopt the proposed 2010/11 Budget, including the adjustments to the designations in the multiyear projections as presented, and authorized the Superintendent or designee to execute the necessary documents.

**APPROVAL OF THE
SUPERINTENDENT'S
CONTRACT FOR
JULY 1, 2011, THROUGH
JUNE 30, 2015,
REPRESENTING A 3.5
PERCENT REDUCTION
IN TOTAL
COMPENSATION FOR
2011/12 AND 2012/13,
BASED ON THE 2009/10
BASE TOTAL
COMPENSATION**

Approved the Superintendent's Contract for July 1, 2011, through June 30, 2015, representing a 3.5 percent reduction in total compensation for 2011/12 and 2012/13, based on the 2009/10 base total compensation, and authorized the Superintendent or designee to execute the necessary documents.

**APPROVAL OF THE
ASSISTANT
SUPERINTENDENT OF
ADMINISTRATIVE
SERVICES' CONTRACT
FOR JULY 1, 2011,
THROUGH JUNE 30,
2013, REPRESENTING A
3.5 PERCENT
REDUCTION IN TOTAL
COMPENSATION FOR
2011/12 AND 2012/13,
BASED ON THE 2009/10
BASE TOTAL
COMPENSATION**

Approved the Assistant Superintendent of Administrative Services' contract for July 1, 2011, through June 30, 2013, representing a 3.5 percent reduction in total compensation for 2011/12 and 2012/13 based on the 2009/10 base total compensation, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE ASSISTANT SUPERINTENDENT OF INSTRUCTION'S CONTRACT FOR JULY 1, 2011, THROUGH JUNE 30, 2013, REPRESENTING A 3.5 PERCENT REDUCTION IN TOTAL COMPENSATION FOR 2011/12 AND 2012/13, BASED ON THE 2009/10 BASE TOTAL COMPENSATION

Approved the Assistant Superintendent of Instruction's contract for July 1, 2011, through June 30, 2013, representing a 3.5 percent reduction in total compensation for 2011/12 and 2012/13, based on the 2010/11 base total compensation, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE 2011/12 CONSOLIDATED APPLICATION, PART 1

It was moved, seconded, and carried by unanimous vote (5 – 0), to approve and submit the 2011/12 Consolidated Application, Part I, to the California Department of Education, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items under a consent procedure, and authorized the Superintendent or designee to execute the necessary documents.

Purchase Order Report 2010/11 #13

Approved Purchase Order Report 2010/11 #13, which lists all purchase orders issued May 12, 2011, through June 1, 2011.

Warrant Listing Report 2010/11 #13

Approved Warrant Listing Report 2010/11 #13, which lists all warrants issued May 20, 2011, through June 10, 2011.

Approval of Contract with Los Angeles County Office of Education for the 2011/12 PeopleSoft Financial System

Approved the contract with Los Angeles County Office of Education for the 2011/12 PeopleSoft Financial System Contract for the Fiscal Year Ending June 30, 2012, with the estimated fee of \$13,845, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with The Liquidation Company (TLC) for Sale/Disposal of Surplus District Personal Property

Approved the contract with The Liquidation Company (TLC) for sale/disposal of surplus district personal property, with the retention of 35 percent of the gross sales amount as their fee for service and remit the balance to the District, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Demsey, Filliger & Associates to Perform Governmental Accounting Standards Board (GASB 45) Actuarial Study

Approved the agreement with Demsey, Filliger & Associates to complete an actuarial study regarding post-employment benefits at a cost of \$3,500, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Award of Bus Transportation Services Bid #10/11 and Rejection of All Bids for Field and Athletic Trips as Needed

Approved the award of Bus Transportation Services Bid #10/11 to Whittier Christian High School, as the lowest responsive and responsible bidder for Home to School Transportation for Special Education transportation, and reject all bids for Field and Athletic Trips as Needed, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Pupil Transportation Cooperative for Field Trip Transportation for the 2011/12 School Year

Ratified the contract with Pupil Transportation Cooperative for Field Trip Transportation services from June 1, 2011, through June 30, 2012, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2010/11 No. 549 to Join Alliance Schools for Cooperative Insurance Programs Workers' Compensation Program

Adopted Resolution 2010/11 No. 549 to join Alliance of Schools Cooperative Insurance Programs for Workers' Compensation Program, as attached, effective July 1, 2011, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2010/11 No. 550 Authorizing Application to Self Insure

Adopted Resolution 2010/11 No. 550 Authorizing Application to Self Insure, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Amendment to Contract with All City Management Services, Inc., for Crossing Guards

Approved the amendment to contract with All City Management Services, Inc., for crossing guards for the 2011/12 school year, not to exceed \$7,727.40, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract Agreement with School Services of California, Inc., to Provide Consulting Services Related to Fiscal Budget and Mandated Cost Claims for the 2011/12 School Year

