

Benjamin – Evergreen PTA Deposit Voucher

Date _____

Committee (Event) _____

Amount of Deposit _____

Total Coin _____

Total Bills _____

of Singles _____ Total for Singles _____

of Fives _____ Total for Fives _____

of Tens _____ Total for Tens _____

of Twenties _____ Total for Twenties _____

of Fifties _____ Total for Fifties _____

of Misc. _____ Total for Misc. _____

Total Checks _____

(Please make sure checks are all signed and made out to "Benjamin – Evergreen PTA" and ask the individual to fix checks that were not made out correctly)

Counted by: _____ Date: _____

Approved by Committee Chair: _____ Date: _____

OK'd by: _____ Date: _____
(Treasurer or President or PTA Ex. Board Designee)

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