Approved the agreement with School Services of California, Inc., to provide consulting services related to fiscal budget and mandated cost claims for the 2011/12 school year, in an amount to exceed \$3,120 (plus expenses defined in the contract), and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2010/11 BGT/3 #15 – 24 for Budget Adjustments

Adopted Resolution 2010/11 BGT/3 #15 – 24 for Budget Adjustments, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2010/11 #13

Ratified Employer-Employee Relations/Personnel Report 2010/11 #13 as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Resolution 2010/11 No. 540 Declaring All Management, Confidential, and Other Represented and Unrepresented Employee Salaries Indefinite for the 2011/12 School Year

Adopted Resolution 2010/11 No. 540 declaring all Management, Confidential, and Other Represented and Unrepresented Employee Salaries Indefinite for the 2011/12 school year, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2010/11 No. 551 Regarding Layoff and Reduction of Hours of Classified Personnel

Adopted Resolution 2010/11 No. 551 regarding Layoff and Reduction of Hours of Classified Personnel, as attached, which allows the elimination of one Maintenance-Mechanic-General and reduces the hours of one Speech and Language Pathology Assistant from 5 days per week to 3.5 days per week of service due to a lack of work and/or lack of funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Rossier Park Elementary School, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2011/12 School Year

Approved the agreement with Rossier Park Elementary School, a nonpublic nonsectarian school, to provide special education services for four (4) District students, at the per-unit rate cost from July 1, 2011, through June 30, 2012, for a total cost of \$162,360, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Buena Park Speech and Language Development Center, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2011/12 School Year

Approved the agreement with Buena Park Speech and Language Development Center, a nonpublic nonsectarian school, to provide special education services, at the per-unit rate cost from July 1, 2011, through June 30, 2012, for a total cost of \$36,450.25, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Cleta Harder Developmental School, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2011/12 School Year

Approved the agreement with Cleta Harder Developmental School, a nonpublic nonsectarian school, to provide special education services, at the per-unit rate cost from July 1, 2011, through June 30, 2012, for a total cost of \$54,480.92, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Mardan School, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2011/12 School Year

Approved the agreement with Mardan School, a nonpublic nonsectarian school, to provide special education services, at the per-unit rate cost from July 1, 2011, through June 30, 2012, for a total cost of \$33,712, and authorized the Superintendent or designee to execute the necessary documents.

Approval to Pay the Orange County School Boards Association Annual Membership for the 2011/12 School Year

Approved the membership dues for the 2011/12 school year, totaling \$125.00, be paid to the Orange County School Boards Association, and authorized the Superintendent or designee to execute the necessary documents.

Approval to Pay the Los Angeles County School Trustees Association Annual Membership for the 2011/12 School Year

Approved the membership dues for the 2011/12 school year, totaling \$100.00, be paid to the Los Angeles County School Trustees Association, and authorized the Superintendent or designee to execute the necessary documents.

Approval to Pay the Whittier Area Chamber of Commerce Annual Membership for the 2011/12 School Year

Approved the membership dues for the 2011/12 school year, totaling \$295.00, be paid to the Whittier Area Chamber of Commerce, and authorized the Superintendent or designee to execute the necessary documents.

Approval to Pay the La Habra Chamber of Commerce Annual Membership for the 2011/12 School Year

Approved the membership dues for the 2011/12 school year, totaling \$100.00, be paid to the La Habra Chamber of Commerce, and authorized the Superintendent or designee to execute the necessary documents.

Approval to Pay Membership Dues for the Association for Supervision and Curriculum Development for the 2011/12 School Year

Approved the membership dues for the 2011/12 school year, totaling \$134.00, be paid to the Association for Supervision and Curriculum Development, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Surround Care Options Effective August 1, 2011, through July 31, 2012, at Meadow Green Elementary School

Approved the contract with Surround Care Options effective August 1, 2011, through July 31, 2012, at Meadow Green Elementary School, and authorized the Superintendent or designee to execute the necessary documents.

Approved the Contract with California School Management (CSM) Consulting, Inc.

Approved the contract with California School Management (CSM) Consulting, Inc., contract amount not to exceed \$6,000 per year for Funding Years 15 and 16, and authorized the Superintendent or designee to execute the necessary documents.

TOPICS NOT ON AGENDA

Martha Leonard, Macy PTA President, thanked the Board for their service during the 2010/11 school year.

BOARD MEMBER/SUPERINTENDENT COMMENTS

The Board of Trustees thanked Martha Leonard, PTA President, for her service as Macy PTA President.

ADJOURNMENT

President Schambeck declared the meeting adjourned at 8:15 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

_____, 2011

Clerk/President/Secretary to the Board of Trustees